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**CHITROTPALA BLOCK LEVEL FEDERATION OFFICE, BIRMAHARAJPUR**  
(Department of Mission Shakti, Block-Birmaharajpur, Dist-Subarnapur)  
Regd No.2436/53-2008-09, Email-msbmpur@gmail.com

**NOTICE**

Advertisement No. 42

Date- 13-03-2023

Chitrotpala Block Level Federation, Birmaharajpur Invites application/s from the eligible candidates for the following positions of Community Support Staffs.

Community Support Staff	CLF/GPLF				Total No. of Vacancy	Minimum Educational Qualification	Performance Incentive (Rs. Per Month)
	Name of the Cluster Level Forum	Name of the Village/s	Name of the GPLF/GP	Vacancy (in number)			
CRP-CM	Pandiapali	Pandiapali	Ufula	1	4	10 <sup>th</sup> Pass	Rs.3000/-
	Bikalpali	Bikalpali		1			
	Rathapur	Rathapur & Pandapali		1			
	Kamalpur-B	Kamalpur (Kamalpur-B CLF)		1			
CRP-CM	Burbuda-A	Burbuda	Khandahata	1	3	10 <sup>th</sup> Pass	Rs.3000/-
	Kushadadar	Kushadadar		1			
	Khandahata-B	Tulasipur, Janakpur & Khandahata(Gadbhitar)		1			
CRP-CM	Ranipur	Ranipur	Hilung	1	3	10 <sup>th</sup> Pass	Rs.3000/-
	Patharghat Hilung-B	Patharghat, Hilung (Hilung-B CLF) & Karnapali		1			
	Luchabandh Mendamal-B	Mendamal & Luchaband		1			
CRP-CM	Rathipada	Rathipada	Champamal	1	1		Rs.3000/-
CRP-CM	Boudiapada	Subalaya (Boudiapada CLF)	Subalaya	1	1	10 <sup>th</sup> Pass	Rs.3000/-
CRP-CM	Mursundhi-B	Mursundhi	Mursundhi	1	4	10 <sup>th</sup> Pass	Rs.3000/-
	Ghantopali	Ghantopali & Ludumunda		1			
	Chouka	Chouka & Sitapur		1			
	Bankia	Bankia		1			

CRP-CM	Bhaliapadar	Bhaliapadar	Bagbar	1	3	10 <sup>th</sup> Pass	Rs.3000/-
	Deulmunda	Deulmunda		1			
	Kendupali-C	Kendupali(Kendupali-C CLF),Buroghat,Nuapali &Deuli		1			
CRP-CM	Amsarbhata	Amsarbhata	Kamira	1	3	10 <sup>th</sup> Pass	Rs.3000/-
	Bikalpur	Bikalpur		1			
	Maa Tulasi	Kamira		1			
MBK	*****	*****	Bagbar	1	1	12 <sup>th</sup> , Intermediate, +2 Pass	Rs.6000/-

#### Other Eligibility Criteria :-

- Should be a woman and an SHG member
- Should be able to read and write Odia
- Well conversed with local language/dialect
- Age: Minimum 18 years
- Domicile: Residence of the same village/cluster in case of CRP-CM ;same GP in case of MBK.

#### GENERAL TERMS & CONDITIONS :-

- 1) Application form and work description for each position are available at GPLF/BLF office. Candidate may download the Application Form and Job Profile from the website of Chief Development Officer-cum-Executive Officer.
- 2) Self-attested documents in support of identity, qualification, experience, etc. as per the checklist have to be submitted along with application form at BLF Office within the timeline. Original documents shall be produced as and when required.
- 3) The selection process will consist of short listing of candidates on basis of minimum eligibility criteria, academic qualifications, experiences and other socio-economic cum special category.
- 4) The prescribed eligibility conditions viz. age , qualification and experiences, etc. should have been acquired as on date of notice. Qualification should be from approved recognized institutions.
- 5) In case of false or insufficient information /lack of proof to ascertain the eligibility of the applicant, their candidature will be rejected at any stage of the selection process.
- 6) Applicants shall mention the correct and active mobile number and email-id in the application form.

7) CLF/GPLF/BLF have all the rights to cancel the selection process at any level of selection process.

8) The candidate has no right to claim for permanent job with concerned CLF/GPLF/BLF /Government.

9) The last date of receipt of application is Dt. 27/03/23 Time 5:00 PM

*Arumaha Sahu*  
Secretary

Chitrotpala BLF, Birmaharajpur Block

ସମ୍ପାଦକ  
ଚିତ୍ରୋତ୍ପଳା ବ୍ଲକ୍ ମହିଳା ସହାୟକ  
ବାଇମହାରାଜପୁର

*Sasmita Dash*  
President

Chitrotpala BLF, Birmaharajpur Block

ସଭାନେତ୍ରୀ  
ଚିତ୍ରୋତ୍ପଳା ବ୍ଲକ୍ ମହିଳା ସହାୟକ  
ବାଇମହାରାଜପୁର

Memo No. 43 Date 13/3/23

Copy to President, All GPLFs/CLFs of Concerned GPLF/Clusters/Village and All Anganwadi Centers of Concerned GP for favour of kind information for display the advertisement in their notice board for wide publicity.

*Arumaha Sahu*  
Secretary

Chitrotpala BLF, Birmaharajpur Block

ସମ୍ପାଦକ  
ଚିତ୍ରୋତ୍ପଳା ବ୍ଲକ୍ ମହିଳା ସହାୟକ  
ବାଇମହାରାଜପୁର

*Sasmita Dash*  
President

Chitrotpala BLF, Birmaharajpur Block

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ଚିତ୍ରୋତ୍ପଳା ବ୍ଲକ୍ ମହିଳା ସହାୟକ  
ବାଇମହାରାଜପୁର

Memo No. 44 Date 13/03/23

Copy Submitted to BPM-OLM, Birmaharajpur /BPC-MS, Birmaharajpur for favour of kind information with a request to monitoring entire selection process.

*Arumaha Sahu*  
Secretary

Chitrotpala BLF, Birmaharajpur Block

ସମ୍ପାଦକ  
ଚିତ୍ରୋତ୍ପଳା ବ୍ଲକ୍ ମହିଳା ସହାୟକ  
ବାଇମହାରାଜପୁର

*Sasmita Dash*  
President

Chitrotpala BLF, Birmaharajpur Block

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ଚିତ୍ରୋତ୍ପଳା ବ୍ଲକ୍ ମହିଳା ସହାୟକ  
ବାଇମହାରାଜପୁର

Memo No. 45 Date 13/03/23

Copy Submitted to Chairperson, Panchayat Samiti, Birmaharajpur /Sarapanch Bagbar, Ufula, Khandahata, Hilung, Champamal, Kamira, Mursundhi & Subalaya for favour of kind information.

*Arumaha Sahu*  
Secretary

Chitrotpala BLF, Birmaharajpur Block

ସମ୍ପାଦକ  
ଚିତ୍ରୋତ୍ପଳା ବ୍ଲକ୍ ମହିଳା ସହାୟକ  
ବାଇମହାରାଜପୁର

*Sasmita Dash*  
President

Chitrotpala BLF, Birmaharajpur Block

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ବାଇମହାରାଜପୁର

Memo No. 46 Date 13/03/23

Copy Submitted to BDO, Birmaharajpur /CDPO, Birmaharajpur for favour of kind information with a request to Publish the Notice.

Secretary  
ସମ୍ପାଦିକା  
ବିତ୍ତୋତ୍ପଳା ବ୍ଲକ୍ ମହିଳା ସହାୟକ  
ବାଇମହାରାଜପୁର

Chitrotpala BLF, Birmaharajpur Block

President  
ସଭାନେତ୍ରୀ  
ବିତ୍ତୋତ୍ପଳା ବ୍ଲକ୍ ମହିଳା ସହାୟକ  
ବାଇମହାରାଜପୁର

Chitrotpala BLF, Birmaharajpur Block

Memo No. 47 Date 13/03/23

Copy Forwarded to DIO, NIC, Subarnapuer for information with a request to Publish the Notice in District Official website for wider circulation and access.

Secretary  
ସମ୍ପାଦିକା  
ବିତ୍ତୋତ୍ପଳା ବ୍ଲକ୍ ମହିଳା ସହାୟକ  
ବାଇମହାରାଜପୁର

Chitrotpala BLF, Birmaharajpur Block

President  
ସଭାନେତ୍ରୀ  
ବିତ୍ତୋତ୍ପଳା ବ୍ଲକ୍ ମହିଳା ସହାୟକ  
ବାଇମହାରାଜପୁର

Chitrotpala BLF, Birmaharajpur Block

Memo No. 48 Date 13/03/23

Copy Submitted to DPM-OLM, Sonepur /DPC-MS, Sonepur /DSWO, Subarnapur/President, DLF-MS, Sonepur for favour of kind information.

Secretary  
ସମ୍ପାଦିକା  
ବିତ୍ତୋତ୍ପଳା ବ୍ଲକ୍ ମହିଳା ସହାୟକ  
ବାଇମହାରାଜପୁର

Chitrotpala BLF, Birmaharajpur Block

President  
ସଭାନେତ୍ରୀ  
ବିତ୍ତୋତ୍ପଳା ବ୍ଲକ୍ ମହିଳା ସହାୟକ  
ବାଇମହାରାଜପୁର

Chitrotpala BLF, Birmaharajpur Block

Memo No. 49 Date 13/03/23

Copy Submitted to CDO-cum EO, ZP, Subarnapur for kind information with a request to Publish the Notice in Official website for wider circulation and access.

Secretary  
ସମ୍ପାଦିକା  
ବିତ୍ତୋତ୍ପଳା ବ୍ଲକ୍ ମହିଳା ସହାୟକ  
ବାଇମହାରାଜପୁର

Chitrotpala BLF, Birmaharajpur Block

President  
ସଭାନେତ୍ରୀ  
ବିତ୍ତୋତ୍ପଳା ବ୍ଲକ୍ ମହିଳା ସହାୟକ  
ବାଇମହାରାଜପୁର

Chitrotpala BLF, Birmaharajpur Block

Memo No. 50 Date 13/03/23

Copy Submitted to the Collector & DM, Subarnapur for favour of kind information.

Secretary  
ସମ୍ପାଦିକା  
ବିତ୍ତୋତ୍ପଳା ବ୍ଲକ୍ ମହିଳା ସହାୟକ  
ବାଇମହାରାଜପୁର

Chitrotpala BLF, Birmaharajpur Block

President  
ସଭାନେତ୍ରୀ  
ବିତ୍ତୋତ୍ପଳା ବ୍ଲକ୍ ମହିଳା ସହାୟକ  
ବାଇମହାରାଜପୁର

Chitrotpala BLF, Birmaharajpur Block

## APPLICATION FORM FOR COMMUNITY SUPPORT STAFF

Position applied for – \_\_\_\_\_

Name of the CLF: \_\_\_\_\_

Name of the GPLF: \_\_\_\_\_

Name of the Block: \_\_\_\_\_

A	Personal Information		<i>Paste recent passport size colour photograph</i>
1	Full Name of the Applicant		
2	Sex		
3	Full Name of Father/ Husband		
4	Full Name of Mother		
5	Date of Birth (DD/MM/YYYY)		
6	Age as on date of issue of notice (in Completed Years)		
7	Social Category (Please tick valid option)	Gen ( ) / SEBC ( ) / SC ( ) / ST ( ) / Minority ( )	
8	Economic Category (Please tick valid option)	Poor ( ) / EPVG ( ) / Ration Card holder ( ) / BPL ( ) / Annual Income less than Rs.60,000/- ( )	
9	Special Category (Please tick valid option)	PWD ( ) / Orphan ( ) / PVTG ( )	
10	Current Address with name of Village, GP, Post Office, Police Station, Block, District, State, Pin		
11	Permanent Address with name of Village, GP, Post Office, Police Station, Block, District, State, Pin		
12	Telephone/mobile Number (Mandatory)		
13	Alternate telephone/mobile Number (Optional)		
14	Email ID (optional)		

B. Educational Qualification (Self attested photocopy of Certificates & Mark sheets to be attached)							
Sl. No.	Degree/Diploma/ Certificate Course/ Any other	Total Marks	Total Marks secured	% of marks secured	Institution/ College/ School	University / Board	Year of Passing
1	10 <sup>th</sup> Class						
2	12 <sup>th</sup> / Intermediate/ +2						
3	Graduation (Specify)/						

	+3						
4	Post Graduate (Specify)						
Any other qualification, ITI/additional degree, diploma/ degree/ certificate course. If Yes, mention below							
5							
6							
7							
8							

C. Experience (Self attested photocopy of experience certificates and relevant documents to be attached)					
Sl. No.	Area of Experience	Name and address of SHG/ CLF/ GPLF/Department/ Organization/ govt. recognized Institution associated with	PERIOD		Total Period (In Years/ Months)
			From (MM/YYYY)	To (MM/YYYY)	
1					
2					
3					
4					

D. Language Proficiency (Put Tick Mark ✓ in appropriate column)				
Sl. No.	Language	Read	Write	Speak
1	Odia			
2	Hindi			
3	English			
4	Any Other (Specify)			

Documents attached (refer to *Annexure-III* to know type of documents to be attached)

Sl No.	Name of Document attached	Sl No.	Name of Document attached
1		7	
2		8	
3		9	
4		10	
5		11	
6		12	

**Declaration**

*I do hereby declare that information submitted by me is true to the best of my knowledge. I understand that, in case of false information, my candidature will be rejected at any given point of time and I am also liable for appropriate action.*

Date

Place

Signature

Cut from Here  -----

**Acknowledgement**

Application No: \_\_\_\_\_

I Ms/Smt..... acknowledge receipt of application of  
 Ms/Smt..... for the position of ..... for  
 ..... CLF ..... GPLF.....  
 under.....BLF on date..... at .....

Full Name & Signature of receiver

With seal and stamp

**CHECKLIST OF DOCUMENTS TO BE SUBMITTED**

Sl. No.	Parameter	Self-Attested Documents to be submitted
a.	b.	c.
1.	Address Proof	Resident Certificate/Aadhaar Card/ Voter ID/ Electricity/ Water Bill/ Ration Card
2.	Identity Proof	Aadhaar Card/Voter ID/PAN Card/ Driving License/ Ration Card with Photo
3.	Age Proof	Birth Certificate/ 10 <sup>th</sup> class certificate
4.	Educational Qualification	Mark sheet/ Board Certificate/ Diploma/Degree Certificate/ Post graduate certificate/ Any other qualification certificate from approved recognized institution
5.	SHG Member	Letter from President/Secretary of concerned SHG
6.	Social Category (SC/ST/Minority)	Caste Certificate
7.	Economic Category (Poor/EPVG (SECC 2011 Census data)	PIP Under OLM as per SECC-2011
8.	Ration card holder	Ration card issued by Competent Authority
9.	BPL	BPL card issued by Competent Authority
10.	Annual Income less than Rs. 60,000/	Income Certificate issued by Tahasildar
11.	Person with Disability	Disability Certificate from concerned government department
12.	Orphan	Orphan certificate from concerned Tahasildar (staying at home)/ DCPO (staying at child care institution)
13.	PVTG	Caste Certificate
14.	Community Cadre in intensive village/ GP under OLM	Letter from concerned CLF President/Secretary (in case of CRP-CM), GPLF President/Secretary in case of MBK, Bank Mitra, CRP-EP mentioning period for which candidate is/was engaged in intensive village/ GP under OLM
15.	CRP for mobilization round/ Senior CRP under OLM	Letter/ Certificate from BMMU/DMMU/SMMU, OLM mentioning the period of engagement