

No. PERS/9/6/AP SBU/2023
Dt. 11.01.2023

Requirement of Retired Govt/PSU employees on contract basis on fixed remuneration.

RITES Ltd. needs retired (Govt/PSUs employees) as professional for the following position:

VC No.	Title of position	No of posts	Minimum Qualification	Key Experience Responsibilities	Location/ Period of engagement
01/23 (E)	Airport Operations Expert	01	Should be a Graduate / Degree in Engineering from a recognized Institution or equivalent.	Minimum 5 years of professional experience in Airport Operations. Experience on review & coordination for maintaining ASQ / Service Quality Requirements, handling Airport Operations (both in Terminal Building & Airside Management), O&M/OMD at an Airport.	At an airport in South India

Remuneration

Negotiable remuneration to be decided as per policy of the company on approval of CV by client.

Nature & period of Engagement

The appointment shall be purely on contractual basis initially for a period of 22 months, extendable by one year subject to mutual consent and satisfactory performance. The actual deployment will be subject to approval of client.


Age Limit: - Maximum 63 years as on 01.02.2023



Transforming to GREEN

Note:

1. Applicants are requested to register themselves on RITES web site in the registration format available under Tab "Career" – Expert Registration – registration for Consultant/Expert on RITES website <http://www.rites.com> and submit a print out of the same and self attested copies of the following documents along with the prescribed proforma (Annexure-1) in hard copy to the undersigned **within 10 days from the date of publication.**
 - a. 2 recent passport size colour photographs.
 - b. High School certificate for proof of Date of Birth.
 - c. Certificates of Academic & Professional qualifications
 - d. Detailed CV.
 - e. Pension Payment Order.
 - f. Service Certificate, Last Pay-slip, indicating last grade and basic pay drawn issued by the last employer.
 - g. PF No with the last employer.
 - h. Proof of Identity & Address (Passport, Voter ID, Driving License, Aadhaar Card etc)
 - i. PAN Card
 - j. Proof of different periods of experience as claimed in the Application Form (if applicable)
 - k. Any other document in support of candidature
 - l. Those who have been imposed any major/minor penalties during the last 5 years of service are not eligible to apply.
 - m. May Please forward CV on mail ID ashutoshjaspal@rites.com with contact details


11.07.2023

(B.K. Nanda)
Sr.Dy.General Manager/HR
RITES Ltd. (Shikhar)
Plot No.1, Sector-29, Gurgaon-122001

PROFORMA FOR SUBMISSION OF APPLICATION FOR ENGAGEMENT OF EXPERT/CONSULTANT

1	Vacancy Circular No.	01/23 (E)
2	Please indicate the category for which applied: Re-employment as Expert (Technical/Professional)	
3	Name of the Applicant	
4	Date of Birth	
5	Professional/ Technical/ Educational Qualification (Qualification documents to be submitted)	
6	Details of Employment (Please attach your updated CV)	
7	Name of Organization from which retired and last designation/ Grade pay	
8	Last Pay drawn & grade held at the time of retirement (CDA/ IDA pay scale)	
9	Field of specialization & No. of years of experience in the field which is proposed to be utilized in the consultancy assignment	
10	Additional information, if any, which you would like to mention in support of your suitability for the post (Attach a separate sheet)	
11	Discipline & Appeal cases, Vigilance status – (Penalties imposed/ Status of Secret list) for the last five years (Technical/ Professional) in a vigilance case. i) Whether any major Penalty imposed? ii) Whether imposed two minor penalties iii) Whether his name figured on the secret list if yes, details thereof:	
12	Documents to be attached: i) Copy of Pension Payment Order (PPO) ii) Service Certificate iii) Experience certificate issued by the department iv) Proof of Pay Scale/ Last pay drawn, Grade pay v) Copy of Date of Birth certificate vi) PF No.	

The above information is true to the best of my knowledge and belief. I am liable to be disqualified, if any information given above is found to be incorrect/ incomplete or false.

Signature of the applicant

Date:
Place:

Self declaration by retired government employees being hired as Advisors/ Consultants regarding vigilance status

The undersigned certified the following:-

- i) That I am not involved in any current vigilance/ CBI cases nor any disciplinary or prosecution proceedings are in process against me.
- ii) That I have not been imposed a major penalty or two or more minor penalties or administrative action has been taken three times or more against me or that I have not been imposed with one Minor Penalty and two administrative actions have not been taken against me as a result of vigilance/ CBI action while in service.
- iii) That I have not been imposed a minor penalty during the last 5 years of service.
- iv) That administrative action has not been taken against me during last 5 years of service.

In case it is found that the above information is not true, the services of undersigned shall be liable to be terminated without any notice.

Signature of the Advisor/ Consultant _____

Name of the Advisor/ Consultant _____

Place:

Date: