



NATIONAL POWER TRAINING INSTITUTE
(Ministry of Power, Govt. of India)
NPTI Complex, Sector-33, Faridabad-121003 (Haryana)



Advertisement No. R-2/DR/2023

For Direct Recruitment of Assistant Director (Tech./Faculty)

National Power Training Institute, an ISO 9001 & 14001 Autonomous Organisation of Ministry of Power, Government of India established vide The Gazette of India – July 3, 1993 to function as National Apex Body for Training and Human Resources Development in Power Sector having its Corporate Office at Sector-33, Faridabad invites applications for the following posts on direct recruitment basis. NPTI operates from its Corporate Office, Faridabad having 10 Institutes located at Badarpur (New Delhi), Nangal (Punjab), Neyveli (Tamil Nadu), Bangalore (Karnataka), Durgapur (West Bengal), Guwahati (Assam), Nagpur (Maharashtra), Alappuzha (Kerala) and Shivpuri (Madhya Pradesh)

NPTI follows mutatis mutandis Central Government Rules and Regulations so far as service matters and pay and allowances are concerned.

1. Assistant Director (Tech./Faculty):

No. of Posts : 03 (OBC : 01, UR : 02)
Pay Matrix / Level : Rs.56100-177500 – Level-10 (Group 'A')
Age limit : 40 years (relaxable by 5 years for SC/ST and 3 years for OBC)

Qualifications and Experience

Essential:

1. Degree in Electrical/ Electrical & Electronics/Mechanical/Electronics/Instrumentation Engg./Electronics and Communication/Electronics and Instrumentation/Power Engg./IT/Computer Science Engg. or Equivalent from a recognised university or Institution
2. Two years industry experience in the relevant area in Power Sector

Desirable:

1. Ph.D/M.Tech in Engg.
2. Aptitude for Training
3. Knowledge of Computer/Simulator

Method of Selection: Written test followed by interview.

NOTE :

- 1) Candidates who strictly fulfill the eligibility criteria will be shortlisted and called for written test.
- 2) NPTI reserves the right not to fill the advertised vacancy. In such eventuality, no action on the applications received may be taken by NPTI and the advertisement will be treated as withdrawn/cancelled.
- 3) NPTI reserves the right to change the number of posts as may be required by the circumstances prevailing at the time of selection.
- 4) No TA/DA shall be paid to the candidates for appearing in the written test.
- 5) Candidates are liable to work anywhere in India where Institutes of NPTI are located

How to apply:

Step-1: Log on to www.npti.gov.in & download the application form along with instructions

Step-2: Read all instructions carefully and fill the application form properly if fulfilling the eligibility criteria as mentioned.

Step-3: Interested Candidates who fulfils eligibility conditions may submit their application along with non-refundable fee of Rs.2,000/- (Rs.1,000/- for SC/ST) by Demand Draft drawn in favour of NPTI, Faridabad payable at SBI Sarai Khwaja, Faridabad (Branch Code No.3245) together with self-attested copies of Certificates/testimonials in support of age, qualification/experience etc. to the Director (Admn), National Power Training Institute, NPTI Complex, Sector-33, Faridabad, Haryana, PIN: 121003 latest by 20th March, 2023

Persons working in the Central/State Government, PSUs, Autonomous Bodies, State Electricity Boards etc. should forward their applications through proper channel. Incomplete application or the ones received after the prescribed last date shall not be considered. Candidates working in Private Organisations should submit NOC from the employer at the time of interview for the post of Asstt Director and for other posts at the time of joining if selected.



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(Ministry of Power, Govt. of India)
NPTI Complex, Sector-33, Faridabad-121003 (Haryana)



Advertisement No. R-2/DR/2023

For Direct Recruitment of Section Officer (Admn), Junior Accounts Officer and Junior Accountant

National Power Training Institute, an ISO 9001 & 14001 Autonomous Organisation of Ministry of Power, Government of India established vide The Gazette of India – July 3, 1993 to function as National Apex Body for Training and Human Resources Development in Power Sector having its Corporate Office at Sector-33, Faridabad invites applications for the following posts on Deputation failing which by Direct Recruitment basis. NPTI operates from its Corporate Office, Faridabad having 10 Institutes located at Badarpur (New Delhi), Nangal (Punjab), Neyveli (Tamil Nadu), Bangalore (Karnataka), Durgapur (West Bengal), Guwahati (Assam), Nagpur (Maharashtra), Alappuzha (Kerala) and Shivpuri (Madhya Pradesh)

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1. SECTION OFFICER (ADMN)

No. of Posts : 01 (01:UR)
Pay Matrix / Level : Rs.44900-142400 – Level - 07 (Group 'B')
Age limit : 40 years

Qualifications and Experience

Essential: 1) Degree or equivalent from a recognized university or Institution; 2) Five years experience as stenographer grade-I OR 8 years experience as Assistant/Steno grade-II in Central Government Departments / Autonomous Bodies / Public Sector Undertakings; 3) Thorough knowledge of rules, regulations and administrative and financial procedures under Central Government.

Method of Selection: Written test

2. JUNIOR ACCOUNTS OFFICER

No. of Posts : 01 (01:UR)
Pay Matrix / Level : Rs.35400-112400 – Level - 06 (Group 'B')
Age limit : 35 years

Qualifications and Experience

Essential : Commerce Graduate from the recognized University with qualification of intermediate level of ICWA or Institution of Chartered Accountants with three years experience in commercial accounting OR Commerce Graduate from a recognized University with 5 years service as Senior Accountant in grade pay of Rs.4200.

Method of Selection: Written test

2. JUNIOR ACCOUNTANT

No. of Posts : 01 (UR:01)
Pay Matrix / Level : Rs.25500-81100 – Level - 04 (Group 'C')
Age limit : 30 years

Qualifications and Experience

Essential : Commerce Graduate from the recognized University with 5 (Five) years experience in compilation of accounts and preparation of bills in Central / State Government Departments / Autonomous Bodies / Public Sector Undertakings

Method of Selection : Written test (for direct recruitment)

NOTE :

1. Candidates who strictly fulfill the eligibility criteria will be shortlisted and called for written test.
2. NPTI reserves the right not to fill the advertised vacancy. In such eventuality, no action on the applications received may be taken by NPTI and the advertisement will be treated as withdrawn/cancelled.
3. NPTI reserves the right to change the number of posts as may be required by the circumstances prevailing at the time of selection.
4. No TA/DA shall be paid to the candidates for appearing in the written test.
5. Candidates are liable to work anywhere in India where Institutes of NPTI are located

How to apply:

Step-1: Log on to www.npti.gov.in & download the application form along with instructions

Step-2: Read all instructions carefully and fill the application form properly if fulfilling the eligibility criteria as mentioned.

Step-3: Interested Candidates who fulfils eligibility conditions may submit their application along with non-refundable fee of Rs.1,500/- (Rs.750/- for SC/ST) by Demand Draft drawn in favour of NPTI, Faridabad payable at SBI Sarai Khwaja, Faridabad (Branch Code No.3245) together with self-attested copies of Certificates/testimonials in support of age, qualification/experience etc. to the Director (Admn), National Power Training Institute, NPTI Complex, Sector-33, Faridabad, Haryana, PIN: 121003 latest by 20th March, 2023

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APPLICATION FORM

Advertisement No. R-2/DR/2023

Paste here
recent passport
size colour
photograph

APPLICATION FOR THE POST OF _____ IN NATIONAL POWER
TRAINING INSTITUTE ON DIRECT RECRUITMENT BASIS

| | | |
|----|-----------------------------------|--|
| 1. | Name & Address (in block letters) | |
| 2. | Father's Name | |
| 3. | a) Date of Birth | |
| | b) Age (years & months) | |
| 4. | Gender | |
| 5. | Marital Status | |
| 6. | Nationality | |
| 7. | Religion | |
| 8. | Whether belongs to SC/ST/OBC/EWS | |
| 9. | a) Full Postal Address | |
| | b) Mobile Number | |
| | c) E-mail address | |

10. Educational and other qualifications (from matriculation onwards)

| Examination | Year of Passing | Name of School/ College | Name of University/ Board/Institution | Division/percentage of marks obtained |
|-------------|-----------------|----------------------------|---|--|
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11. Details of employment/experience in chronological order (a separate sheet, duly signed may be appended if the space below is insufficient)

| Name of the Organisation with address and contact No. | Post Held | From | To | Salary Drawn/Pay scale | Nature of duties performed |
|---|-----------|------|----|------------------------|----------------------------|
| | | | | | |

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|-----|--|--|
| 12. | Professional achievements / Membership of Institutions/ special credentials (publication, award etc.) etc. | |
| 13. | Details of training underwent, if any | |
| 14. | Additional information, if any | |
| 15. | Details of Demand Draft | |

16. DECLARATION

I, hereby declare that the information furnished by me above are true and correct in every aspect to the best of my knowledge and belief. In the event of any information being found false or incorrect before or after the selection, my candidature is liable to be cancelled.

Name & Signature of the Applicant

Date:

Place: