

Government of Jammu & Kashmir  
Jal Shakti Department  
**Mission Directorate, Jal Jeevan Mission J&K**  
Civil Secretariat, Srinagar/Jammu  
**(email:mdjjmjk@gmail.com)**

**NOTIFICATION**

No: SMD/ JJM-J&K/ 39/2022-23/823-47

Dated: 28.01.2023

**Subject: Engagement of retired Engineers on contractual/ consolidated remuneration basis as Project Managers/ Technical Experts in the District Level Project Management Units of Jal Jeevan Mission, J&K.**

Jal Shakti Department, J&K, through Mission Directorate JJM proposes to engage experienced Engineers, who have retired from the post of Executive Engineer or above, on contractual/consolidated remuneration basis as per the details given below:


|    |                       |   |
|----|-----------------------|---|
| 1. | Name of Post          | <b>Project Manager</b>  |
| 2. | Number of vacancies   | <b>18</b>   |
| 3. | Eligibility Criterion | <b>1. Qualification:</b> Graduate in Civil Engineering from any recognized institute/ University.<br><b>2. Experience:</b> Must have <b>retired as Executive Engineer or above</b> , from a Central or State Govt/ Semi Govt. Deptt. / PSU with a minimum experience of <b>5 years</b> in drinking water supply sector.<br><b>3. Age:</b> Not more than <b>65 years</b> . |
| 4. | Job Location          | Anantnag, Kulgam, Pulwama, Shopian, Budgam, Baramulla, Bandipora, Kupwara, Jammu, Kathua, Samba, Udhampur, Reasi, Ramban, Doda, Kishtwar, Poonch&Rajouri.   |
| 5. | How to apply          | Application in the prescribed format in Annexure-II (Complete in all respects) along with the requisite documents must be forwarded to the e-mail ID: <a href="mailto:mdjjmjk@gmail.com">mdjjmjk@gmail.com</a> with the subject: "Application for Project Managers on   |

|    |                                      |  |
|----|--------------------------------------|--|
|    |                                      | contractual/consolidated basis".<br>i) Retirement Notification.<br>ii) PPO copy<br>iii) LPC Copy |
| 6. | Last date for receipt of application | <b>6<sup>th</sup> February, 2023.</b>  |

Interested and eligible retired Government servants who fulfill the above-mentioned criteria may apply. The engagement will be subject to the terms and conditions provided in Annexure-I to this notification.

The Selection criteria is provided in Annexure-III to this notification.

**The complete notification shall be available on [www.jkjalshakti.nic.in](http://www.jkjalshakti.nic.in).**

  
Technical Advisor (K),  
**Mission Directorate, JJM J&K.**

**Copy to:**

1. Mission Director, Jal Jeevan Mission J&K.
2. Director General Codes, Finance Department J&K.
3. Chief Engineer, Jal Shakti (PHE) Jammu/ Kashmir.
4. District Development Commissioners---All---
5. Special Secretary to Govt. General Administration Department, J&K.
6. Director Information & Public Relation, J&K for information and with the request to publish the notification in leading newspapers (UT as well as National level) for wide publicity.
7. Pvt. Secretary to Principal Secretary for favor of information of the Principal Secretary.
8. i/c website JSD for uploading the notification on the official website of the department.

## Annexure-I

### **General Terms & Conditions:**

- 1. Age Limit:** The candidate should not be more than 65 years of age as on the last date of application.
- 2. Period of engagement & Extension:** Engagement shall initially be for a period of one year or till the completion of project, whichever is earlier. After the expiry of initial term, engagement may be extended, based on the requirement and performance of the Expert (s) with the approval of Administrative Secretary JSD. Extension of engagement, if any, shall be at the sole discretion of competent authority.

### **3. Working Hours:**

- (a) Working hours shall be from 9.00 a.m. to 5.30.p.m during working days (6 days a week) including half an hour lunch break in between. However, in exigencies of work, he/she may be required to work late and may be called on Sundays and other Gazetted Holidays.
- (b) Expert will be required to mark his/her attendance in Biometric Attendance system (BAS). Monthly remuneration will be paid on the basis of BAS report and other conditions.

### **4. Work Profile:**

- a. The Expert shall head the District Level PMUs in carrying out the following tasks for assisting the District Jal Jeevan Mission (DJJM) on all technical, financial, social & institutional matters pertaining to implementation of Jal Jeevan Mission:-
  - i. Monitoring the Physical/ Financial progress of works and reporting the same to DJJM.
  - ii. Monitoring the quality and pace of works and highlighting issues that require corrective measures.
  - iii. Identify problems & bottlenecks prevailing in the smooth execution of the projects and suggest roadmap with corrective measures.
  - iv. Site visits as required/ directed by the DJJM/ Mission Directorate. The Project Manager and other officers shall



mandatorily make at least two site visits each per week in consultation with DJJM.

- v. Monitoring the daily progress under various activities of JJM like; Water Quality Monitoring & Surveillance, Community mobilization, etc.
  - vi. Assist the DJJM in monitoring the implementation of IEC Plan.
  - vii. Assist the DJJM in monitoring the HRD/ Training component for capacity building of all stakeholders.
  - viii. Furnishing regular reports to Mission Directorate
- b. Experts will be responsible for equipment and other items/ logistics issued for discharging official duty.
- c. Performance appraisal of the Expert shall be done regularly by the DCs and the Mission Director.

#### **5. Remuneration:**

- a) A fixed monthly amount as consultancy fee shall be admissible, arrived at by deducting the basic pension (including commuted portion) from the pay drawn at the time of retirement. The amount of remuneration so fixed shall remain unchanged for the term of contract and shall be paid out of Support Fund of JJM.
- b) Tax Deduction at source (TDS), as admissible, shall be deducted from the monthly remuneration of the Expert(s).
- c) Expert (s) will not be entitled for annual increment/percentage increase of consultancy fee/conveyance during the time of engagement.

#### **6. Allowances:**

- a) A fixed amount as local conveyance for the purpose of commuting between residence and place of work shall be allowed at the rate applicable to the post of Executive Engineer which shall remain unchanged during the term of engagement. However, no such conveyance shall be paid, in case a vehicle is provided to the Expert.
- b) TA/DA on official tour, if any, shall be admissible as per entitlement at the time of retirement.



- c) Expert(s) are not entitled for any other kind of allowance such as dearness allowance, residential, telephone, CGHS, Medical Reimbursement, etc.

## **7. Leave:**

- a) Expert(s) will be entitled for paid leaves of absence at the rate of 1.5 days for each completed calendar month of engagement calculated on pro rate basis.
- b) No remuneration for the period of absence in excess of the admissible leave will be paid to the Experts. Un-availed leave cannot be carried forward nor encashed on extension of tenure or on termination of contract.

## **8. Confidentiality and Integrity:**

- a) Intellectual Property Rights (IPR) of all information/data collected as well as deliverables produced for the Department shall remain with the Department.
- b) Experts shall not, directly or indirectly, communicate or reveal to any person or persons any matter collected for the purpose of his/her assignment or during the course of his/her assignment, without the express written consent of the DJJM/ Mission Directorate.
- c) Experts shall not represent or give opinion or advice in any matter which is averse to the interest of this office. He/She is not permitted to take up any other assignment during his period of engagement.

## **9. Termination of Engagement:-**

- a) The engagement of Experts is purely on temporary basis and they will not be entitled for any benefit/ compensation/ absorption/regularization of service in the Department.
- b) The Department may terminate the engagement of expert(s) on the following conditions:
  - i. The Expert is unable to carry out the assigned work satisfactorily. The performance of the Expert shall be assessed regularly by the Deputy Commissioner and the Mission Director.
  - ii. If the Expert fails to maintain the quality of work.
  - iii. The Expert(s) fails in monitoring the required pace/ progress for timely achievement of the milestones of JJM.

- iv. The Expert(s) is found lacking in honesty and integrity.
- c) The Expert(s) will give one month's notice for leaving the services of the Department; failing to serve one month's notice may result in forfeiture of one month's payment of salary/remuneration. Engagement may be terminated at any time by the Department, in public interest, without assignment any reason and without any prior notice.
- d) The Expert(s) shall hand over their identity cards/pass and all office equipment etc, if any, to the Department and submit a No Demand Certificate before the final payment is released by the Department.

**10. Other Conditions:**

- a) Jal Shakti Department, J&K shall not be responsible for any loss, accident, damage, or injury suffered by the individual arising out of execution by the department.
- b) The Department has the right to cancel the advertisement, and not go for engagement of Experts, at any stage. It may accept or reject any or all applications, without giving any reasons thereof, whatsoever.
- c) The Department has the right to review these conditions as and when the circumstances warrant, with the approval of the Secretary.



**Annexure-II**

**Application for engagement of Project Manager on  
contractual/ consolidated remuneration basis Jal Jeevan  
Mission**

To,

**The Mission Director  
Jal Jeevan Mission, J&K.**

Latest  
Passport Size  
Photograph

Sir,

With reference to the Notification No. \_\_\_\_\_, dated \_\_.01.2023, my application for engagement of Project Manager on the contractual/consolidated remuneration basis in the District Level Project Management Units of Jal Jeevan Mission, may kindly be accepted. My details are given below:

| S. No | Particular  | To be filled by the applicant |
|-------|---|-------------------------------|
| 1.    | Name (in BLOCK Letters)   |                               |
| 2.    | Father's/husband's Name   |                               |
| 3.    | Date of Birth   |                               |
| 4.    | Telephone/Mobile Number   |                               |
| 5.    | E-mail address  |                               |
| 6.    | Address for communication   |                               |
| 7.    | Permanent Address   |                               |
| 8.    | Present Age (yy/mm)   |                               |
| 9.    | Date of Joining in Govt. Service  |                               |
| 10.   | Date of Retirement  |                               |
| 11.   | Post from which retired   |                               |
| 12.   | Name of the Ministry/Department from which retired  |                               |
| 13.   | Last pay drawn (enclosed copy)  |                               |
| 14.   | PPO Number (enclose copy)   |                               |
| 15.   | Educational/Technical Qualification (enclose proof)   |                               |
| 16.   | Work Experience: (as per format attached)   |                               |
| 17.   | Details of Computer knowledge   |                               |
| 18.   | Have you worked as Consultant or presently working as consultant? If yes, details of office and remuneration etc. * |                               |

|     |   |  |
|-----|---|--|
| 19. | Preference of area in order of interest to work. (South Kashmir, Central Kashmir, North Kashmir, Jammu-Samba-Kathua, Rajouri-Poonch, Ramban-Doda-Kishtwar, Udhampur-Reasi |  |
|-----|---|--|

(Certified that the information furnished above are true)

(Signature)

**Format : Qualification & Work Experience**

**A): Qualification:**

| Qualification | Institute/ University | Marks obtained/ Max Marks |
|---------------|-----------------------|---------------------------|
|               |                       |                           |
|               |                       |                           |
|               |                       |                           |
|               |                       |                           |

**Note: Please attach documentary proof.**

**B): Work Experience:**

| S No | Post held | Office/ Organization | From | to | Duties performed |
|------|-----------|----------------------|------|----|------------------|
|      |           |                      |      |    |                  |
|      |           |                      |      |    |                  |
|      |           |                      |      |    |                  |
|      |           |                      |      |    |                  |
|      |           |                      |      |    |                  |

**Note: Please attach documentary proof.**

**C): Experience in larger projects of State or National level:**

| S No | Position held | Organisation | From | to | Nature of duties |
|------|---------------|--------------|------|----|------------------|
|      |               |              |      |    |                  |
|      |               |              |      |    |                  |
|      |               |              |      |    |                  |

**Note: Please attach documentary proof.**

**D): Computer Knowledge: \_\_\_\_\_.**

(Signature)



### Annexure-III

**Selection criteria:** The final merit list shall be framed by adopting the following marking criteria:

| S No      | Criteria   | Marks | Maximum Marks |
|-----------|--|-------|---------------|
| <b>1.</b> | <b>Qualification</b>   |       | 15            |
|           | Graduate   | 10    |               |
|           | Post Graduate  | 15    |               |
| <b>2.</b> | <b>Experience:</b>   |       | 25            |
|           | 05 Years in Drinking Water Supply Sector   | 15    |               |
|           | 05 to 10 Years   | 20    |               |
|           | Above 10 years   | 25    |               |
| <b>3.</b> | <b>Level at retirement</b>   |       | 10            |
|           | Retired as EE  | 5     |               |
|           | Retired as SE or above   | 10    |               |
| 4.        | Presentation to be made by the candidate on his experience, skills and understanding of Jal Jeevan Mission | 10    | 10            |
| 5.        | Experience of having handled a larger project at State, UT or National level                               | 10    | 10            |
| 6.        | Personal Interview   | 30    | 30            |
|           | <b>Total</b>   |       | <b>100</b>    |