

Government of West Bengal
Office of the Chief Medical Officer of Health
District Health & Family Welfare Samity
Purba Bardhaman

Memo No.: 2617 /DH&FWS/II-10

Dated Purba Bardhaman, the 9th March, 2023

In reference to the letter of Mission Director, NHM & Executive Director, WBSH&FW Samiti, vide memo no. HFW-27017/29/2022/648(12) dated 19/12/2022, DH&FWS and Office of the CMOH, Purba Bardhaman is inviting online Applications for engagement (**on contractual basis**) of **Programme Assistant PCPNDT** for Purba Bardhaman district.

Name of the post	Programme Assistant PCPNDT
Number of post & Category	Total 1 (UR)
Place of posting	CMOH Office Purba Bardhaman
Remuneration	Rs. 22,000/- per month Consolidated
Age Limit as on 01.01.2023	Maximum 40 years
Eligibility Criteria as per Guidelines	Essential Qualification: Graduate from any recognized university and have completed at least 1 year Diploma/Certificate course in Computer Application from Govt. registered Institution. Working knowledge of computers with operating knowledge of MS Word, MS Excel, MS Power Point, MS Access and internet. Having a minimum typing speed of 30 words per minute. Essential Experience: Minimum 3 Years experience in Government Sector or 5 years experience in Private Sector in data recording and data analysis Preferably having experience in handling of official correspondences.
Process of Selection	Selection will be made on the basis of marks obtained in academic qualification and computer test (as per below mentioned scale of scoring)

Scale of Scoring – Total Marks – 100

Academic Qualification	Computer Test
For Class 10- 5 Marks (Proportionate Marking)	70
For Class 12- 10 Marks (Proportionate Marking)	
For Graduation- 15 Marks (Proportionate Marking)	

For the post of **Programme Assistant PCPNDT**, desiring candidates will visit www.wbhealth.gov.in / online recruitment to fill up online application. Last date to fill up the online application is on **31/03/2023**.

The initial contract period is up to March'2024 and it may be renewed for further period depending on need and performance of the candidates.


An application fee of Rs. 100/- (Rs.50/- for reserved categories) will be deposited to the Bank through NEFT in favor of DISTRICT HEALTH AND FAMILY WELFARE SAMITY (NON-NHM) Bank A/C No-0187132000008, IFSC- CNRB0000187. Bank deposit copy (with UTR no.) will have to be submitted with print copy of the on-line application form, during checking and verification.

Basic guidelines:

- i) Experience will be calculated after completion of last required qualification with supporting documents of Experience Certificate.
- ii) In case of experience from Private Org., the selection committee may ask for salary statement/ any other documents from the agency for the said period for verification.

On the basis of on-line application data, a provisional list will be prepared for original testimonial verification. Print copy of online application form, NEFT documents/screen shot of payment (for online payment) and other supporting documents in favour of age proof, caste, educational qualification etc. will be verified. A notice for original testimonial verification along with the provisional list will be published with in 6th April'2023 in the website of www.purbabardhaman.nic.in and www.wbhealth.gov.in.

09/03/23

 Chief Medical Officer of Health & Secretary
DH&FWS, Purba Bardhaman


Memo No.:- 2017/1(2)/DH&FWS/II-10

Dated Purba Bardhaman, the 9th March, 2023

Copy forwarded for information and taking necessary action to the:-

- 1) DIO, NIC, Burdwan with a requested to publish the Engagement notice in the website www.purbabardhaman.nic.in.
- 2) System Coordinator, IT Cell, Dept. of Health & Family Welfare, Swasthya Bhawan, Kolkata with a requested to publish the Engagement notice in the website www.wbhealth.gov.in.

09/03/23

 Chief Medical Officer of Health & Secretary
DH&FWS, Purba Bardhaman


Memo No.:- /2(50)/DH&FWS/II-10

Dated Purba Bardhaman, the 3rd March, 2023

Copy forwarded for information to the:-

1. The Mission Director, NHM, Swasthya Bhavan, Kolkata
2. The Executive Director, WBSHFWS
3. The District Magistrate, Purba Bardhaman
4. The AMD (NHM) Swasthya Bhavan, Kolkata
5. The PO NHM-I, Swasthya Bhavan, Kolkata
6. The Addl District Magistrate(Health), Purba Bardhaman
7. The SDO All Sub division. Purba Bardhaman
8. The Dy.CMOH-I/II/III/IV/ DMCHO/DTO, Purba Bardhaman
9. The ACMOH all, Purba Bardhaman
10. The BDOs, All Blocks, Purba Bardhaman
11. The BMOHs, All BPHC, Purba Bardhaman
12. The HR Cell, State Health & Family Welfare Samity, Kolkata -91
13. DPMU, Purba Bardhaman

09/03/23

 Chief Medical Officer of Health & Secretary
DH&FWS, Purba Bardhaman