



NATIONAL MUSEUM INSTITUTE

OF HISTORY OF ART, CONSERVATION AND MUSEOLOGY

(Deemed to be University under Ministry of Culture, Govt. of India)

Campus: A-19, Institutional Area, Sector - 62, NOIDA, Uttar Pradesh – 201309

Registered office: First Floor, National Museum, Janpath, New Delhi – 110011

Telephone: 0120-2975619, 2975625, 2975620 **Website:** www.nmi.gov.in

Date: 15.03.2023

VACANCY NOTICE

ENGAGEMENT OF ONE ACADEMIC ASSISTANT ON CONTRACT BASIS

National Museum Institute is an autonomous body fully funded by the Ministry of Culture, Government of India. The Institute proposes to engage an Academic Assistant purely on contract basis initially for a period of one year, extendable to another period as per the Institute's requirement on a consolidated remuneration of Rs.30,000/- per month subject to the qualifications and experience in academic field with satisfactory performance.

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| Designation | ACADEMIC ASSISTANT |
| Job Description | Handling academic responsibilities |
| Minimum Qualification | <ul style="list-style-type: none">• Master's Degree from a recognized University or Institution• Good communication (Verbal & Written) and interpersonal skills, Proficiency in English• Knowledge of English & Hindi typing on Computer |
| Working Experience | Minimum 1 year of handling academic job |
| Maximum Age | Not more than 40 Years |
| Tenure | Initially for one year on contract (extendable further on the basis of performance and requirement) |
| Remuneration | Rs.30,000/- per month (Consolidated) |

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Interested candidates may submit their application in Application form along with photocopies of proofs of educational qualifications, age, experience and other credentials by post/by hand addressed to the **Registrar, National Museum Institute, A-19, Institutional Area, Sector -62, NOIDA, UP – 201309** latest by **30th March, 2023 upto 5:00 pm**, The Institute will **NOT** be responsible under any circumstances for any sort of postal delivery/delay. To relax any of the above conditions and acceptance or rejection of application of the candidates will be at the sole discretion of the Competent Authority of National Museum Institute. Applications received after the due date will not be considered. Only shortlisted candidates will be invited for the interview.

(DR SAVITA KUMARI)
REGISTRAR INCHARGE