



पूर्व रेलवे  
EASTERN RAILWAY

G.350/RA/PANEL/2023/LS  
सी.350/आरए/पैनल/2023/एलएस

प्रधान कार्यालय/ HEAD QUARTER OFFICE,  
महाप्रबंधक विधि/ GM'S LAW OFFICE  
3, कोयलाघाट स्ट्रीट/ 3, KOILAGHAT STREET,  
ग्राउन्ड फ्लोर/ GROUND FLOOR  
कोलकाता/ KOLKATA - 700001

दिनांक/ Date: 04-01-2023.

**ENGAGEMENT OF RAILWAY ADVOCATES In Central Administrative Tribunal,  
Railway Claims Tribunal, District Courts, Sub-ordinate Courts and other  
Statutory Bodies over EASTERN RAILWAY .**

**NOTIFICATION**

<b>NOTIFICATION No. 01/2023</b>	<b>Date: 04.01.2023</b>
<b>Opening date of Application: 04.01.2023</b>	<b>Closing date of Application: 31-01.2023</b>

1. In partial supersession of the Railway Board letter. No.2022/LC/14/1 dated 22-02-2022, the Ministry of Railways have now decided and issued the procedure for engagement of Railway Advocates for the purpose of representing the Railway Administration before the Central Administrative Tribunal, Railway Claims Tribunal, District Courts, Sub-ordinate Courts and other Statutory Bodies as per **Railway Board's letter No . 2022/LC/15/1 dt 28.12.2022.** (copy enclosed)
2. Applications are invited from the interested Advocates for engagement as Railway Advocate for the Central Administrative Tribunal, Railway Claims Tribunal, District Courts, Sub-ordinate Courts and other Statutory Bodies over EASTERN RAILWAY.

04/01/23  
वरिष्ठ विधि अधिकारी / प्र. का.  
Senior Law Officer / HQ.  
पूर्व रेलवे / Eastern Ry.  
कोलकाता / Kolkata

3. Applications are to be submitted in the prescribed format as per **Annexure I** by the Advocates having experience for the engagement as specified in **Annexure II**.

4. The applications shall be scrutinized on the basis of independent enquiry about the correctness of the information provided in the said Annexures through physical verification of offices, library and the sitting place.

5. The recommended names of the Advocates shall be published in the official website of the Eastern Railway for the purpose of interview/personal interaction.

6. The Eastern Railway shall conduct the interview of the shortlisted Advocates fulfilling the eligibility criteria.

**7. Period, Termination, Resignation and expiry of term:**

a) The Advocates shall be engaged for the period of **3** (three) years which may further be extended **2** (Two) years on yearly basis subject to performance of the advocates as recommended by the Zonal Office and approved by the Railway Board.

b) The Counsels may resign by assigning any reason and giving a notice of minimum period of **3** (three) months.

c) The services of an Advocate may be terminated on the basis of performance review.

8. The final list of Panel Advocates is subject to the approval of the Railway Board which shall be published in the Eastern Railway website.

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9. In respect of any clarification, the decision of the Railway Board shall be final.
10. In terms of the letter no. 2022/LC/15/1 dated 28-12-2022 the fees shall be in accordance with the fees structure prescribed by the Judicial Section, Ministry of Law & Justice, Department of Legal Affairs from time to time.
11. Applications in the prescribed format (Annexure I) may be sent either by email [erlegalcell@gmail.com](mailto:erlegalcell@gmail.com) or by **Registered Post** addressed to "**The Sr. Law Officer/HQ , Eastern Railway, 3 Koilaghat Street, Ground Floor, (Beside GPO/Kolkata) , Kolkata – 700 001**".
12. An advocate may submit only one application for Central Administrative Tribunal/Railway Claims Tribunal/District Courts/Sub-ordinate Courts/Statutory Bodies indicating his/her choice. However, the final decision for empanelment/choice of court rests with the Selection Authority.
13. It may please be noted that incomplete applications, applications submitted in any other format and those does not fulfill the requisite conditions shall summarily be rejected.
14. The application should reach this office on or before **31-01-2023**. No application shall be entertained beyond the prescribed date.

  
(**S. Gangopadhyay**)  
**Sr. Law Officer/HQ**

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ANNEXURE —I

Paste latest passport size photograph and sign a manner that part of signature appears on Form and part on the photograph.

Proforma for Empanelment of Advocate in CAT/RCT/District Court  
/Sub-ordinate Court (Tick whichever is applicable)

1. Applicant's Name:  
(in block letters)
2. Father's Name/Husband's Name :  
(in block letters)
3. Date of Birth :  
(dd/mm/yyyy)
4. Age : (as on  
01.01.2023)
5. Gender :  
(Male/Female)
6. Address with Mobile No, Email id :  
Landline no. with STD code etc.  
Residence  
Office  
Chamber

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7. Mention the Court where the Applicant is interested to represent the matter.

8. Educational Qualification

Name of the Course	Name of the Board/University	Year of passing
LL.B		
LL.M		
Any Other		

9. Date of Enrolment as an Advocate :

10. Enrolment No. (Bar Council Bar Association)

11. Total Experience in Practice  
Experience of Railway cases (in years)

12. Details of Experience

Court	Total No. of cases handled	Cases won	Nature of cases handled (attach extra sheet, if required)
CAT			
RCT			
District court			
Sub-ordinate Court			

13. Specify names of PSU/Govt. Department represented by the applicant (If any)

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14. Field in which candidate has conducted the cases particularly Civil, Criminal, Railway Land and other claims Dispute labour laws and in writ jurisdiction.
15. Copies of the Income-tax returns for the Last three years
16. No. of cases in a year conducted before the concerned court applied for
17. List of Documents to be attached:
- Copy of Degree of Law
  - Copy of the enrolment certificate issued by the Bar Council
  - Reported Judgments of Court in matters handled in individual capacity
  - Income- tax return for the last three years
  - Experience Certificate

Date: \_\_\_\_\_ (Signature)

Place: \_\_\_\_\_

(Name in Block letters)

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## ANNEXURE-II

1. Qualification: i) Minimum Qualification LLB  
ii) Enrolment Certificate of practice at the BAR Issued by BAR Council.  
iii) Desirable Qualification LLM

### 2. Experience:

Court	Experience
Central Administrative Tribunal	Minimum Seven years experience in CAT or other equivalent judicial forum. Out of which two years experience of handling railway cases is compulsory
Railway Claims Tribunal	Minimum seven years experience in RCT or other equivalent judicial forum. Out of which two years experience of handling railway claims cases is compulsory
District Court	Minimum five years experience in District court or other equivalent judicial forum including Consumer forum. Out of which one year experience of handling railway claims cases in District Court is compulsory
Sub-ordinate Court	Minimum three years experience in Sub-ordinate court or other equivalent judicial forum including Consumer forum. Out of which six months experience of handling railway cases in Sub-ordinate Court is compulsory

- The Experience Certificate of the Advocate shall be endorsed by the Chairman of concerned Bar Council or his nominee.
- The eligible applicant shall send their application to the concerned Zonal Railways.

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