



(A Government of India undertaking)
Corporate Office, 254-260, Avvai Shanmugam Salai, Royapettah, Chennai – 600014.

ENGAGEMENT OF CONSULTANTS FOR RESOURCES & GOVERNMENT RELATIONS (R&GR) DEPARTMENT ON CONTRACTUAL BASIS

INDIAN BANK, a leading Public Sector Bank, with headquarters in Chennai having geographical presence all over India and abroad invites applications from Indian Citizens for engagement as **CONSULTANTS FOR RESOURCES & GOVERNMENT RELATIONS (R&GR) DEPARTMENT ON CONTRACTUAL BASIS.**

The eligibility and terms of service is furnished here under:

Age	Maximum 62 years as on 01.01.2023
Eligibility and Experience	Retired from a Public Sector Bank at the rank of Deputy General Manager (TEG Scale VI) and above.
Nature of Engagement	Initially for a period of six months and extendable for further period of six months as per the needs and requirements of the Bank based on review after completion of six months.
Termination	One month's notice or one month's compensation in lieu thereof.
Remuneration & Perquisites	Negotiable and shall not be a limiting factor for deserving candidates
Place of work	Lucknow, Chennai, Chandigarh (Bank reserves the right to post the selected consultants at any of these locations at its discretion)
Selection process	The applications received from the candidates will be screened and shortlisted on the basis of eligibility and relevant experience. <ul style="list-style-type: none">• The requisite number of shortlisted candidates will be called for interview for final selection.• The final selection will be made on the basis of eligibility, experience, qualification and performance during interaction / interview.• The interaction / interview will be conducted by a committee constituted for the purpose.

	<ul style="list-style-type: none"> • Mere satisfying the eligibility norms do not entitle a candidate to be called for interview. • The Bank reserves the right to reject any application not suiting the Bank's requirements without assigning any reason whatsoever and call only the requisite number of candidates out of those who fulfill the eligibility criteria as may be required for the post.
Role and Responsibilities	<ul style="list-style-type: none"> • Synergize relationships with different government agencies to build continuous relationships for the Bank and drive business with them • Identify potential Government, Corporate, HNI, and NRI customers and advise avenues to cross-sell wealth management. Also Identify and advise to the Bank right channels/partnerships to set up wealth management business. • Interacting and interfacing the Govt Departments/Ministries for mobilizing and maintenance of Liability Verticals Business from Government Ministries/ Departments. • Coordinating with Government/ Corporate/ Religious institutional at for marketing institutional business. • Arranging for meeting with Ministries/ Government Departments/ Corporates for Liability Portfolio when senior functionaries of Bank have to call on them. • Generating and following up of business leads and also furnishing the Bank with the contact of the leads whenever required. • Strategize from different standpoints (geographic, customer segment, etc.) and advise the same to the Bank to achieve the R & GR department targets. • Conduct benchmarking studies to understand the wealth management products and services sought in the market and advise similar products at the bank and also propose changes to existing products from a strategic perspective. • Review results of customer behavioral studies and drive necessary changes to improve customer experience • Any other task assigned by Bank or respective Reporting Authority
Leave	6 days Casual Leave, during the initial period of 6 months (out of which not more than 4 days leave can be availed at a stretch).
Application Fees	Rs 1000/- as application fee (Inclusive of taxes).

Procedure for applying: -

1. Application complete in all respects as per the prescribed format (Annexure A) along with copies of all the credentials as enumerated in Clause 2 below should be sent in a closed envelope super scribed “**Application for the Engagement of Consultant(s) for RESOURCES & GOVERNMENT RELATIONS (R&GR) Department on Contract Basis - 2023**” to the following address:

**General Manager (CDO), Indian Bank
Corporate Office, HRM Department, Recruitment Section
254-260, Avvai Shanmugham Salai, Royapettah, Chennai, Pin - 600 014,
Tamil Nadu.**

All eligible and interested candidates should apply in the prescribed application format to reach the address cited above on or before **11.01.2023**. Any application received after the due date will be summarily rejected.

Application fees:

Rs. 1000 /- (inclusive of taxes).

Candidates shall pay the fees/charges in the below mentioned account through Internet Banking / NEFT/RTGS. The Reference number/UTR Number shall be specified in the Application form.

Account Name : Engagement of Consultants for R&GR Department on contractual basis
Account Number : 7391526718
Bank & Branch : Indian Bank, Royapettah
Account Type : Current Account
IFSC Code : IDIB000R021

2. The following credentials (photocopies only) are to be enclosed along with the application Form

- a. Proof of date of Birth
- b. Mark sheet and Passing certificate of all Educational, Technical / Professional qualifications
- c. Experience certificate(s) specifying designation / job profile, period of service (with specific dates), emoluments, activity profile of previous and present employers, etc.
- d. Photo Identity proof and Address proof

3. Candidates are required to have a valid personal email ID and Mobile number for contact. It should be kept active during the currency of this project. Bank may send call letters for interview through the registered email ID.

4. Candidates are advised to apply well in advance and Bank will not be responsible if candidates are not able to submit before the due date for any reason beyond the control

of the Bank. Advance copy of the application may be sent through mail to cohrmrecruitment@indianbank.in

GENERAL INSTRUCTIONS

a. Before applying for the post, candidate should satisfy himself/herself that he/she fulfils the eligibility and other norms mentioned in this notice. Bank would be free to reject any application at any stage of the recruitment process, if the candidate is found ineligible. The decision of the Bank shall be final in deciding about qualification, experience and other eligibility norms.

b. The terms & conditions of engagement is whole and simple governed by the provisions of the contract and the engagement shall not be construed as an employment in the Bank and the provisions of PF / Gratuity / Pension, etc. shall not apply in this case.

c. His / Her engagement on contract is for a specific period as stated above, and as such should not be construed as an offer of employment or a regular employment in the Bank.

d. Unless the Bank extends the contract for further period, on completion of the contractual period of 6 months, his / her engagement shall automatically come to an end. There will not be a need for issuance of communication by the Bank for termination of the contract after the above said period.

e. The Bank takes no responsibility for any delay in receipt or loss in postal transit of any Application or Communication.

f. The Bank reserves the right to alter, modify or change the eligibility criteria and / or any of the other terms and conditions spelt out in this notice, including criteria for qualifying/method and procedure for selection.

g. Only those candidates who fulfil the eligibility criteria will be called for interview and intimated by email.

h. Candidates will have to produce original certificates for educational qualifications, experience, age, category etc. at the time of interview, in support of his/her eligibility, as per the details furnished in the application, failing which the candidate will not be allowed for interview and their candidature will be cancelled.

i. Decision of the Bank in all matters regarding eligibility of the candidate, the stages at which such scrutiny of eligibility is to be undertaken, the documents to be produced for the purpose of interview, selection and any other matter relating to recruitment will be final and binding on the candidates. No correspondence or personal enquiries shall be entertained by the Bank in this regard.

j. No Travelling Allowance is payable to candidates who are called for interview

k. Any dispute arising out of and/or pertaining to the process of recruitment under this Advertisement shall be subject to the sole jurisdiction of the Courts situated at Chennai.

l. Request for change of contact no./address/ email ID/interview centre will not be entertained.

m. In case any dispute arises on account of interpretation of version other than English, English version will prevail.

n. Engagement of selected candidates is subject to their being declared medically fit as per the requirements of the Bank. Such engagement will also be subject to the Rules & Policies of the Bank.

o. Canvassing in any form will be a disqualification.

Dated: 05.01.2023

Chennai

General Manager (CDO)