



Advertisement No. ECGC/HO/01/2023

January 25, 2023

**Instructions for application to the post of Chief Technology Officer and
Deputy Chief Technology Officer- 2022-23**

1. How to apply:

- i. The last date for submission of application is **28th February, 2023**. Candidates who satisfy the eligibility norms may apply giving their bio-data strictly in the prescribed format at Annexure I.
- ii. Completed applications should be sent to recruitment@ecgc.in
- iii. Hard copy of the applications should also be sent by Regd. Post/Speed Post/ordinary with a covering letter titled 'ECGC – Application for the post of Chief Technology Officer or Chief Deputy Technology Officer' to the following address:

General Manager (HRD)
ECGC Limited
ECGC Bhawan,
CTS No. 393, 393/1-45,
M.V. Road,
Andheri (East),
Mumbai – 400069
- iv. Hard copy of the applications should reach the Company on or before **28th February, 2023** and applications received after the date are liable to be rejected.

2. General Instructions

- i. Applications which are incomplete, or received after the prescribed date will not be considered.
- ii. Outstation candidates called for interview for the post of Chief Technology Officer and Deputy Chief Technology Officer will be reimbursement Economy Class Air fare for the to and fro journey by shortest route from the place of their residence to the place of interview, subject to submission of necessary documentary evidence.

- iii. ECGC Ltd. reserves the right to relax any of the requirements for the candidate in deserving cases.
- iv. The candidates appointed on contract basis will not be entitled for permanent employment with ECGC Ltd.
- v. Candidates applying for the post of Chief Technology Officer and Deputy Chief Technology Officer on contract basis who are already in service of or engaged with Govt./Quasi-Gov., Organisations and Public Sector Banks/Undertakings will have to produce a 'No Objection Certificate' from their employer/contractor at the time of interview.
- vi. ECGC Ltd. reserves the right to cancel the advertisement fully or partly on any grounds.
- vii. Canvassing in any form will disqualify the candidate.
- viii. If the candidates are not eligible or have knowingly or wilfully furnished incorrect or false particulars or suppressed material information, their candidature will be liable to be cancelled at any stage of the selection, if the candidate qualifies in the selection process and subsequently it is found that he/she does not fulfil the eligibility criteria, his/her candidature will be cancelled and if appointed, the contract would be terminated without any notice or compensation.
- ix. Applications received after due date (**28th February, 2023**) will not be entertained. ECGC Ltd takes no responsibility for any delay in receipt of application or loss thereof in postal transit.