

# University of Mumbai



( NAAC Re-accredited with A++ )

**M. G. Road, Fort, Mumbai – 400 032**

♦ Web Site : [www.mu.ac.in](http://www.mu.ac.in)

♦ E-mail : [dr.estab@fort.mu.ac.in](mailto:dr.estab@fort.mu.ac.in)

♦ Telephone : 022-68320093/94

## Advertisement No.: UoM/HRDC/01/2023

Online applications are invited from the eligible candidates for the following posts on the establishment of the University of Mumbai.

Sr. No.	Name of the Post	Aided / Unaided	No. of post	Category
1	Director, Board of Examinations and Evaluation (Statutory Post)	Aided	1	Open
2	Director, Innovation, Incubation and Linkages (Statutory Post)	Aided	1	Open
3	Chief Executive Officer, Incubation Centre	Unaided	1	Open

### 1. Director, Board of Examinations and Evaluation :-

**A) Pay Scale :** - Pay level (Rs.1,31,100 - 2,16,600) (Level - 29) in revised pay matrix as per seventh pay commission

**B) Qualification and Experience :**

**a.** Possess a Master's Degree with at least 55% of the marks of any statutory University or its equivalent grade of B in the UGC 7 point scale;

**b. Relaxation :**

i) The minimum requirement of 55% of marks at the Master's degree level is relaxable upto 5% for the existing incumbents who are already in the University System.

ii) A relaxation of 5% may be provided from 55% to 50% of the marks at the Master's level for the S.C./S.T. and O.B.C. category candidates.

iii) A relaxation of 5% may be provided from 55% to 50% of the marks to the Ph.D. degree holders who have passed their Master's degree prior to 19<sup>th</sup> September, 1991.

**c. Experience :**

i) Atleast 15 years of experience as Lecturer (Senior Scale)/Lecturer with 8 years experience in Reader's/Associate Professor's grade along with experience in educational administration commensurate with revised pay scale and designation of the UGC

**OR**

ii) Comparable experience in research establishment and/or other institutions of Higher Education

**OR**

- iii) 15 years of administrative experience of which 8 years shall be as Deputy Registrar or an equivalent post.
- iv) Good knowledge of computer is necessary.
- d. Minimum aggregate experience of 5 years in the examination work of University.
- e. Shall have proven experience of use of technology in education and examination systems.

**C) Nature of appointment :**

Appointment shall be for a term of five years or till he attains the age of superannuation whichever is earlier and he shall be eligible for re-appointment for only one more term of five years OR as per the provisions of prevailing Act of the University.

**D) Retirement Age :**

58 years except in the case of person appointed as Director, Board of Examinations and Evaluation from teaching cadre whose age of retirement shall be 60 years.

**2. Director, Innovation, Incubation And Linkages :-**

**A) Pay Scale :** - Pay level (Rs.1,44,200 - 2,18,200) (Academic level - 14) in revised pay matrix as per seventh pay commission

**B) Qualification and Experience :**

**a.** Professor/Principal with minimum aggregate teaching experience of 15 years

**OR**

Research Scientist of Grade-F with minimum aggregate research experience of 10 years

**OR**

Research Scientist or Professional from the Industrial sector with a proven minimum aggregate Industrial/Entrepreneurial experience of 15 years in the process of establishment of an Enterprise/Industry and formation and execution of collaborations/linkages at National/International level.

**b.** Should have successfully executed two major research / consultancy / Industrial projects out of which at least one should be a collaborative/joint projects with linkage at premier National / International University or Institution or Industry.

**c.** Knowledge in the field of Intellectual Property Rights and aspects associated therewith desirable

**C) Nature of appointment :**

Appointment of the Director shall be for a term of five years and shall be eligible for re-appointment by selection on the recommendation of a selection committee constituted for the purpose, for only one more term of five years

**D) Retirement Age :**

58 years except in the case of person appointed as Director from teaching cadre whose age of retirement shall be 60 years.

**3. Chief Executive Officer (CEO), Incubation Centre :-**

**A) Salary :** - Rs. 1,00,000/- p.m. (Consolidated)

**B) Qualification and Experience :**

The Candidate must hold Engineering Degree and Master Degree in Management or its equivalent from a recognized Institution. He/she should be a seasoned Techno-Commercial person. The management experience in industry or in the public sector would be an added advantage. He/she must have a minimum of 5 years of experience at a senior level in the management of Start-up eco-system or must have first-hand experience in establishing and running the Start-up eco-system.

He/she must have previous experience of leading and mentoring successful Start-up eco-system OR leading an entrepreneurial and ambitious organization with demonstrable success.

The role requires knowledge of Finance & Experience in Investing, full awareness of the technology market space and current and future trends.

**C) Roles and Responsibilities :**

The key responsibilities of the Chief Executive Officer (CEO) will be (i) to establish incubator at University of Mumbai (ii) to manage the same in a sustainable and growth-oriented manner in terms of increasing the profile, diversity and competence of incubated start-up ventures.

Further, as CEO, he/she will be responsible:

- 1) For the day-to day operations of the incubator
- 2) Attracting funds through Grants and other means,
- 3) Administering the earnings and expenses related to the operations and expansion of the Centre under the directions of the Board of Directors of the UoM-IIC
- 4) Complying with all regulatory requirements.
- 5) Making strategic decisions to steer the Centre towards becoming a world-class Centre for nurturing start-ups in operational areas related to (but not limited to) Biotechnology, Nanotechnology, Devices, and Information Technology.

**D) Nature of appointment :**

Appointment of the CEO shall be purely on Temporary basis for a period of 11 months.

## **Instructions to the Candidates**

Candidates should verify their educational qualification, experience, age etc. before submitting their application. Also read the following instructions and conditions carefully.

- 1) Knowledge of Marathi is essential.
- 2) The period for submission of online application for the above posts will be from **27/04/2023 to 11/05/2023** upto 5 pm.
- 3) Online application will be available on the University website i.e. [www.mu.ac.in](http://www.mu.ac.in) under '[Careers](#)' link. Candidates should visit the website from time to time for further details of recruitment process, notices, various schedules, date of interview, result etc. will also be published on the website of the university. No personal communication will be sent to the candidates.
- 4) After visiting the above link candidate will get options to apply online for various posts. Candidates will be registered firstly after clicking on the button against the post for which the application is to be submitted. After successful registration the application form will be open for filling.
- 5) The application sent through by hand/by post/Courier will not be considered.
- 6) If application is to be submitted for more than one post then separate application for each post will be required. Fresh registration is not required for each application but separate application fees is required for each post.
- 7) The application fee is as follows:

General category candidates	<b>Rs.500/-</b>
Reserved category candidates	<b>Rs.250/-</b>

Note : Bank charges as well as taxes payable thereon will be additional in addition to the above application fees.

Candidates are required to pay the above application fee online through Credit Card / Debit Card / Internet Banking / BHIM UPI only.

- 8) The fee once paid will not be refunded, in any case.
- 9) The candidates are requested to be ready with the scanned image of the signature, passport size photo, all their educational certificate, documents, experience certificate etc. and also valid e-mail and activated cell /mobile number while submitting the online application.
- 10) After submitting the online application, a printout of the said application along with self-attested photocopies of educational, experience and other certificates (Two sets) should be sent to the Registrar, University of Mumbai, Room No.25, Mahatma Gandhi Marg, Fort, Mumbai – 400 032 within 8 days from the last date of submission of online application.

- 11) Based on the information provided in the online application and the certificates uploaded along with it, the candidate will be qualified or disqualified for the interview, if selected, the appointment will be made after the verification of the original certificates of qualification, experience etc.
- 12) Applicants who are not eligible will not be informed independently/individually. Applicants are not allowed to make enquiry in this behalf.
- 13) Candidates called for interview will have to be present themselves at their own cost.
- 14) Candidates already in service will be required to upload the 'No Objection Certificate' in the specimen **Annexure – 'A'** attached hereto with the signature and stamp of their present employer at the appropriate place.
- 15) University reserves the right to fill up or not to fill the advertised post/s OR to alter, modify, cancel the entire advertisement.
- 16) Candidates should give the information regarding Court cases pending, Criminal cases, disciplinary actions or equivalent etc. Any changes in this information as and when occurred after the submission of application form till the completion of recruitment process should be brought to the notice of the University by the candidate, failing which the University reserves the right to cancel the candidature and to debar him/her from all selections.
- 17) As per the General Administration Department, Mantralaya, Mumbai-32 Notification No.SRV.2000/CR(17/2000)/XII, dated 28th March, 2005 in respect of 'Small Family', a person who desires to apply for any post in Group A, B, C and D in any Government Service shall submit, alongwith the application form, a declaration in prescribed FORM.
- 18) Candidates belonging to reserved categories domiciled outside the Maharashtra State will be treated as Open as per G.R.No.CBC-1084/54577(1813)BCW-5 dated 1st November, 1985 and Circular No.CBC-1688(2829) MAVAK-5 dated 29th July, 1988.
- 19) Reserved category candidates shall provide the Caste Certificate and upload it at the appropriate place.
- 20) Qualifications, relevant experience and age shall be considered as on last date of receipt of application.
- 21) As the above post no. 3 will be filled only on temporary basis for 11 months and on consolidated salary, the employee in this post will not be considered as a government employee.
- 22) The above post no. 3 is unaided therefore the candidate appointed on said posts will not be able to make any claim for permanent placement in these posts. Also, if such a request is made, it will not be granted. (Ref : Government Circular No. SRV-2005 / Q. No. 47/05/12 dated August 25, 2005)
- 23) The service of the employee appointed to the post no. 3 will be terminated automatically after 11 months. The Registrar, University of Mumbai will have the power to review and re-employ this employee.

- 24) The contract will be signed by the temporary employee with the necessary terms and conditions.
- 25) The University Administration reserves the right to terminate the services of temporary employees appointed to the above post no. 3 without giving any prior notice / reasons as required.
- 26) In the event of any information being found false, incomplete or incorrect the candidature/appointment is liable to be cancelled/terminated.
- 27) If the candidates try to bring any kind of direct or indirect pressure and political or social pressure on the officials and employees related to the university during the recruitment process or try to make indirect contact, such candidates will be considered ineligible.
- 28) The Government Resolutions/Circulars issued by the Government of Maharashtra from time to time will be made applicable.

Sign./-  
**I/c. REGISTRAR**  
University of Mumbai

Place : Mumbai  
Date : 26/04/2023

**Annexure – A**

**NO OBJECTION CERTIFICATE**

Certified that Shri/Smt./Kum. \_\_\_\_\_ is working as \_\_\_\_\_ in the subject \_\_\_\_\_ in the Department of \_\_\_\_\_ w.e.f. \_\_\_\_\_ in the pay scale / pay band of Rs. \_\_\_\_\_ with Academic Level \_\_\_\_\_. This office has no objection if he/she is selected for the post of \_\_\_\_\_ in the University of Mumbai and will be relieved within the stipulated period.

It is further certified that the candidate has no pending Inquiries/ Disciplinary action.

Place :

Date :

Designation & Seal

Signature of employer