



**STATE BANK OF SIKKIM**  
(A Government of Sikkim Undertaking)

**LATERAL RECRUITMENT OF OFFICERS IN THE STATE BANK OF SIKKIM**  
**ADVERTISEMENT NO. SBS/LR/2023/01**

**DATES FOR SUBMISSION OF APPLICATION: 27.03.2023 TO 15.04.2023**

Established in 1968 through the State Bank of Sikkim Proclamation State Bank of Sikkim, 1968 of the then Chogyal of Sikkim, State Bank of Sikkim is an undertaking of the Government of Sikkim. State Bank of Sikkim operates as a commercial bank in line with any other banking institutions in the country and also functions as treasury bank to the Government of Sikkim.

Applications are invited from eligible Indian Citizens of Sikkimese origin having Sikkim Subject certificate/Certificate of Identification issued by competent authority of the Government of Sikkim for lateral appointment in the following posts on regular/contract basis in the State Bank of Sikkim.

Sl	Name of Post	No. of posts	Eligibility criteria	Compensation
1	Asst. General Manager	1 (One)	(i) Should be a working or a retired bank officer of PSB or scheduled commercial/co-operative banks in India. Retired officer should have retired in the last not more than 2 years. Officers retired on disciplinary grounds are not eligible. (ii) Educational Qualification: Graduate in any discipline. Candidates having professional qualifications of CA/MBA/JAIB/CAIB shall be preferred. (iii) Age Limit 50 years of age. (iv) Experience: Minimum 13 years in banking service of which last 2 years should be in the senior executive rank equivalent to Scale III and above in PSB or scheduled commercial/co-operative banks in India.	Pay: Pay of the officer under normal appointment to be placed at Level 19 Cell 3. Approximate gross salary at current rate inclusive of conveyance allowance shall be about Rs.1,35,000/- per month.  No provision for pay protection is available.
1	Senior Manager (Insurance)	1 (One)	(i) Should be a working executive in any insurance company or a retired insurance executive of any insurance company in India. Retired executive should have retired in the last not more than 2 years. Executives retired on disciplinary grounds are not eligible. (ii) Educational Qualification: Graduate in any discipline. Candidates with Licentiate/Associate/Fellowship of Insurance Institute of India or having done any other certificate courses from it, or having professional qualifications of CA/MBA shall be preferred. (iii) Age Limit 45 years of age. (iv) Experience: Minimum 5 years in insurance business.	Pay: Pay of the officer under normal appointment to be placed at Level 17 Cell 3. Approximate gross salary at current rate inclusive of conveyance allowance shall be about Rs.99,000/- per month.  No provision for pay protection is available.

Other Criteria:

**A. Competencies:**

Preference shall be given to the candidates;

- Having knowledge on local language and culture.
- Having better understanding of dealing with customer's problems.
- Having good negotiation skills.
- Having good analytical skills.
- Having good understanding of credit delivery system.
- Having hard working and proactive attitude.

**B. Domicile:** Should be an Indian citizen of Sikkimese origin possessing Sikkim Subject Certificate/Certificate of Identification issued by the competent authority of the Government of Sikkim.

**C.** Working officers should be able to report on duty within 100 days of appointment along with No objection certificate from the existing employer.

**D.** Retired officers shall report within 30 days of appointment.

**E. Other:** Candidates against whom there is/are adverse report regarding character & antecedents, moral turpitudes are not eligible to apply for the post.

**F.** Officers retired on disciplinary grounds are not eligible

## 2. **SELECTION PROCEDURE:**

Selection of the candidate shall be done on the basis of interview to be conducted by an Interview Board. Decision of the Interview Board shall be final and binding.

## 3. **PROCEDURE TO APPLY:**

Eligible interested candidate, who aspires to join State Bank of Sikkim are required to submit application in the prescribed format as per Annexure-I along with copies of their testimonials in a sealed envelope, superscribing (**APPLICATION FOR THE POSTS OF \_\_\_\_\_**) between 23.03.2023 and 15.04.2023 (1500 hours) to the General Manager (HR), State Bank of Sikkim, Head Office, National Highway 10, Gangtok, Sikkim.

## 4. **FINAL SELECTION:**

List of candidates finally selected will be made available on the Bank's website [www.statebankofsikkim.com](http://www.statebankofsikkim.com) and in local newspaper.

## 5. **GENERAL INFORMATION:**

- i) Candidates should satisfy themselves about their eligibility for the post applied for. The Bank shall determine their eligibility only at the time of interview and the decision of the bank shall be final and binding.
- ii) Candidates are advised in their own interest to apply much before the closing date and not to wait till the last date.
- iii) State Bank of Sikkim does not assume any responsibility for the candidates not being able to submit their applications within the last date on account of any reason whatsoever.
- iv) Candidates serving in Govt./Quasi Govt. offices, Public Sector undertakings including Nationalised Banks, Financial Institutions and Insurance Companies are advised to submit 'No Objection Certificate' from their employer at the time of interview, failing which their candidature may not be considered. In case of selection, candidates will be required to produce proper discharge certificate from the employer at the time of taking up the appointment.
- v) Retired Officers should submit their relieving letters from their employer(s).
- vi) Candidates falling under Scheduled Tribe/Caste/OBC categories should submit the category certificate issued by Competent Authority along with the application form.
- vii) Candidates are advised to keep their e-mail ID alive for receiving advices, viz. call letters/ Interview advices etc.
- viii) Appointment of selected candidates is subject to his /her being declared medically fit as per the requirement of the Bank.
- ix) Any legal proceedings in respect of any matter of claim or dispute arising out of this advertisement and/or an application in response thereto can be instituted only in Gangtok and the courts/tribunals/ forums at Gangtok shall have sole and exclusive jurisdiction to try any cause/dispute.
- x) Decision of the Bank in the matter of selection/appointment shall be final and binding on all applicants.

## 6. **ANNOUNCEMENTS:**

All further announcements/ details pertaining to this process will only be published/ provided on Bank's official website [www.statebankofsikkim.com](http://www.statebankofsikkim.com) from time to time. **Date for interview shall be announced later through personal email, telephone and/or through notice in the bank's website.**

## 7. **DISCLAIMER**

In case it is detected at any stage of recruitment that a candidate does not fulfil the eligibility norms and / or that he / she has furnished any incorrect / false information or has suppressed any material fact(s), his /her candidature will stand cancelled. If any of these shortcomings is / are detected even after appointment, his /her services are liable to be terminated with or without any notice to him/her. Decisions of bank in all matters regarding eligibility, conduct of interview, other tests and selection would be final and binding on all candidates. No representation or correspondence will be entertained by the bank in this regard. Any attempt of the candidate to influence the recruitment externally shall be construed unlawful and may entail rejection of his/her candidature without any notice to her/him.

GENERAL MANAGER(HR)  
STATE BANK OF SIKKIM



## STATE BANK OF SIKKIM

### APPLICATION FORM FOR LATERAL RECRUITMENT IN THE STATE BANK OF SIKKIM

To,

The Managing Director  
State Bank of Sikkim  
HO: National Highway 10  
Gangtok (Sikkim) – 737 101.

Paste a recent  
passport size  
Photograph and  
sign across

POST APPLIED FOR: \_\_\_\_\_

1	FULL NAME (IN BLOCK LETTER)			
2	Father's/Husband Name			
3	Address (For Correspondence)			
		State		Pin
4	Contact Information	Telephone No		
		Mobile No		
		Email Id:		
5	Permanent Address			
		State		Pin
6	Date of Birth (Attach Birth certificate)		Age as on 31.03.2022	
7	Other Information	Place Of Birth		
		District		State
		Nationality		Religion
		Gender		Marital Status
8	Domicile ( Are you a domicile of Sikkim?)		Yes/No	
	SSC Or COI Holder		SSC/COI No.with Date (Attach copy)	
	Issuing Authority Of Domicile Certificate			
9	Category (Attach copy of caste certificate) (GENERAL/SC/ST/BL/PT/OBC(C)/OBC(S))			
	Ref.No of The Caste Certificate With Date			
	Issuing Authority of Caste Certificate			
10	Aadhar Card No.(Attach Copy)	_____ - _____ - _____		
11	Pan Card No. (Attach Copy)			

12. Languages Known

Sl	Languages	Read	Write	Speak
1				
2				
3				
4				

13. Details of Educational and Professional Qualification. Copies of certificates/mark sheets be attached.

Qualification	Details (B.A/B.Sc/ M.Sc/ B.Com etc)	Board/ University	Full time/ Part time	Year of Passing	Subject/ Specialisat -ion	Marks in percentage
Graduation						
Post- graduation						
Professional Qualification						
Others/ Computer Knowledge						

14. Particulars of Experience (Starting from the present)

Sl.No	Name of Organisation	Designation	Duration From To	Responsibilities

Note: (i) Please attach a separate sheet, if the space above is not sufficient.

(ii) Experience certificate(s) giving details of joining, relieving and job responsibilities should be submitted.

15. Details in case of retired officers.

Sl.No	Name of Organisation	Last Designation	Date of Retirement	Type of retirement (Voluntary/Superannuation)

16. Details of Present emoluments drawn. (Retired candidates should mention the details of pension, if any.)

(a) For in-service candidates. (Last Pay certificate should be attached)

Basic Monthly Pay	Monthly Allowances	Other Monthly incentives, if any	Gross Monthly Pay	Post Retirement Benefits (Pension/CPF/EPF/NPS)

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(b) For Retired candidates

Whether Pensioner	If Pensioner, Normal Pension/EPF Pension/NPS Pension	Gross Pension	Monthly

17. DECLARATION:

I hereby certify that the information furnished above is correct to the best of my knowledge and belief. I have not suppressed any material fact or factual information in the above statements. I am aware, that in case, I have given wrong information or suppressed any material facts or factual information, or I do not satisfy, the eligibility criteria according to the advertisement, then my candidature will be rejected/services terminated even after permanent employment without giving any notice or reason thereof.

I hereby certify that I am satisfying the eligibility criteria for the post applied in terms of advertised criteria in respect of age, educational qualification and experiences etc.

I also declare that I have not been charged of any kind of criminal offences in the past, and I have no cases pending any court of law in India against me as on date.

I am willing to serve anywhere in India. I agree that the Bank has a right to transfer me to any part of the country and/or to any job position at its sole discretion in terms of applicable staff rules from time to time and the Bank is under no obligation to retain me in the job, if my performance is found unsatisfactory even after giving reasonable opportunity to improve in writing.

I understand that bank shall not entertain any request for pay protection and bank's offer of compensation shall be acceptable to me.

I undertake to abide by all the terms and conditions in the advertisement given by the Bank, which I have carefully read and understood before submission of my application to the Bank.

I hereby agree that any legal proceedings in respect of any matter(s) or claims or disputes arising out of this application and/or out of said advertisement can be instituted by me only at Gangtok (Sikkim) and Courts/Tribunals/Forums at Gangtok (Sikkim) only shall have sole exclusive jurisdiction to try any cause/dispute.

Place:

(Signature of the candidate)

Date:

Name: \_\_\_\_\_