

Advt.No.

Dated:-

Advertisement

District AYUSH Society, District-Hisar

District AYUSH Society, District-Hisar invites application from the eligible candidates for filling up of the following posts in the District Hisar, Haryana under National AYUSH Mission purely on contract basis with details as mentioned below:-

Sr. No.	Name of Post	No. of Post	Date and Time of Written Test/ Interview
1	Data Entry Operator	1	Kindly visit website https://Hisar.gov.in time to time

- The interested candidates are advised to visit website <https://Hisar.gov.in> for details of posts & download the application form. Application forms may also be submitted from O/o District Ayurvedic Officer, Poly Clinic Building, Sec-1-4, Hisar -125001.
- Last date for submitting of duly filled application form is 15/03/2023 up to 05:00 PM in the office of District Ayurvedic Office, Poly Clinic Building, Sec-1-4, Hisar -125001, by hand or by registered post only. No application form will be accepted after last date & time by hand or by registered post.
- Type test & written test will be conducted on dated 19/03/2023 at Industrial Training Institute, Tosham Road, Hisar at 10:00 pm.
- Date of interview will be announced later.
- If there are any change in schedule that will be intimated on above said website.
- Applicants are advised to check the above-mentioned website for any changes/information regularly.
- For any query, please contact Office No. 01662-297215, 7015996552. (office time 09:00 to 05:00 pm)

District Ayurvedic Officer –cum –
Member Secretary, District AYUSH Society,
District- Hisar.

District AYUSH Society, Hisar (NAM Haryana)

2

1. Application for the post of : _____

2. Name of the Candidate : _____

3. Father's/Husband Name : _____

4. Sex (Male/ Female) : _____

5. Date of Birth : _____
(DD/MM/YYYY)

6. Age as on 01-12-2021 : Years ___ Months ___ Days ___

7. Category to which belong : _____

8. Telephone/ Mobile No. : _____

9. E-mail : _____

10. Permanent Address : _____
: _____
: _____
: _____ PIN CODE _____

11. Correspondence Address : _____
: _____
: _____ PIN CODE _____

Paste Passport Size
Photo Here

12. Educational/Professional Qualifications:

Examination Passed	Board/ University	Year of Passing	Maximum Marks	Marks Obtained	% age of marks	Division	Subject
10 th							
10+2/ Vocational/ Intermediate							
Graduation							
Post Graduation							
Any other Course/ Diploma etc							

13. Internship/ Training (if any): Year(s) _____ Month(s) _____ Day(s) _____

Name of Institution/ Organization	Designation	From	To	Total Period

14. Total Experience (if any): Year(s) _____ Month(s) _____ Day(s) _____

Name of Institution/ Organization	Designation	From	To	Pay/ Salary/ Honorarium p.m.	Total Period

15. Details of Document : _____
attached

16. Declaration: I hereby declare that

1. All statement made in this application from are true, complete and correct to the best of my knowledge and belief. In the event of any information being found false or incorrect, or ineligibility being detected before or after the interview/selection/appointment, my candidature may be cancelled and action can be taken against me by the appropriate authority.
2. I have read the provisions in advertisement carefully and I hereby undertake to abide by them. I fulfill all the conditions of eligibility regarding age limits, educational qualifications etc. prescribed in the advertisement and other relevant rules and instructions.
3. I have never been convicted by criminal court.

Date: _____

Place: _____

Signature of the Candidate



DIRECTORATE OF AYUSH, HARYANA

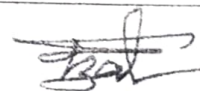
(Ayurveda, Yoga & Naturopathy, Unani, Siddha and Homeopathic)

AYUSH BHAWAN, NEAR YOUTH HOSTEL, SECTOR-3, PANCHKULA

E-mail Address: dgayushhry@gmail.com, Phone No 0172-2570909, 0172-2570919

Selection Criteria for DPMU Staff:-

Sr.No.	Particulars	Weight-age	Marking Pattern
1	Maximum Marks of basic Educational qualification	20	<u>20 x Percentage</u> 100
2	Additional regular Degree/Diploma related to basic Qualification Subject to maximum of 5 Marks	5	a. Degree= 5 marks 2. Diploma = 3 marks
3	Marks of work experience (over & above basic required experience for the post) Subject to maximum of 10 Marks	10	02 marks for each completed year.
4	Written test	40	(Objective Type multiple choice questions-Mental ability & subject/post related)
5	Basic Computer knowledge like MS Office, Tally etc.	15	15- multiple choice question related to MS Office and General Computer
6	Interview	10	
	TOTAL	100	


Director AYUSH,
Haryana, Panchkula.



DIRECTORATE OF AYUSH

(Ayurveda, Yoga & Naturopathy, Unani, Siddha and Naturopathic)
 AYUSH BHAWAN, NEAR YOUTH HOSTEL, SECTOR-3, CHANDIGARH
 E-mail Address: dgayushhry@gmail.com, Phone No 0172-2570909, 0172-2570919



Eligibility Criteria for DPMU Staff:-

Sr No	Name of Post	No. of Post	Qualification	Remuneration
1.	District Programme Manager (On Contract)	22	Graduation degree in any discipline including AYUSH and MBA in Healthcare Management/ Masters in health/hospital administration/Post Graduation diploma in Hospital & healthcare management (Two years) from AICTE recognized institute with minimum 3 years working experience in Public health programme. Exposure in social sector schemes/missions at national, state and district level and computer knowledge including MS Office, MS Word, MS Power Point, MS Excel would be desirable. Preference will be given to persons having experience of working in Health sector including AYUSH.	Rs. 30,000/- Per Month
2.	Data Entry Operator (On Contract)	22	Graduation in Computer Application/ IT/ Business Administration/ B.Tech (C.S) or (I.T)/ BCA/ BBA/ BSC - IT/ Graduation with one year diploma/ certificate course in computer science from recognized institute or University. Minimum 1 year of experience in government. Exposure in social sector schemes at National, State and District level and computer knowledge including MS Office, MS Word, MS Power Point and MS Excel, MS access would be essential. Typing Speed of English (30 WPM) and Hindi (25 WPM) would be essential. Preference will be given to persons who have experience of working in health sector including AYUSH.	Rs. 16,000/- Per Month

[Signature]
 9/11/20
 Director AYUSH,
 Ministry of Health and Family Welfare,
 Chandigarh



DIRECTORATE OF AYUSH, HARYANA

(Ayurveda, Yoga & Naturopathy, Unani, Siddha and Homeopathic)
AYUSH BHAWAN, NEAR YOUTH HOSTEL, SECTOR-3, PANCHKULA
E-mail Address: dgayushhry@gmail.com, Phone No 0172-2570909, 0172-2570919



From

The Director General AYUSH
Near Youth Hostel, Sector-3
Panchkula

To

District Ayurvedic Officers
Panchkula

NAM/PMU/PKL/2022-23/ 27033

Dated: 02.08.2022

Subject:- Recruitment of District Programme Management Unit (DPMU) staff under National AYUSH Mission (NAM).

Reference to your office letter no. DAO/Panchkula/2022/25348 dated 18.07.2022 on the subject stated above

This is to inform you that as per the guidelines issued by Ministry of AYUSH, GoI, New Delhi, Mission Directorate, GoI, New Delhi has approved the consolidated fund in State Annual Action Plan (2022-23) for DPM and DEO. The monthly remuneration of DPM is 38,500/- and monthly remuneration of DEO is Rs. 18,500/-.

Therefore, sanction is hereby accorded for the recruitment of District Programme Manager and Data Entry Operator under National AYUSH Mission through District AYUSH Society as per the above given monthly remuneration. The other terms and conditions for the recruitment of DPMU Staff through District AYUSH Society already issued vide this office letter no. NAM/PMU/HR/2020-21/33436-458 dated 12.11.2020 will remain same.

Nami
Incharge NAM 2/8/22
for Director General AYUSH,
Haryana, Panchkula

Endst.no. NAM/PMU/PKL/2022-23/ 27034-80

Dated: 02.08.2022

Copy is forwarded to the following for information and necessary action with the remarks that recruitment of DPM and DEO may be done through District AYUSH Society, where posts are lying vacant, as per the above mentioned terms and conditions.

1. All Deputy Commissioner, Haryana
2. All District Ayurvedic Officer, Haryana

Nami
Incharge NAM 2/8/22
for Director General AYUSH,
Haryana, Panchkula



DIRECTORATE OF AYUSH, HARYANA

(Ayurveda, Yoga & Naturopathy, Unani, Siddha and Homeopathic)
AYUSH BHAWAN, NEAR YOUTH HOSTEL, SECTOR-3, PANCHKULA
E-mail Address: dgayushhry@gmail.com. Phone No 0172-2570909, 0172-2570919



Data Entry Operator (DEO)

- To provide assistance in maintaining periodic reports on the status of the AYUSH Sector.
- To provide assistance in Data handling of software, data incorporation, retrieval of data, maintaining the records/ files of National AYUSH Mission (NAM) along with compilation of relevant information received from different sector time to time.
- To enter data and maintain data related to Centrally Sponsored Scheme of National AYUSH Mission.
- To assist the District Program Manager and State Finance Manager in Preparation of all the financial data/MIS related to sanction - wise, year wise & component wise status of grant in aid received from Govt. of India and its expenditure as well as utilisation certificate submitted to Govt of India.
- Close Coordination with PMU (AYUSH & NHM), District/ State Health & Family Welfare institute and State Health System Resource Centre to get and provide data regarding AYUSH sector.
- On line communication and Coordination among the different District agencies/State/ UT Govt. with respect to issues related to Centrally Sponsored Scheme of National AYUSH Mission.
- Any other work assigned by officers time to time.

9/11/20
Director AYUSH,
Haryana, Panchkula.



DIRECTORATE OF AYUSH, HARYANA

(Ayurveda, Yoga & Naturopathy, Unani, Siddha and Homeopathic)
AYUSH BHAWAN, NEAR YOUTH HOSTEL, SECTOR-3, PANCHKULA
E-mail Address: dgrayushhry@gmail.com, Phone No 0172-2570909, 0172-2570919

From

Director General AYUSH
Haryana, Panchkula

To

All District Ayurvedic Officers
Haryana

Subject:

No. NAM/PMU/HR/2020-21/33436-458 Dated 12.11.2020
Sanction for the recruitment of DPMU staff i.e. District Programme
Manager and Data Entry Operator under NAM and Yoga Instructor (Part
Time) under AHWC through District AYUSH Society.

Reference to the subject noted above.

This is to inform you that as per the ToR guidelines of Ministry of AYUSH, GoI, New Delhi, State Government has approved the proposal for the recruitment of DPMU Staff i.e. One District Programme Manager and One Data Entry Operator under National AYUSH Mission and One Yoga Instructors under AHWC through District AYUSH Society vide file no 16424 dated 13.10.2020 and file no 1263 dated 20.01.2020 respectively. Now, these posts are required to be recruited through the concerned District AYUSH Society.

Therefore, you are directed to recruit DPMU staff i.e. one District Programme Manager (DPM) and one Data Entry Operator (DEO) under NAM and one Yoga Instructor (Part Time) under AYUSH Health and Wellness Centres through District AYUSH Society at the earliest by the end of December, 2020, where District AYUSH Society is registered.

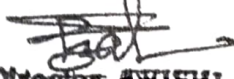
It is also to inform you that during the selection of candidate, it should be keep in mind that under selection criteria heading "Marks of work experience", to get the authentic experience, a bank statement showing salary/ Salary slip from employer for the period of experience is required to be asked from the candidate. During the recruitment districts have to follow state government policies related to reservation and age.

Approved ToR (**Annexure-I**) i.e. Number of Posts, Job Profile, Eligibility criteria and Selection Criteria for these posts along with list of AHWCs (**Annexure-II**) are attached herewith.


No. NAM/PMU/HR/2020-21/33459-480,81

Copy is forwarded to following for information and necessary action please:-

1. Joint Secretary AYUSH, Ministry of AYUSH, GoI, New Delhi
2. All Deputy Commissioner-cum-Chairman District AYUSH Society, Haryana.


Director AYUSH,
Haryana, Panchkula.

Dated 12.11.2020


Director AYUSH,
Haryana, Panchkula.



DIRECTORATE OF AYUSH, HARYANA

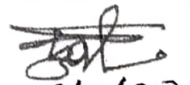
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ANNEXURE-1

TOR Guidelines

District Name	District Programme Manager	Data Entry Operator	Yoga Instructor (Part time)	
		Under NAM		Under AHWC
		Number of Posts		
Ambala	1	1	14	
Bhiwani	1	1	23	
Charkhi Dadri	1	1	22	
Faridabad	1	1	6	
Fatehabad	1	1	16	
Gurgoan	1	1	10	
Hissar	1	1	35	
Jhajjar	1	1	24	
Jind	1	1	23	
Kaithal	1	1	18	
Karnal	1	1	26	
Kurukshetra	1	1	13	
Mewat	1	1	11	
Narnaul	1	1	30	
Palwal	1	1	11	
Panchkula	1	1	12	
Panipat	1	1	15	
Rewari	1	1	12	
Rohtak	1	1	27	
Sirsa	1	1	23	
Sonepat	1	1	21	
Yamuna Nagar	1	1	15	
Total	22	22	407	


9/11/20
Director AYUSH,
Haryana, Panchkula.