

ICMR-NATIONAL CENTRE FOR DISEASE INFORMATICS AND RESEARCH

Department of Health Research, Ministry of Health and Family Welfare, Government of India,
Nirmal Bhawan- ICMR Complex, Poojanahalli Road, Kannamangala Post, Bengaluru –562 110. Karnataka (India)
Email: adm.ncdir@gov.in

Adv. No. 2/2023 dated 08-03-2023

Online applications are invited for various project posts to be filled up on purely temporary or contractual basis under project at ICMR-National Centre for Disease Informatics and Research, Bengaluru.

Place of duty: ICMR-National Centre for Disease Informatics and Research, Bengaluru.

Name of the Project: ‘Assessment of continuum of care for Hypertension and Diabetes in India’ at ICMR-NCDIR, Bengaluru. (Upto 31-05-2023) [Short term extramural]

Name of the Post	Project Scientist - B (Medical)
Number of Posts	1 Post
Essential Qualification	MBBS professionals with MD (Community Medicine / PSM) OR DNB (Epidemiology) OR PhD (Epidemiology / Public Health / Operational Research) OR Masters (Epidemiology / Public Health).
Desirable Qualifications	1. Experience in working in survey projects especially in the field of Non Communicable Diseases. 2. Knowledge of NCDs and National Health programs related to NCDs 3. Knowledge of computer applications and statistical packages 4. Experience in report writing and publications 5. Fluency in English and Hindi
Age Limit	35 Years
Emoluments	Rs. 68,875/- per month (Incl. HRA)
Job Description	1. Coordination of study activities 2. Planning and compiling the micro plan for data collection 3. Management of project related activities and documents 4. Assistant in developing data analysis tables 5. Drafting study reports and other documents 6. Coordinating with state site investigators 7. Coordinating / conducting qualitative data collection in the district 8. Coordinating meetings and trainings 9. Monitoring survey data (online) 10. Tracking progress on survey completeness 11. Completing other project related work under the guidance of reporting scientist base at ICMR-NCDIR 12. Any other work assigned by the Director/PI/Co-PI/Superior Officer.

Sanjay 8/3/23
प्रशासनिक अधिकारी/Administrative Officer
एन सी डी आई आर (आई सी एम आर), बेंगलुरु
BENGALURU (INDIA) Bengaluru

Terms and Conditions:

1. Interested and eligible candidates should apply preferably ONLINE through the website www.ncdirindia.org. Duly filled application affixing recent passport size photograph along with self-attested copies of all relevant certificates and experience should be sent to ICMR-NCDIR, Bengaluru before **21-03-2023 by email (adm.ncdir@gov.in)**. While sending application by email candidates should attach ICMR-NCDIR application format, along with documents related to education and experience in chronological order. (Pdf format)
2. Age relaxation against post earmarked for reserved candidates will be as per Govt. of India Norms.
3. Age Concession: Age relaxation in respect of SC/ST/OBC/PwD candidates with the instructions issued by the Central Government from time to time.
4. Persons already in regular time scale service under any Government Department / Organizations are not eligible.
5. Qualification and experience should be in relevant discipline/ field and from a reputed institution/ organization recognized by relevant authority. Experience shall count from the date of completion of minimum educational qualification.
6. Submission of incorrect or false information during the process of interview/ personal discussion through video conferencing shall disqualify the candidature at any stage.
7. Mere fulfilling the essential qualification/ experience does not guarantee selection.
8. The appointment is for a period upto 31-05-2023.
9. Age will be reckoned from the last date of receipt of application by email i.e., **21-03-2023**.
10. These posts are purely temporary and co-terminable with the project. Employees will be engaged on consolidated pay basis.
11. The appointment will be made on the basis of results of interview / personal discussion through video conferencing mode.
12. Selected candidate will not have any right to claim for regular appointment in the Council on the basis of contract appointment.
13. Late received applications will not be considered. Only short-listed candidates will be called for interview/video conferencing, no correspondence will be entertained in
14. Incomplete applications, without photograph or without copies of relevant certificates will not be entertained. The Director, ICMR-NCDIR reserves the right to increase or decrease the no. of posts or reject the applications or cancel the notification without assigning any reason thereof.
15. No TA/DA will be paid for appearing in interview/video conferencing. Any canvassing by or on behalf of the candidates or to bring political or other outside influence with regard to selection/recruitment shall be disqualification.
16. **Shortlisting Criteria:**
 - a) The shortlisting is based on criteria fixed by ICMR-NCDIR.
 - b) In the first instance, all the candidates who fulfill minimum eligibility criteria, in respect of age, educational qualifications and experience, etc (wherever required), shall be shortlisted.
 - c) If the number of such shortlisted candidates are high and it is not possible to call all of them for interview, then the ICMR-NCDIR shall further shortlist the candidates, on the basis of some suitable shortlisting criteria, as may be fixed by the appointing authority i.e. Director, ICMR-NCDIR. Though this may vary from case to case, depending on merits, ICMR-NCDIR, generally prefers to call candidates with higher experience in the relevant fields or candidates with higher educational qualification or both, as the case may be.

Note: The purpose of shortlisting candidates is to restrict, to a reasonable limit, the number of candidates to be called for interview, keeping in view the number of vacancies available at a time, the number of candidates satisfying the Essential Qualifications and other conditions prescribed. In order to rationalize the time of the interview Boards are also to reasonably restrict the number of candidates to be called for interview, a set of norms have been adopted with the approval of the Competent Authority, which are indicated below:

For one vacancy

Up to 12 Candidates

17. Shortlisted candidates will be called for interview personal discussion and / or video conferencing after verification of essential qualification and experience. Bad connection/ connection failure from any side during interview / personal discussion will not be a responsibility of ICMR-NCDIR, Bengaluru.


प्रशासनिक अधिकारी/ Administrative Officer
एन सी डी आई आर (आई सी एम आर), बेंगलुरु
NCDIR (ICMR), Bengaluru

