



NETAJI SUBHAS OPEN UNIVERSITY

ESTABLISHED BY W.B. ACT (XIX) OF 1997, RECOGNIZED BY U.G.C.

Accredited by NAAC with Grade 'A'

DD- 26, SECTOR – I, SALT LAKE CITY, KOLKATA – 700 064

Phone : (033) 4066-3220, Website : www.wbnsou.ac.in

Memo No. Reg/ 0105

Date: 27.01.2023

WALK-IN-INTERVIEW

Interested superannuated candidates having at least 25 years of experience in position not below the Pay Level 13A or equivalent in Govt. or Govt. undertakings/HEIs/Universities/Autonomous bodies are requested to appear in the **Walk-in-Interview** for engagement as **Publication-in-Charge** (Strictly on a temporary basis) to be held on **17.02.2023 (Friday)** from **12:00 Noon** onward in the Board Room of the University Headquarters (3rd Floor) at DD-26, Sector-I, Salt Lake City, Kolkata-700 064. Candidates are to report with bio-data as well as all relevant documents and testimonials in original, and a passport size photo and identity proof (such as Aadhaar Card, Pan Card, Voter ID). Candidates appearing after **02:00 PM** shall not be entertained under any circumstances.

Candidates are required to bring on the day of Interview:

1. Three sets of self-signed Bio-data
2. Three sets of attested copies of testimonials related to candidature along with one passport size photo
3. Original copies of all testimonials
4. Documents relating to superannuation.

Qualification and other requirements:

1. Qualification : (a) Post Graduate from a recognized University
(b) Proficiency in Computer, Specifically in MS Word, MS Excel and use of Internet.
2. Desirable Qualification : (a) Ph.D.
(b) Experience in of Publication/ Printing/ dispatch related matters
: Preferably 60 – 65 years (relaxation in case of exceptional candidates)
3. Age
4. Emolument : As will be decide by the University from time to time.

- Person appearing in interview shall have to pay application fee in **Demand Draft of Rs. 500/-** (rupees five hundred) only in favour of “**Netaji Subhas Open University**” payable at **Kolkata**.
- Selected candidate will be engaged on contract whole time basis.
- No TA/DA shall be admissible for attending the Interview.
- For further clarification if any, the undersigned may be contacted at:
- E-mail : registrar@wbnsou.ac.in

Sd/-
Registrar