

Government of West Bengal
Office of the Chief Medical Officer of Health
District Health & Family Welfare Samity
Purba Bardhaman

Memo No.:2675 /DH&FWS/II-3

Dated Purba Bardhaman, the 17th March' 2023

Contractual Engagement of Block Data Manager under XV-FC-2021-22

In reference to the letter of Mission Director, NHM & Executive Director, WBSH&FWS vide memo no. HFW/NHM-478/2021/370 dated 03/06/2022, DH&FWS and Office of the CMOH, Purba Bardhaman is inviting online applications for engagement (on contractual basis) of one 1 (ST) Block Data Manager at the BPHU of Monteswar RH of Purba Bardhaman under Fifteenth Finance Commission (XV-FC)-2021-22.

D	Name of the post	Block Data Manager
	Number of post & Category	Total 1 (Reserved for ST)
	Place of posting	Block Public Health Unit (BPHU) Monteswar RH under Monteswar Block
	Remuneration	Rs. 22000/- per month Consolidated
	Age as on 1 st January 2023	Minimum 21 years and Maximum 40 years
	Essential Criteria	a) Graduate from any recognized university and have competed at least 1 year Diploma course in Computer Application and from Govt. Registered Institution. b) Working Knowledge of computer with operating knowledge of MS Word, MS excel , MS Power Point, MS Access and Internet c) Minimum 3 years' Experience in Government Sector or 5 years' experience in Private Sector in Data recording and Data analysis.

Note :- Essential Qualification degree through Distance Learning Course or any Open University will not be entertained for the above Post.

Scale of Scoring:

Particulars	Max. Marks	Remarks
Class X	5	Proportionate marking (i.e % of marks obtain in the exam) Rounded off 2 decimals
Class XII	10	
Graduation	10	
Computer Test	70	Qualifying Marks for Computer Test is 50%
Total	100	

Mode of selection:

1. Candidates will be called for Computer Test on the basis of score of essential criteria.
2. Selection will be made on the basis of marks obtain in academic qualification and computer test.

For the above mentioned posts, desiring candidates will visit www.wbhealth.gov.in. / **online recruitment to fill up online application. Last date to fill up the online application is on 31/03/2023.**

An application fee of Rs. 100/- (Rs.50/- for reserved categories) will be deposited to the Bank through NEFT in favor of DISTRICT HEALTH AND FAMILY WELFARE SAMITY (NON-NHM) Bank A/C No-0187132000008, IFSC- CNRB0000187. Bank deposit copy (with UTR no.) will have to be submitted with print copy of the on-line application form, during checking and verification.

Basic guidelines:

- i) Age will be relaxable for the reserved categories as per Government norms.
- ii) Marks of educational qualification will be calculated except marks of additional subjects.
- iii) Experience will be calculated after completion of last required qualification with supporting documents of Experience Certificate.
- iv) In case of experience from Private Org., the selection committee may ask for salary statement/ any other documents from the agency for the said period for verification.

On the basis of on-line application data, a provisional list will be prepared for original testimonial verification. Print copy of online application form, NEFT documents/screen shot of payment (for online payment) and other supporting documents in favour of age proof, caste, educational qualification, Experience etc. will be verified. A notice for original testimonial verification along with the provisional list will be published with in 10th April'2023 in the website of www.purbabardhaman.gov.in and www.wbhealth.gov.in.

All the posts are purely on Contractual Basis for a period up to 31st March'2024, which may be extended on the basis of performance & subject to continuation of the Fifteenth Finance Commission.

**Chief Medical Officer of Health & Secretary
DH&FWS, Purba Bardhaman**

17/03/23

Memo No.:-2675/1(2)/DH&FWS/II-3

Dated Purba Bardhaman, the 17th March' 2023

Copy forwarded for information and taking necessary action to the:-

- 1) DIO, NIC, Burdwan with a requested to publish the Engagement notice in the website www.purbabardhaman.gov.in.
- 2) System Coordinator, IT Cell, Dept. of Health & Family Welfare, Swasthya Bhawan, Kolkata with a requested to publish the Engagement notice in the website www.wbhealth.gov.in.

**Chief Medical Officer of Health & Secretary
DH&FWS, Purba Bardhaman**

17/03/23

Copy forwarded for information to the:-

1. The Mission Director, NHM & ED, WBSHFWS, Swasthya Bhavan, Kolkata
2. The Director of Health Services, Govt of West Bengal , Swasthya Bhavan, Kolkata
3. The District Magistrate, Purba Bardhaman
4. The AMD (NHM) Swasthya Bhavan, Kolkata
5. The PO NHM-I, Swasthya Bhavan, Kolkata
6. The Addl District Magistrate(Health), Purba Bardhaman
7. The SDO All Sub division. Purba Bardhaman
8. The Dy.CMOH-I/II/III/ DMCHO/ZLO/ DTO/DPHNO Purba Bardhaman
9. The ACMOH all, Purba Bardhaman
10. The BMOHs, All BPHC, Purba Bardhaman
11. The HR Cell, State Health & Family Welfare Samity, Kolkata -91
12. DPMU, Purba Bardhaman



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Chief Medical Officer of Health & Secretary
DH&FWS, Purba Bardhaman