

NOTIFICATION NO.MPP/2023/02

DATED: 13.03.2023

**RECRUITMENT FOR THE POST OF SPECIAL
OFFICER (S&LP), SECURITY OFFICER, ASSISTANT
SECURITY OFFICER & SECURITY SUPERVISOR
ON CONTRACTUAL BASIS**



VIDYUT BHAVAN,
BLOCK-DJ, SECTOR-II, BIDHANNAGAR
KOLKATA-700091
WEBSITE: www.wbsedcl.in
CIN: U40109WB2007SGC113473



WBSEDCL

COMPANY PROFILE:

West Bengal State Electricity Distribution Company Limited (WBSEDCL) is proud to bring smiles to millions of people across West Bengal with a slew of measures towards providing Quality Power and Customer Service, with an annual turnover of more than ₹ 23,000 crores.

Power Distribution: WBSEDCL operates in a command area of around 97% of the total area of West Bengal and serves more than 2.14 crores with more being added every day – from hills to seashore, particularly in remote and rural areas.

Customer Services: Online connection, Central Data Centre, Zonal Call Centres, E-payment through Debit/Credit Card & other services, pre-paid and remote metering, automated kiosks, grievance redressal, single-window services and prompt restoration of power through IVRS system during breakdowns.

Energy Management: WBSEDCL is the nodal agency for the Bureau of Energy Efficiency (BEE) to promote energy effectiveness in West Bengal.

Employee Motivation: Excellent work culture, professional management, workers' participation and welfare measure make WBSEDCL one of the best places to work.

Awards & Accolades since 2011:

| | |
|------|--|
| 2011 | <ul style="list-style-type: none"> ➤ Power India Excellence Certificate from India-Tech Foundation. ➤ Award of Excellence -2nd Best Power Utility (ICC-5th India Energy Summit -2011) |
| 2012 | <ul style="list-style-type: none"> ➤ Power India Excellence Certificate for 'Customer Satisfaction & Quality Service' from India-Tech Foundation. ➤ Award of Excellence - 3rd Best Power Utility (ICC 6th India Energy Summit -2012) ➤ Skoch Digital Inclusion Award, 2012 for 'Reforms & R-ADDRP'. |
| 2013 | <ul style="list-style-type: none"> ➤ 2nd Best Award for 'Customer Service & Sound Financial Base' by Rating of Ministry of Power, Govt. of India. ➤ Award of Excellence – 3rd Best Power Utility (ICC 7th India Energy Summit -2013) |
| 2014 | <ul style="list-style-type: none"> ➤ 'Best Innovation' winner [IPPAI Power Awards-2014] ➤ Award of Excellence - 3rd Best Power Utility (ICC 8th India Energy Summit -2014) |
| 2015 | <ul style="list-style-type: none"> ➤ 'REPA State Awards 2015' for Best State of India in Rural & Remote Area Electricity Access. ➤ 'Best Hydro Power Generation' [IPPAI Power Awards -2015] ➤ Award of Excellence - 3rd Best Power Utility (ICC 9th India Energy Summit -2015) |
| 2016 | <ul style="list-style-type: none"> ➤ SAP ACE Awards [SAP INDIA] for "Successful Implementation of ERP". ➤ IPPAI Power Award for winner of Outstanding Innovation for "Customer Service & Power Purchase Cost". ➤ Award of Excellence - 3rd Best Power Utility (ICC 10th India Energy Summit -2016) ➤ SKOCH Award of Merit -2016. |
| 2017 | <ul style="list-style-type: none"> ➤ IPPAI Award for Innovation in Energy Storage – Energy Storage through Hydro. ➤ Best Power Utility at ICC India Energy Summit. |
| 2018 | <ul style="list-style-type: none"> ➤ Best Power Utility Award at ICC India Energy Summit. ➤ "One of the Innovations" in "Energy Storage through Hydro" Award at ICC India Energy Summit. |
| 2019 | <ul style="list-style-type: none"> ➤ Best Performing Power Distribution Utility Award at ICC India Energy Summit. |

Visit us at www.wbsedcl.in for more information.

NOTIFICATION DETAILS

DISCLAIMER :

Candidates are advised to go through full particulars of the Advertisement and make sure before applying that he / she satisfies all the requirement as per the advertisement. In case, it is detected at any stage of recruitment/ selection (i.e. during interview/verification of documents etc.) that a candidate does not fulfill the prescribed eligibility norms and / or that he / she has furnished any incorrect / false / wrong information or has suppressed any material fact(s), his / her candidature will automatically stand cancelled without any reference. If any of the above shortcoming(s) is / are detected even after appointment, his/her services are liable to be terminated without any notice.

West Bengal State Electricity Distribution Company Limited (**WBSEDCL**) intends to engage **Special Officer (S&LP), Security Officer, Assistant Security Officer & Security Supervisor** on contractual basis. The eligibility criteria, vacancy and other details are mentioned below:-

1. Name of the Post:- **Special Officer (S&LP)**

| DETAILS OF POST, VACANCY AND MINIMUM ESSENTIAL QUALIFICATION, WORK EXPERIENCE, REMUNERATION, AGE & PLACE OF POSTING | | |
|---|---|-----------------------------------|
| No. of Vacancy : | 05 (Five) | |
| Work Experience: | Retired Govt. official in the rank of SDPO/ Deputy Superintendent of Police or Retired Inspector of Police. | |
| Compensation : | Rank | Monthly consolidated remuneration |
| | Ex-SDPO/DSP of Police | Rs. 50,000/- |
| | Ex-Inspector of Police | Rs. 40,000/- |
| Age: | Below 62 years as on 01.01.2023 | |
| Period of contract: | Initially the period of contract will be 01 (One) year which may be renewed on the basis of performance/requirement | |
| Tentative Place of Deployment: | 1. Coochbehar Region 2. Purulia Region 3. Bankura Region 4. Contai Division 5. Rampurhat Division | |

2. Name of the Post:- **Security Officer**

| DETAILS OF POST, VACANCY AND MINIMUM ESSENTIAL QUALIFICATION, WORK EXPERIENCE, REMUNERATION, AGE & PLACE OF POSTING | |
|---|---|
| No. of Vacancy : | 01 (One) |
| Work Experience: | Retired Govt. official in the rank of Asstt. Commandant or Asstt. Commissioner of Police |
| Compensation : | Monthly consolidated remuneration of Rs. 50,000/- |
| Age: | Below 62 Years as on 01.01.2023 |
| Period of contract: | Initially the period of contract will be 01 (One) year which may be renewed on the basis of performance/requirement |
| Tentative Place of Deployment: | Jaldhaka Hydel Project |

3. Name of the Post:- **Assistant Security Officer****DETAILS OF POST, VACANCY AND MINIMUM ESSENTIAL QUALIFICATION, WORK EXPERIENCE, REMUNERATION, AGE & PLACE OF POSTING**

| | |
|---------------------------------------|---|
| No. of Vacancy : | 01 (Four) |
| Work Experience: | Retired Govt. official in the rank of Sub-Inspector |
| Compensation : | Monthly consolidated remuneration of Rs. 33,000/- |
| Age: | Below 62 Years as on 01.01.2023 |
| Period of contract: | Initially the period of contract will be 01 (One) year which may be renewed on the basis of performance/requirement |
| Tentative Place of Deployment: | Midnapur Zonal Store |

4. Name of the Post:- **Security Supervisor****DETAILS OF POST, VACANCY AND MINIMUM ESSENTIAL QUALIFICATION, WORK EXPERIENCE, REMUNERATION, AGE & PLACE OF POSTING**

| | |
|--|---|
| No. of Vacancy : | 02 (Two) |
| Work Experience: | Retired Govt. official in the rank of Assistant Sub-Inspector |
| Compensation : | Monthly consolidated remuneration of Rs. 29,000/- |
| Age: | Below 62 years as on 01.01.2023 |
| Period of contract: | Initially the period of contract will be 01 (One) year, which is likely to be renewed on the basis of performance/requirement |
| Tentative Place of deployment : | HQ, WBSEDCL, Kolkata |

**** THE NUMBER OF VACANCY MAY VARY****Note:**

- ❖ Only Indian Nationals may apply for this post.
- ❖ Candidates are eligible to apply for only one post.
- ❖ The engagement will be purely on contractual basis up to 01(one) year which may be extended on the basis of performance of the candidate/requirement of the Company and subject to decision of competent authority.
- ❖ The applicant may furnish his choice for place of posting in order of preference in the application but the selected candidates may be posted at any of the units / offices of the WBSEDCL as per the requirement of the organization. During the period of engagement, one may be transferred from one unit to another unit as per organisational requirement and decision of the management.

- ❖ Depending upon performance, physical fitness and mental alertness, the period of engagement may be extended from time to time till a candidate attains the age of 65 years subject to approval of appropriate authority of the Company.

MODE OF SELECTION FOR DIFFERENT POSTS :

Walk-In-Interview

JOB RESPONSIBILITY:

To undertake activities related to Security and Loss Prevention within the jurisdiction of the units where they are placed.

SELECTION PROCESS:

1. Prescribed criteria are minimum and WBSEDCL, at its discretion, may raise/relax age and/or other criteria notified above.
2. The candidates who meet the prescribed eligibility criteria and successfully complete the verification stage shall be allowed to appear for Personal Interview. The candidates have to personally bear all expenses to appear for the Walk-in-Interview at venue specified below. No Travelling Allowance will be admissible.
3. Recruitment will be done strictly in pursuance of rules and guidelines of WBSEDCL.
4. Canvassing in any form will disqualify a candidate.
5. If any false/incorrect information furnished by the candidate is detected at any stage of selection process, his/her candidature will be liable for rejection ab-initio.
6. The decision of the Company in all matters relating to selection process shall be final and binding on the candidate.
7. Depending on the requirement, WBSEDCL reserves the right to cancel/curtail/enlarge/modify the recruitment process, if deemed necessary in the interest of the WBSEDCL, without any further notice and without assigning any reason thereof. WBSEDCL is not liable to compensate the applicant for consequential damages if any.
8. All information regarding this recruitment process would be made available under Career tab of WBSEDCL's website only (i.e www.wbsedcl.in). Applicants are advised to check the website periodically for important updates.
9. Applicants must have a valid "Email ID" and "Mobile Number", which should be kept active for the entire duration of the recruitment process. No change in email id will be permissible. WBSEDCL shall not be responsible for any non delivery of email/any other communication sent, due to invalid/wrong email id/mobile no.

10. All details submitted vide the Application Format will be treated as final and no subsequent changes will be entertained.

11. For queries , interested candidates may contact the Office of The Addl. General Manager (HR&A), Recruitment & Manpower Planning Cell, WBSEDCL at Vidyut Bhavan, 7th Floor, "C" Block, Sector-II, Bidhannagar, Kolkata-700091 or email us at rectt@wbasedcl.in

12. Candidates who fail to appear for the Interview Process with the filled-up prescribed Application format along with the necessary credentials i.e Age Proof, Work Experience (PPO), Photograph and Signature will invite cancellation of his/her candidature

Candidates are advised not to respond to unscrupulous advertisements appearing in any newspaper. For authenticity of any advertisement the candidate must check WBSEDCL's website: www.wbasedcl.in

APPLICATION PROCESS :

Interested candidates are requested to directly appear for Walk-In Interview along with prescribed Application Form duly filled-in [available on the Company's website {www.wbasedcl.in} under Career tab] and self- attested photocopy of documents as per schedule mentioned below:

| Important Details | | |
|--|---|---|
| Vacancy Details | Venue for Interview | Date & Reporting time of Walk-In-Interview |
| Purulia Region, Bankura Region, Contai Division, Rampurhat Division, Midnapur Zonal Store Vidyut Bhavan | Seminar Hall-I, 7 th Floor, 'D'-Block, Vidyut Bhavan, Block-DJ, Sector-II, Salt Lake,Bidhananagar,Kolkata-700091 (Opposite : Karunamoyee Bus Stand) | Date:- 11.04.2023 (Tuesday) Reporting Time :- 10:30 AM |
| Coochbehar Region , Jaldhaka Hydel Project | Siliguri Zonal office 1 st Floor, Administrative Building Power House Complex 2 nd Mile Sevoke Road, Siliguri -734001 [To be conducted though Virtual Mode] | Date:- 11.04.2023 (Tuesday) Reporting Time :- 11:30 AM |

Important - Candidature of the candidate will be considered for the available locations only corresponding to the venue where he/she appears for the Walk-in-Interview

❖ **List of documents to be enclosed:**

1. Self attested copy of Age Proof Certificate ('Class 10 Admit card /Certificate or equivalent).
2. Self attested copy of Pension Payment Order (PPO) [all the parts] or Discharge Certificate/ Release Order/ Superannuation Notice.
3. Two (02) nos. coloured passport size photographs

The candidate shall be required to carry original copies of all above-mentioned documents/credentials/testimonials etc on the day of the Interview for verification failing which their candidature may not be considered.

TERMS & CONDITIONS**The terms and conditions will be as follows:**

1. The selected candidate will be entitled to 7 days Casual Leave for every 6 months' duration and 10 days Half Pay Leave (Commutable) for every 6 months' duration. No other leave like Earned Leave will be admissible. Casual Leave and Half Pay Leave will be admissible for every completed month of service on pro rata basis for any period less than 6 months.
2. The selected candidate will be entitled to indoor treatment for self only as applicable for regular employees and not for any dependent subject to a limit of Rs. 50,000/- in a year where engagement is for 1 (one) year and Rs. 25,000/- where engagement is for 6(six) months. Persons covered under WBHS-2008, CGHS or similar other schemes shall not, however, be entitled to this benefit. State Government Pensioners, even if not covered under WBHS-2008, will not be entitled to any medical reimbursement facility.
3. The selected candidate will work under any authority as may be decided by the Company
4. The contractual engagement may be terminated on one month's notice from either side or payment of one month's remuneration in lieu thereof.

HEALTH ADVISORY

1. It will be mandatory for every candidate to maintain social distancing norms and personal hygiene all the time inside the premises of the Interview venue.
2. The candidates shall have to wear proper face mask all the time while they are in the Interview venue.
3. Candidate may carry their own hand sanitizer (50ml) in transparent bottle.
4. If any candidate having any symptoms of fever, cough & cold, etc. shall be asked to leave the Personal Interview venue immediately.

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