

**UTTAR PRADESH METRO RAIL CORPORATION LIMITED**  
**(A joint venture of Govt. of India & Govt. of UP)**  
**Administrative Building Vipin Khand, Gomti Nagar, Lucknow-226010**  
**Phone: 0522 – 2304014-15**

**VACANCY NOTICE NO.UPMRC/HR/D/3/2023**

**Date: 11.01.2023**

**REQUIREMENT OF CHIEF VIGILANCE OFFICER IN UPMRC ON DEPUTATION BASIS**

Uttar Pradesh Metro Rail Corporation Ltd (UPMRC), a 50:50 jointly owned Company of Government of India and Government of Uttar Pradesh has been entrusted with the responsibility of implementation and operation of the rail based Mass Rapid Transit System (Metro) in various cities in the state of Uttar Pradesh. The works of Kanpur Metro Project and Agra Metro Project are in full swing. The corporation is planning to position itself as one of the best employers by adopting modern HR practices and is designing an employee's friendly HR policy. To work with UPMRC will not only give exposure to its employees in terms of best in class technology but will also provide other benefits. To meet with the immediate requirements of UPMRC and its allied projects, applications are invited from experienced officers belonging to Organized Group-A services drawing their pay in the scale of Senior Administrative Grade (SAG) in their cadres (Functional/Non-Functional) having relevant experience on deputation basis. Pay Scales, age limit and experience are as per detail mentioned below:-

Organization	Uttar Pradesh Metro Rail Corporation Limited
Title of the post	<b><u>Chief Vigilance Officer</u></b>
No of Posts/ Location	<b>01 (One)</b>
Scale of pay	Parent pay plus Deputation Allowance on Deputation basis.
Term of Appointment/Period of deputation	Deputation/ Normal Tenure of deputation for a period of <b>3 years</b> , which may be extendable.
Eligibility Criteria & Experience	<b><u>Pay Scale of CDA:</u></b> 1. Officers belonging to Organized Group-A services drawing their pay in the scale of Senior Administrative Grade (SAG) in their cadres (Functional/Non-Functional). 2. The officers having experience of working in technical disciplines of Group-A engineering disciplines of railways will be preferred.
Age	56 years (Upper age limit) as on 01.04.2022.
How to Apply	The candidates should submit their application to " <b><u>General Manager/HR /Uttar Pradesh Metro Rail Corporation Limited</u></b> , Administrative Building, Near Ambedkar Samajik Parivatan Sthal, Vipin Khand, Gomtinagar,Lucknow-226010" as per enclosed application form before closing date. The candidate applying should submit application through proper channel as per enclosed application form requesting their parent organization to forward their application along with NOC, D&AR and Vigilance Clearance and APARs ratings for the preceding 05 years.
Web Address	www.upmetrorail.com
Closing Date	30 days from the date of issue.

**NOTE:** 1. Cutoff date for Age would be reckoned as on 01.04.2022 and cutoff date for eligibility would be reckoned as on closing date of notification.

2. The applicant should not only be fit in related field but should also be physically and medically fit.



3. The applicant should continue with their email address and mobile/phone number so as to reach them as and when required.

4. Officers against whom any major or minor penalty was imposed in their careers as a result of disciplinary proceeding, are not eligible for applying for the posts of CVOs.

5. Applications received through proper channel and with verification of service particulars, SPE/ D&AR/ VIGILANCE clearance and enclosure of APARs will be preferred. However, a copy of application may also be sent by the applicant in advance to UPMRC. Applications received after closing date and time and incomplete applications shall not be entertained. The advance copy of the application along with all the supporting documents may be sent at the email id [recruitmentcellupmrc@gmail.com](mailto:recruitmentcellupmrc@gmail.com), however sending hard copy of the application is mandatory.

**For Managing Director  
UPMRC**



**PRESCRIBED PROFORMA FOR SUBMISSION OF APPLICATION ON  
DEPUTATION BASIS**

<b>Important</b> <i>(please don't leave blanks)</i>	<b>Vacancy Notice No.</b> <i>(appears on the top right side of notice)</i>	
	<b>File No.</b> <i>(appears on the left side of vacancy notice)</i>	
	<b>Post against which application has been submitted</b>	
	<b>Choice of station</b> <i>(wherever applicable)</i>	

1.	<b>Name</b>	:	
2.	<b>Father / Husband Name</b>	:	
3.	<b>Gender</b>	:	
4.	<b>Service</b>	:	
5.	<b>Department</b>	:	
6.	<b>Category</b>	:	
7.	<b>Date of Birth</b>	:	
8.	<b>DITS</b> <i>(Date of entry into Time Scale)</i>	:	
9.	<b>Date of superannuation</b>	:	
10.	<b>Present pay band with Grade Pay and basic pay</b>	:	
11.	<b>Present Designation &amp; Organization</b>	:	
12A.	<b>Correspondence Address</b>		
12B.	<b>Permanent Address</b>		
13.	<b>Contact Details</b>		
	<b>(a) Email ID</b>	:	
	<b>(b) Telephone (O)</b>	:	
	<b>(c) Telephone (R)</b>	:	
	<b>(d) Mobile Number</b>	:	

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14.	Whether presently slotted for Foreign Assignments/Training	YES/NO
15.	A brief note (not more than 100 words) highlighting significant/relevant qualifications and important achievements in support of eligibility	
16.	Whether applied for CVO in any other organization earlier (Give Details)	
17.	Date of grant of SAG/NFSAG/Pay Level 14	
18.	A brief note on why the applicant should be considered for the post of CVO	

**19. Educational Qualifications (Attach supporting documents):-**

S.No.	Qualification/ Degree	Subjects	Institution/ University, Place/Country	% or CGPA	Passing Year

**20. Training Details (Please mention trainings of duration of only more than 1 month):-**

S.No.	i) Training Name ii) Institute iii) Country	Training related to specialization in subjects	From Date To Date

*QST*

**21. Experience Details (Please provide up to date experience details. Separate sheet may be attached along with supporting documents):-**

S.No.	Type of posting	i)Level/Pay Scale ii)Designation	Ministry Department Office Place	Field of experience acquired during the posting (Major and Minor)	Tenure From & Tenure To

**22. Vigilance Experience Details:**

S.No.	Type of Posting (Cadre/Centre)	Level/Pay Scale Designation	Ministry Department Office Place	Details of Experience in Vigilance/Disciplinary matters	Tenure From Tenure To

**23. Work Experience :-**

A.	Belonging to Organized Group A services drawing pay in the scale of Senior Administrative Grade (SAG) (Functional/Non-Functional).	YES/NO
B.	Have experience of working in technical disciplines of Group A engineering disciplines of railways.	YES/NO
C.	Have experience of working on matters related to Honourable Courts, Parliamentary Committees, Inter-Ministerial Cabinet Note Consultations, Honourable Commissions like NHRC, NCBC, NCSC, NCST, Department for Empowerment of Persons with Disabilities etc	YES/NO Separate sheet may be enclosed

**24. Details of previous deputation/ Foreign assignment, if any (Attach supporting documents):-**

S.No.	Organization	Designation	From	To

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25.	Whether debarred from deputation? If yes, please furnish details.	:	
26.	Whether cooling off period completed? If yes, date of return from previous deputation with details, wherever applicable.	:	
27.	Whether applied for deputation under Central Staffing Scheme i.e. Central deputation. If yes, registration number (if any) allotted by supremo.gov.in	:	

**28. APAR Ratings for last 05 years (Attach supporting documents):-**

Year	Rating

**29. Awards, if any (Attach supporting documents):-**

S.No.	Name of Award	Brief Details

30.	NOC, Vigilance and D&AR status from current employer enclosed.	YES / NO
31.	Copies of Annual performance appraisal report for last 05 years enclosed.	YES / NO

I certify that the details furnished by me above are true and I am eligible for the post as per the criteria laid down in the vacancy notice.

(Name and Signature of the applicant)

Place:

Date:



**Certificate by the Employer**

a) The date of birth, qualifications and experience and other details furnished by Shri/Smt. indicated at S No. 1 to 31 in the application form have been verified and found correct as per service records of the officer.

b) The department will be informed at the earliest, if any disciplinary proceeding is initiated or contemplated against the officer after his / her application is forwarded.

c) Up-to date ACRs/APARs dossiers of the concerned officer for the last 05 years is enclosed or would be forwarded within the due date.

d)	Whether any disciplinary proceedings have been initiated against the officer during his career, so far. If yes, details thereof.	<b>YES/NO</b>
		Separate sheet may be enclosed
e)	Whether any complaint including that of corruption, against the officer, which in the view of the State Government/ Cadre Controlling Authority may have a direct bearing /relevance on the vigilance status/Integrity of the officer as on date, is pending against the officer. If so, details thereof.	<b>YES/NO</b>
		Separate sheet may be enclosed
f)	Whether any preliminary inquiry or any other vigilance related matter is pending against the officer. If so, full facts of the pending matter.	<b>YES/NO</b>
		Separate sheet may be enclosed
g)	Whether any criminal proceedings were registered against the officer during his career so far. If so, the details/present status and the final outcome thereof.	<b>YES/NO</b>
		Separate sheet may be enclosed

**Signature of the Officer certifying the proforma**

**Name**

**Designation**

**Stamp**

**Checklist of documents to be enclosed:**

1. Work Experience Certificate.
2. NOC from present Employer.
3. Vigilance and D&AR Clearance from present Employer.
4. APARs of the Last 05 years

