



**Application No.**  
(To be filled in by University)

**THE TAMIL NADU Dr. AMBEDKAR LAW UNIVERSITY**

(State University Established by Act No. 43 of 1997)

“Poompozhil”, 5, Dr. D.G.S. Dinakaran Salai, Chennai – 600 028



**Application for the post of Assistant Professor in the University Departments**

[Please read the “instructions to candidates” carefully before filling]

Affix recent  
colour passport  
size photo with  
signature

**Part – I**

| Post applied for               |  |
|--------------------------------|--|
| Ref. /Advertisement No.        |  |
| University Department /Subject |  |
| Category                       |  |

| Application fee (Non-refundable) : Rs.1180/- |      | (Rs. 590 for SC/SCA/ST/DW/PwD) |                     |
|--|------|--------------------------------|---------------------|
| <i>(inclusive of 18% GST)</i>                |      |                                |                     |
| Demand Draft No.                             | Date | Amount (Rs.)                   | Bank Name and Place |
|  |      |                                |                     |

(The name, address, contact number and the post applied for to be written on the backside of the D.D.)

| 1. PERSONAL DETAILS                                    |  |
|--|--|
| i. Name of the Applicant<br>(In Block Letters)         |  |
| ii. Date of Birth (DD/MM/YYYY) & Age                   |  |
| iii. Gender (Male / Female/ Transgender)               |  |
| iv. Marital Status (Married / Unmarried)               |  |
| v. Nationality and Religion                            |  |
| vi. Community:<br>(GT/BC/BCM/MBC/DNC/SC/SCA/ST)        |  |
| vii. Particulars of Differently Abled, (if applicable) |  |
| viii. Father’s Name and Mother’s name                  |  |
| ix. Husband’s Name (if applicable)                     |  |
| x. Mother Tongue                                       |  |

| <b>2. CONTACT DETAILS</b> |                 |
|---------------------------|-----------------|
| Permanent Address         | Mailing Address |
| PIN code :                | PIN code :      |
| Email ID :                |                 |
| Mobile Number :           | Landline :      |

| <b>3. (a) EDUCATIONAL QUALIFICATION (From 10<sup>th</sup> to M.Phil.)</b> |   |                      |   |                   |                               |
|---|---|----------------------|---|-------------------|-------------------------------|
| Pattern of Study : 10 +2 + 3 + 2 / 10 + 2 + 5 + 2 / 11+ 1 + 3 + 2         |   |                      |   |                   |                               |
| Name of the Examination / Degree  | Name of the College / University / Institution / School | Discipline / Subject | Year of Passing                           | Marks (%)         | Division / Class/ CGPA / Rank |
|   |   |                      |   |                   |                               |
|   |   |                      |   |                   |                               |
|   |   |                      |   |                   |                               |
|   |   |                      |   |                   |                               |
|   |   |                      |   |                   |                               |
|   |   |                      |   |                   |                               |
| (b) UGC-NET/ TN-SLET / TN-SET Examination                                 |   | Year of Passing      | Subject                                   | Rank / Percentile |                               |
|   |   |                      |   |                   |                               |
|   |   |                      |   |                   |                               |
| (c) Ph.D. PARTICULARS:  |   |                      |   |                   |                               |
| Mode (Full Time / Part Time)  | Date of Award   |                      | If not awarded, Date of Thesis Submission |                   |                               |
|   |   |                      |   |                   |                               |

| Title of Thesis / Dissertation                     | Name of the Supervisor / Subject | Name of the University |
|--|----------------------------------|------------------------|
| M.Phil. / LL.M.                                    |                                  |                        |
| Ph.D.  |                                  |                        |
| Any other higher degree like LL.D., D.Litt., etc., |                                  |                        |
| Area of specialization                             |                                  |                        |

| <b>(d) POST DOCTORAL RESEARCH</b> |                            |         |                   |                      |                    |   |
|-----------------------------------|----------------------------|---------|-------------------|----------------------|--------------------|---|
| S.No.                             | University/<br>Institution | Country | Funding<br>Agency | Duration             |                    | Total<br>Research<br>Period<br>(YY/MM/DD) |
|                                   |                            |         |                   | From<br>(DD/MM/YYYY) | To<br>(DD/MM/YYYY) |   |
| 1.                                |                            |         |                   |                      |                    |   |
| 2.                                |                            |         |                   |                      |                    |   |

| <b>4. (a) PRESENT POSITION</b> |                            |                        |              |                       |              |                           |
|--------------------------------|----------------------------|------------------------|--------------|-----------------------|--------------|---------------------------|
| Designation                    | University/<br>Institution | Date of<br>Appointment | Basic<br>Pay | Pay<br>Scale/<br>Band | Gross<br>Pay | Next<br>Increment<br>Date |
|                                |                            |                        |              |                       |              |                           |

| <b>5. (a) TEACHING EXPERIENCE (Including current position)</b> |                  |  |                          |                      |                    |                                |
|--|------------------|--|--------------------------|----------------------|--------------------|--------------------------------|
| S.No.  | Position<br>Held | Name of the<br>Institution /<br>University | Temporary /<br>Permanent | Period               |                    | Total<br>service<br>(YY/MM/DD) |
|  |                  |  |                          | From<br>(DD/MM/YYYY) | To<br>(DD/MM/YYYY) |                                |
| 1.   |                  |  |                          |                      |                    |                                |
| 2.   |                  |  |                          |                      |                    |                                |
| 3.   |                  |  |                          |                      |                    |                                |

| <b>(b) RESEARCH GUIDANCE (only in numbers)</b> | <b>M.Phil. / LL.M.</b> | <b>Ph.D.</b> |
|--|------------------------|--------------|
| Number of candidates awarded                   |                        |              |
| Number of candidates submitted                 |                        |              |

| <b>6. NUMBER OF PUBLICATIONS</b>                              |                  |  |                 |  |
|---|------------------|--|-----------------|--|
| <b>Peer Reviewed/ Standard Journals/Impact Factor, if any</b> | <b>Published</b> |  | <b>Accepted</b> |  |
| <b>UGC Recognised (Old/ Care List Journal)</b>                | <b>Published</b> |  | <b>Accepted</b> |  |
| <b>Chapters in Books</b>                                      |                  | <b>Books (only with ISBN or Similar Identification mark)</b> |                 |  |
| <b>Conference proceedings full paper only</b>                 |                  |  |                 |  |

| <b>7. Name and address with contact number and email-id of two persons (not related by blood or marriage) from whom confidential reference could be made. They should be in a position to evaluate your candidature for the suitability of the position you are seeking now:</b> |    |
|--|----|
| 1.   | 2. |

|   |    |
|---|----|
| 8. Name and address of two persons with contact number and email-id (not related by blood or marriage) from whom you have obtained the enclosed testimonials. Two are needed of which one should be from the Head of the Institution last attended: |    |
| 1.  | 2. |

| 9. Travel abroad  |                   |                |                  |                |
|-------------------|-------------------|----------------|------------------|----------------|
| Countries Visited | Duration of Visit | Month and Year | Purpose of visit | Funding Agency |
|                   |                   |                |                  |                |

|  |
|--|
| 10. Any Legal case (including FIR) / Vigilance / Disciplinary proceedings is pending against you? (Yes / No) |
| If Yes, furnish the details:   |

|  |
|--|
| 11. Any other relevant information you would like to submit in support of your candidature |
|  |

12.

**Declaration**

I hereby declare that all the information provided in this application including the annexure and enclosures are true, complete and correct to the best of my knowledge and belief. I also certify that I have not suppressed / hidden any of the details on the date of submission. In the event of any of the information being found false or incorrect at any stage, my candidature or appointment stands cancelled.

Place :

Date :

Signature of the Applicant

## Part-II

### Details of Academic Record

#### 1. Educational Criteria

|                     | Under-graduation | Post-graduation | M.Phil |
|---------------------|------------------|-----------------|--------|
| Percentage of Marks |                  |                 |        |

#### 2. Qualified: Ph.D. /National /State level tests

| Tests/<br>Fellowship:  | Ph.D. | NET with<br>JRF | NET | SLET/ SET<br>(Within Tamil Nadu) | GATE /<br>Others |
|------------------------|-------|-----------------|-----|----------------------------------|------------------|
| Yes /No<br>(With Year) |       |                 |     |                                  |                  |

#### 3. Details of Post-doctoral and equivalent experience

(Provide details of Institute/University where post doctoral position was held, Date of joining and Date of Relieving, Name and affiliation of the research supervisor; enclose self-attested relevant certificates)

#### 4. Details of teaching experience

(Provide details of Institute/University where teaching was carried out, Date of joining and Date of Relieving, Courses handled and level of the course (UG/PG, etc.); enclose self-attested relevant certificates)

#### 5. Research Papers in Peer-Reviewed or UGC listed Journals

| S.No | Title of the<br>paper, with<br>Journal's name | Year of<br>Publication,<br>Vol. No., Page<br>Nos., etc. | ISSN No. | Peer Reviewed/<br>Standard<br>Journals/UGC<br>Recognised (Old/<br>Care List Journal*/<br>Impact Factor, if<br>any | Author-<br>ship** |
|------|---|---|----------|---|-------------------|
|      |   |   |          |   |                   |
|      |   |   |          |   |                   |
|      |   |   |          |   |                   |

\*UGC Public Notice No.F.1-1/2018/(Journal/CARE) dt.16.09.2019

\*\* For Authorship: Kindly indicate whether you are (i) Single Author (ii) First and Principal / Corresponding author/Supervisor/Mentor or (iii) Other Author/Co-author. This should be as per standard definition of the respective terms as applicable to the concerned discipline.

(i) Total Scopus H-index (if any) \_\_\_\_\_ Total i-10 index (if any) \_\_\_\_\_

(ii) Total Google Scholar H-index (if any) \_\_\_\_\_ Total i-10 index (if any) \_\_\_\_\_

(iii) Academia (if any) \_\_\_\_\_

(iv) Research Gate (if any) \_\_\_\_\_

**6. Publications (other than Research papers)**

**(a) Books authored**

| <b>S.No</b> | <b>Publication Type*</b> | <b>Title of the Book Chapter/Book/Conference Proceeding, with year of publication and other publication details.</b> | <b>ISBN/ISSN No.</b> | <b>Level International/National</b> | <b>Author-ship**</b> |
|-------------|--------------------------|--|----------------------|-------------------------------------|----------------------|
|             |                          |  |                      |                                     |                      |
|             |                          |  |                      |                                     |                      |
|             |                          |  |                      |                                     |                      |

**(b) Translation works in Indian and Foreign languages by qualified faculties**

| <b>S.No</b> | <b>Publication Type*</b> | <b>Title of the Book Chapter/Book/Conference Proceeding, with year of publication and other publication details.</b> | <b>ISBN/ISSN No.</b> | <b>Level International/National</b> | <b>Author-ship**</b> |
|-------------|--------------------------|--|----------------------|-------------------------------------|----------------------|
|             |                          |  |                      |                                     |                      |
|             |                          |  |                      |                                     |                      |
|             |                          |  |                      |                                     |                      |

\* For Publication Type: Kindly indicate whether the publication is (i) Text/Reference/Subject Books, (ii) Edited/Translated Books, (iii) Chapters in Books /Full Paper in Conference Proceedings. For Conference Proceedings only full Papers will be considered, abstracts will not be considered.

\*\* For Authorship: Kindly indicate whether you are (i) Single Author/Editor/Translator, (ii) First and Principal/Corresponding author/supervisor/mentor, (iii) Other Author /Co-author, (iv) First Editor/translator or (v) Co-editor/Co-translator. This should be as per standard definition of the respective terms as applicable to the concerned discipline.

**7. Creation of ICT mediated Teaching-Learning pedagogy and content development of new and innovative courses and curricula (provide annexure wherever applicable/required)**

**(a) Development of Innovative pedagogy**

| <b>S.No</b> | <b>Brief description</b> | <b>Organization for which it was developed</b> | <b>Level: (PG/UG)</b> |
|-------------|--------------------------|--|-----------------------|
|             |                          |  |                       |

**(b) Design of new curricula and courses**

| <b>S.No</b> | <b>Brief description</b> | <b>Organization for which it was developed</b> | <b>Level: (PG/UG)</b> |
|-------------|--------------------------|--|-----------------------|
|             |                          |  |                       |

**(c) MOOCs**

| S.No  | Brief description   | Organization for which it was developed | Level: (PG/UG) |
|-------|---|---|----------------|
| (i)   | Development of complete MOOCs in 4 quadrants (4 credit course) (In case of MOOCs of lesser credits, 5 marks/credit) |   |                |
| (ii)  | MOOCs (developed in 4 quadrant) per module/lecture  |   |                |
| (iii) | Content writer/subject matter expert for each module of MOOCs (at least one quadrant)                               |   |                |
| (iv)  | Course Coordinator for MOOCs (4 credit course) (In case of MOOCs of lesser credits 2 marks/credit)                  |   |                |

**(d) E-Content**

| S.No  | Brief description   | Organization for which it was developed | Level: (PG/UG) |
|-------|---|---|----------------|
| (i)   | Development of e-Content in 4 quadrants for a complete course/e-book                                    |   |                |
| (ii)  | e-Content (developed in 4 quadrants) per module   |   |                |
| (iii) | Contribution to development of e-content module in complete course/paper/e-book (at least one quadrant) |   |                |
| (iv)  | Editor of e-content for complete course/paper/e-book  |   |                |

**8. Research Guidance/Research Projects****(a) Research Guidance**

| Level of Guidance            | Number Enrolled | Number submitted |        | Number Awarded |        |
|------------------------------|-----------------|------------------|--------|----------------|--------|
|                              |                 | Period           | Number | Period         | Number |
| Ph.D. thesis                 |                 |                  |        |                |        |
| LL.M., / M.Phil dissertation |                 |                  |        |                |        |
| P.G. project work            |                 |                  |        |                |        |

**(b) Research Projects Completed**

| S.No | Title of Research Project | Funding Agency | Period | PI / Co-PI / Joint PI | Amount (In Lakh) |
|------|---------------------------|----------------|--------|-----------------------|------------------|
|      |                           |                |        |                       |                  |
|      |                           |                |        |                       |                  |

**(c) Research Projects Ongoing**

| S.No | Title of Research Project | Funding Agency | Period | PI / Co-PI / Joint PI | Amount (In Lakh) |
|------|---------------------------|----------------|--------|-----------------------|------------------|
|      |                           |                |        |                       |                  |
|      |                           |                |        |                       |                  |

**(d) Consultancy**

| S.No | Title of Consultancy Project | Funding Agency | Period | Amount (In Lakh) |
|------|------------------------------|----------------|--------|------------------|
|      |                              |                |        |                  |
|      |                              |                |        |                  |

**9. Policy Document**

(a) Policy Document accepted to an International body/organization like UNO/UNESCO/World Bank/International Monetary Fund etc. or Central Government or State Government

| S.No | Title of Policy Document | Name of Body/ Organization | Proof Letter of Submission | Level (International / National / State) | Funding Agency |
|------|--------------------------|----------------------------|----------------------------|--|----------------|
|      |                          |                            |                            |  |                |
|      |                          |                            |                            |  |                |

**10. Awards / Fellowships**

| S.No | Name of Award / Fellowship | Purpose | Awarding Agency | Period |    | Level (National / International) |
|------|----------------------------|---------|-----------------|--------|----|----------------------------------|
|      |                            |         |                 | From   | To |                                  |
|      |                            |         |                 |        |    |                                  |
|      |                            |         |                 |        |    |                                  |

**11. Invited Lecture / Papers presented in Conference / Seminar / Refresher / Orientation / FDP**

*(Paper presented in Seminars/Conferences and also published as full paper in Conference Proceedings will be counted only once. Merely attending the Conference, Seminar, FDP does not qualify for ARS. Accepted full paper must be presented during the Conferences/Seminars/FDP to qualify for ARS).*

| S.No | Title of the Invited Lecture/Paper presented | Title of Conference/ Seminar etc. | Organised by | Date of Presentation | Level |
|------|--|-----------------------------------|--------------|----------------------|-------|
|      |  |                                   |              |                      |       |
|      |  |                                   |              |                      |       |

NOTE: Level shall be, International (Abroad) / International (within India) / National/State / University



**12. (a) Your Vision about the post (In approximately 150 words):**

**(b) Your Vision about the University (In approximately 100 words):**

**Place :**

**Date:**

**Signature of the Applicant**

## **DECLARATION**

I hereby declare that all the information provided in this application including the annexure and enclosures are true, complete and correct to the best of my knowledge and belief. I also certify that I have not suppressed / hidden any of the details on the date of submission. In the event of any of the information being found false or incorrect at any stage, my candidature or appointment stands cancelled.

**Date :**

**Place :**

**Signature of the Applicant**

**ENDORSEMENT BY THE EMPLOYER (In-service Candidates only)**

The Endorsement below is to be signed and forwarded by the Head of the Department /Employer of the organization / institution in the case of the in-service candidate whether in permanent / contract or temporary capacity.

**Forwarded to the Registrar, Tamil Nadu Dr. Ambedkar Law University, Poompozhil, No.5, Dr. D. G. S. Dinakaran Salai, Chennai - 600 028**

The Applicant Dr./Mr./Mrs./Ms. \_\_\_\_\_, who has submitted this application for the post of \_\_\_\_\_ in the Tamil Nadu Dr.Ambedkar Law University, Chennai has been working in this organization namely \_\_\_\_\_ in the post of \_\_\_\_\_ in a Temporary / Contract / Permanent Capacity with effect from \_\_\_\_\_ in the scale of pay / consolidated monthly pay of \_\_\_\_\_.

He / She is drawing a basic pay of \_\_\_\_\_. His / Her next increment is due on \_\_\_\_\_.

Further, it is certified that no disciplinary / vigilance case has ever been contemplated or is pending against the applicant. The Institution has no objection in his/her application being considered for the post of \_\_\_\_\_ at Tamil Nadu Dr.Ambedkar Law University, Chennai.

**(Signature of the Forwarding Officer)**

**Name** :

**Designation** :

**Seal**

**Place** :

**Date** :

**List of Documents to be Enclosed: Check List**  
***(Must be enclosed along with the Application)***

| Document   | Enclosed<br>(Yes / No) |
|--|------------------------|
| 1. Original D.D. / Online payment receipt towards application fee  |                        |
| 2. Application: Two <i>application forms with one set of enclosures &amp; 1soft copy in CD or Pen drive.</i>   |                        |
| 3. Proof of age  |                        |
| 4. Community Certificate (if applicable)   |                        |
| 5. Relevant certificates for educational qualification.  |                        |
| 6. Mark statements of UG, PG, and M.Phil, (if applicable) degrees.   |                        |
| 7. Certificate for NET with JRF/NET/SET/SLET/Ph.D.   |                        |
| 8. Teaching experience certificate from appropriate authority  |                        |
| 9. Proof for Post Doctoral research  |                        |
| 10. Copies of requisite publications in refereed journals (one copy each)  |                        |
| 11. First page of Journal articles.  |                        |
| 12. Cover page of the books published  |                        |
| 13. First page of the chapters published in edited books.  |                        |
| 14. Copy of award / fellowship letters (given by International Organizations / Government of India / Government of India recognized National Level Bodies / State Government), if any. |                        |
| 15. Copy of award letters of agency funded projects.   |                        |
| 16. Proof of Refresher / Orientation Programme / Faculty Development Programmes / MOOCS attended.  |                        |
| 17. Employment certificate for each position held and the last pay drawn certificate, if applicable.   |                        |
| 18. Testimonials   |                        |
| 19. Any other relevant documents in support of your application or claim for research score as per UGC Norms.  |                        |

**Date:**

**Place:**

**Signature of the Applicant**

## ANNEXURE - I

### Methodology for calculating Score for the post of Assistant Professor

| S.N. | Academic Record   | Score            |                           |  |                           |
|------|---|------------------|---------------------------|--|---------------------------|
| 1.   | <b>Graduation</b>   | 80% & Above = 15 | 60% to less than 80% = 13 | 55% to less than 60% = 10                            | 45% to less than 55% = 05 |
| 2.   | <b>Post-Graduation</b>  | 80% & Above = 25 | 60% to less than 80% = 23 | 55% (50% in case of SC/ST/PwD) to less than 60% = 20 |                           |
| 3.   | <b>M.Phil.</b>  | 60% & above = 07 | 55% to less than 60% = 05 |  |                           |
| 4.   | <b>Ph.D.</b>  | 30               |                           |  |                           |
| 5.   | <b>NET with JRF</b>   | 07               |                           |  |                           |
|      | <b>NET</b>  | 05               |                           |  |                           |
|      | <b>SLET/SET</b>   | 03               |                           |  |                           |
| 6.   | <b>Research Publications (2marks for each research publications published in Peer-Reviewed or UGC-listed Journals)</b>                                  | 10               |                           |  |                           |
| 7.   | <b>Teaching/Post Doctoral Experience (2 marks for one year each)#</b>   | 10               |                           |  |                           |
| 8.   | <b>Awards</b>   |                  |                           |  |                           |
|      | International / National Level (Awards given by International Organisations/ Government of India/ Government of India recognised National Level Bodies) | 03               |                           |  |                           |
|      | State-Level (Awards given by State Government)  | 02               |                           |  |                           |

*# However, if the period of teaching/Post-doctoral experience is less than one year then the marks shall be reduced proportionately.*

### **Note:**

- (i) M.Phil+Ph.D                      Maximum - 30Marks
- (ii) JRF/NET/SET                    Maximum - 07 Marks
- (iii) In awards category            Maximum - 03 Marks

Score shall be valid for appointment in respective State SLET/SET Universities/ Colleges/ Institutions only

| Note: |       |                       |         |              |
|-------|-------|-----------------------|---------|--------------|
| (A)   | (i)   | M.Phil+Ph.D.          | Maximum | - 30Marks    |
|       | (ii)  | JRF/NET               | Maximum | - 07Marks    |
|       | (iii) | In awards category    | Maximum | - 03Marks    |
| (B)   |       | Academic Score        |         | - 80         |
|       |       | Research Publications |         | - 10         |
|       |       | Teaching Experience   |         | - <u>10</u>  |
|       |       | Total Score           |         | - <u>100</u> |