

Letter No 33 /Dt. 10/3 /2023

ADVERTISEMENT

The Akankhya Block Mission Shakti Federation Office, Tarbha invites applications from candidates for the following positions of community support staff.

Vacancy position for selection of community support staff – "Community Resource Person for Community Mobilization (CRP-CM)"						
Sl. No	Name of the GP	Name of the Village	Name of the CLF	Nos. of Vacancy CRP-CM	Minimum Educational Qualification	Performance Incentives (Rs. Per Month)
1	Singhari	Rengsa Hapriyaberna	Rengsa CLF	1	10 th Pass	Rs. 3000/-
2	Paikbahal	Brahmanipali	Brahmanipali CLF-1	1	10 th Pass	Rs. 3000/-
3	Paikbahal	Brahmanipali HP Sagartalgoth	Brahmanipali CLF-2	1	10 th Pass	Rs. 3000/-
4	Paikbahal	Dahimal	Dahimal CLF	1	10 th Pass	Rs. 3000/-
5	Paikbahal	Paikbahal	Paikbahal CLF-1	1	10 th Pass	Rs. 3000/-
6	Paikbahal	Tileimal Paikbahal	Paikbahal Tileimal CLF-2	1	10 th Pass	Rs. 3000/-
7	Paikbahal	Rajapali Makhanamunda	Rajapali & Makhanamunda CLF	1	10 th Pass	Rs. 3000/-
8	Brahmani	Brahmani	Brahmani CLF	1	10 th Pass	Rs. 3000/-
9	Brahmani	Bandhpali Bhurad	Bandhpali CLF	1	10 th Pass	Rs. 3000/-
10	Dubula	Jharmunda	Jharmunda CLF	1	10 th Pass	Rs. 3000/-
11	Dubula	Surjimunda Pandarapita	Surjimunda CLF	1	10 th Pass	Rs. 3000/-
12	Katapali	Bijapadar Chirgunmuhan	Bijapadar & Chirgunmuhan CLF	1	10 th Pass	Rs. 3000/-
13	Baghia	Talpadar Purnapani	Talpadar & Purnapani CLF	1	10 th Pass	Rs. 3000/-
14	Kamsara	Jamkani Sagarpali	Jamkani & Sagarpali CLF	1	10 th Pass	Rs. 3000/-
15	Kamsara	Badjore	Badjore CLF	1	10 th Pass	Rs. 3000/-
16	Sargaj	Jurabandh	Jurabandh CLF	1	10 th Pass	Rs. 3000/-
17	Sargaj	Tentulikhunti	Tentulikhunti CLF	1	10 th Pass	Rs. 3000/-
18	Sargaj	Baghiamunda Bandhkhoh	Baghiamunda & Bandhkhoh CLF	1	10 th Pass	Rs. 3000/-
19	Sargaj	Sargaj	Sargaj CLF	1	10 th Pass	Rs. 3000/-
20	Menda	Menda	Menda CLF - 3	1	10 th Pass	Rs. 3000/-

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ସଂପାଦକ
ଆକାଂକ୍ଷା ବ୍ଲକ୍ ମିଶନ ଶକ୍ତି
ତରଭା

Ushadimi Saurbhany
ସଂପାଦକ
ଆକାଂକ୍ଷା ବ୍ଲକ୍ ମିଶନ ଶକ୍ତି
ତରଭା
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AKANKHYA BLOCK MISSION SHAKTI (BLF) TARBHA
AT/PO-TARBHA, O/O- CDPO OFFICE TARBHA, PIN-767016
SUBARNAPUR, ODISHA

Vacancy position for selection of community support staff – “Master Book Keeper (MBK)”

Sl. No	Name of the GP	Name of the GPLF	Nos. of Vacancy MBK	Minimum Educational Qualification	Performance Incentives (Rs. Per Month)
1	Kumbharmunda	Kumbharmunda GPLF	1	12 th /Intermediate/+2 Pass	Rs. 6000/-
2	Dubula	Dubula GPLF	1	12 th /Intermediate/+2 Pass	Rs. 6000/-
3	Sargaj	Sargaj GPLF	1	12 th /Intermediate/+2 Pass	Rs. 6000/-

Other Eligibility Criteria:

- Should be a women SHG member
- Should be able to read and write Odia.
- Well conversed with local language/ dialect.
- Age: Minimum 18 years.
- Domicile: Residence of the same village / cluster in case of CRP-CM; Same GP in case of MBK; GP/GPs coterminous with the service area of the concerned Bank for Bank Mitra; same block in case of BDSP and CRP-EP.

General Terms & Conditions:

- 1) Application form and work description for each position are available at GPLF/BLF office. Candidate may download the Application form and job profile from the website of District Administration, Subarnapur (<http://subarnapur.nic.in>)
- 2) Self attested documents in support of identity, qualifications, experience, etc. As per the checklist have to be submitted along with application form at BLF Office within the timeline. Original documents shall be produced as and when required.
- 3) The selection process will consist of short listing of candidates on basis minimum eligibility criteria, academic qualifications, experience and other socio-economic cum special category.
- 4) The prescribed eligibility condition viz. age, qualification and experience, etc. should have been acquired as on date of notice. Qualification should be from approved recognized institutions.
- 5) In case of false or insufficient information/lack of proof to ascertain the eligibility of the applicant, their candidature will be rejected at any stage of the selection process.
- 6) Applicants shall mention the correct and active mobile number and email-id in the application form.
- 7) CLF/GPLF/BLF have all the rights to cancel selection process at any level of selection process.

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ସଂପାଦକ
ଆକାଂକ୍ଷା ବ୍ଲକ୍ ନିଗମ ଶକ୍ତି
ତରଭା

Geetadini Sahoo
ସଭାନେତ୍ରୀ
ଆକାଂକ୍ଷା ବ୍ଲକ୍ ନିଗମ ଶକ୍ତି
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- 8) The candidate has no right to claim for permanent job with concerned CLF/GPLF/BLF/Government.
9) The last date of receipt of application is 24/03/2023.

Sd/-

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SECRETARY ସମ୍ପାଦିକା
AKANKHYA BLOCK MISSION SHAKTI
TARBHA ତରଭା

Preeladimi Soubhany
PRESIDENT ସଭାନେତ୍ରୀ
AKANKHYA BLOCK MISSION SHAKTI
TARBHA ତରଭା

Memo No: 34 /Date: 10/3 /2023

Copy submitted to CDO-cum-EO, ZP, Subarnapur/ DSWO, Subarnapur for favour of kind information.

ସୁଜୟୀ କୁମ୍ଭ
SECRETARY ସମ୍ପାଦିକା
AKANKHYA BLOCK MISSION SHAKTI
TARBHA ତରଭା

Preeladimi Soubhany
PRESIDENT ସଭାନେତ୍ରୀ
AKANKHYA BLOCK MISSION SHAKTI
TARBHA ତରଭା

Memo No: 35 /Date: 10/3 /2023

Copy submitted to Chairman, Panchayat Samiti Tarbha/ Sarpanch Sighari, Paikbahal, Brahmani, Dubula, Katapali, Baghia, Kamsara, Sargaj, Menda and Kumbharmunda GP for favour of kind information.

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SECRETARY ସମ୍ପାଦିକା
AKANKHYA BLOCK MISSION SHAKTI
TARBHA ତରଭା

Preeladimi Soubhany
PRESIDENT ସଭାନେତ୍ରୀ
AKANKHYA BLOCK MISSION SHAKTI
TARBHA ତରଭା

Memo No: 36 /Date: 10/3 /2023

Copy submitted to BDO, Tarbha/ CDPO, Tarbha for favour of kind information with request to publish the notice in respective office notice board.

ସୁଜୟୀ କୁମ୍ଭ
SECRETARY ସମ୍ପାଦିକା
AKANKHYA BLOCK MISSION SHAKTI
TARBHA ତରଭା

Preeladimi Soubhany
PRESIDENT ସଭାନେତ୍ରୀ
AKANKHYA BLOCK MISSION SHAKTI
TARBHA ତରଭା

Memo No: 37 /Date: 10/3 /2023

Copy submitted to District Project Coordinator / District Project Manager, Subarnapur for favour of kind information.

ସୁକୁମାର ହାତ
SECRETARY
AKANKHYA BLOCK MISSION SHAKTI
TARBHA

Uttamini Saeubhangy
PRESIDENT
AKANKHYA BLOCK MISSION SHAKTI
TARBHA

Memo No: 38 /Date: 10/3 /2023

Copy to President and Secretary GPLF of Sighari, Paikbahal, Brahmani, Dubula, Katapali, Baghia, Kamsara, Sargaj, Menda and Kumbharmunda GP Tarbha for favour of information with request to publish the notice board in respective GPLF office and all AWC centre notice board of above GP.

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SECRETARY
AKANKHYA BLOCK MISSION SHAKTI
TARBHA

Uttamini Saeubhangy
PRESIDENT
AKANKHYA BLOCK MISSION SHAKTI
TARBHA

Memo No: 39 /Date: 10/3 /2023

Copy submitted to Block Project Coordinator / Block Project Manager, Tarbha for favour of information with a request to oversee entire selection process.

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SECRETARY
AKANKHYA BLOCK MISSION SHAKTI
TARBHA

Uttamini Saeubhangy
PRESIDENT
AKANKHYA BLOCK MISSION SHAKTI
TARBHA

Memo No: 40 /Date: 10/3 /2023

Copy submitted Copy forwarded to DIO, NIC Subarnapur for information with a request to webhost in the district website for wide publication.

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SECRETARY
AKANKHYA BLOCK MISSION SHAKTI
TARBHA

Uttamini Saeubhangy
PRESIDENT
AKANKHYA BLOCK MISSION SHAKTI
TARBHA

APPLICATION FORM FOR COMMUNITY SUPPORT STAFF

Position applied for – _____

Name of the CLF: _____

Name of the GPLF: _____

Name of the Block: _____

A	Personal Information		
1	Full Name of the Applicant		<i>Paste recent passport size colour photograph</i>
2	Sex		
3	Full Name of Father/ Husband		
4	Full Name of Mother		
5	Date of Birth (DD/MM/YYYY)		
6	Age as on date of issue of notice (in Completed Years)		
7	Social Category (Please tick valid option)	Gen () / SEBC () / SC () / ST () / Minority ()	
8	Economic Category (Please tick valid option)	Poor () / EPVG () / Ration Card holder () / BPL () / Annual Income less than Rs.60,000/- ()	
9	Special Category (Please tick valid option)	PWD () / Orphan () / PVTG ()	
10	Current Address with name of Village, GP, Post Office, Police Station, Block, District, State, Pin		
11	Permanent Address with name of Village, GP, Post Office, Police Station, Block, District, State, Pin		
12	Telephone/mobile Number (Mandatory)		
13	Alternate telephone/mobile Number (Optional)		
14	Email ID (optional)		

B.	Educational Qualification <i>(Self attested photocopy of Certificates & Mark sheets to be attached)</i>						
Sl. No.	Degree/Diploma/ Certificate Course/ Any other	Total Marks	Total Marks secured	% of marks secured	Institution/ College/ School	University / Board	Year of Passing
1	10 th Class						
2	12 th / Intermediate/ +2						
3	Graduation (Specify)/						

	+3						
4	Post Graduate (Specify)						
Any other qualification, ITI/additional degree, diploma/ degree/ certificate course. If Yes, mention below							
5							
6							
7							
8							

C. Experience (Self attested photocopy of experience certificates and relevant documents to be attached)

Sl. No.	Area of Experience	Name and address of SHG/ CLF/ GPLF/Department/ Organization/ govt. recognized Institution associated with	PERIOD		Total Period (In Years/ Months)
			From (MM/YYYY)	To (MM/YYYY)	
1					
2					
3					
4					

D. Language Proficiency (Put Tick Mark \checkmark in appropriate column)

Sl. No.	Language	Read	Write	Speak
1	Odia			
2	Hindi			
3	English			
4	Any Other (Specify)			

Documents attached (refer to *Annexure-III* to know type of documents to be attached)

Sl No.	Name of Document attached	Sl No.	Name of Document attached
1		7	
2		8	
3		9	
4		10	
5		11	
6		12	


Declaration

I do hereby; declare that information submitted by me is true to the best of my knowledge. I understand that, in case of false information, my candidature will be rejected at any given point of time and I am also liable for appropriate action.

Date

Place

Signature

Cut from Here 

Acknowledgement

Application No: _____

I Ms/Smt..... acknowledge receipt of application of Ms/Smt..... for the position of for CLF GPLF..... under.....BLF on date..... at

Full Name & Signature of receiver

With seal and stamp

CHECKLIST OF DOCUMENTS TO BE SUBMITTED

Sl. No.	Parameter	Self-Attested Documents to be submitted
a.	b.	c.
1.	Address Proof	Resident Certificate/Aadhaar Card/ Voter ID/ Electricity/ Water Bill/ Ration Card
2.	Identity Proof	Aadhaar Card/Voter ID/PAN Card/ Driving License/ Ration Card with Photo
3.	Age Proof	Birth Certificate/ 10 th class certificate
4.	Educational Qualification	Mark sheet/ Board Certificate/ Diploma/Degree Certificate/ Post graduate certificate/ Any other qualification certificate from approved recognized institution
5.	SHG Member	Letter from President/Secretary of concerned SHG
6.	Social Category (SC/ST/Minority)	Caste Certificate
7.	Economic Category (Poor/EPVG (SECC 2011 Census data)	PIP Under OLM as per SECC-2011
8.	Ration card holder	Ration card issued by Competent Authority
9.	BPL	BPL card issued by Competent Authority
10.	Annual Income less than Rs. 60,000/	Income Certificate issued by Tahasildar
11.	Person with Disability	Disability Certificate from concerned government department
12.	Orphan	Orphan certificate from concerned Tahasildar (staying at home)/ DCPO (staying at child care institution)
13.	PVTG	Caste Certificate
14.	Community Cadre in intensive village/ GP under OLM	Letter from concerned CLF President/Secretary (in case of CRP-CM), GPLF President/Secretary in case of MBK, Bank Mitra, CRP-EP mentioning period for which candidate is/was engaged in intensive village/ GP under OLM
15.	CRP for mobilization round/ Senior CRP under OLM	Letter/ Certificate from BMMU/DMMU/SMMU, OLM mentioning the period of engagement