

ToR for 01 position: JUNIOR RESEARCH ASSOCIATE
Sustainable Cities Integrated Approach Pilot in India

ORGANIZATION	National Institute of Urban Affairs (NIUA)
FUNCTIONAL TITLE	Junior Research Associate
PROJECT NAME	Sustainable Cities Integrated Approach Pilot in India (SCIAP)
DUTY STATION	Delhi
DURATION	December 2023
TYPE OF CONTRACT	Contractual

About the National Institute of Urban Affairs (NIUA):

Established in 1976, the National Institute of Urban Affairs (NIUA) is a premier institute of Ministry of Housing and Urban Affairs, Government of India, for research and capacity building for urban sector in India. NIUA's broad objective is to bridge the gap between research and practice on issues related to urbanisation. For more than 40 years now, NIUA has been the vanguard for contributing to and building the urban narrative for a fast-evolving urban India. The Institute has been actively working on bringing forth key areas of concern for urban India in order to build the urban discourse at various urban scales. It has utilised its competencies in research, knowledge management, policy advocacy and capacity building to address urban challenges and continuously striving to develop sustainable, inclusive and productive urban ecosystems in the country. It has emerged as a thought leader and knowledge hub for urban development in India and is sought out by both Indian and international organisations for collaborations and partnerships in India's urban transforming journey. NIUA is committed towards aligning its efforts towards achieving Sustainable Development Goals (SDGs) through all its initiatives and programmes.

About the Project:

The United Nations Industrial Development Organization (UNIDO) is implementing the Sustainable Cities Integrated Approach Pilot in India (SCIAP) along with the Ministry of Housing and Urban Affairs (MoHUA). The core objective is to build resilience in five pilot cities – Jaipur, Bhopal, Mysore, Vijayawada, and Guntur – by integrating sustainability concepts into urban planning and management strategies. The project comprises three components: Component 1 - Sustainable urban planning and management; Component 2 - Technology and investment support for innovative, low-carbon pilot projects in 5 target cities; and Component 3 - Partnerships, knowledge management, and capacity building.

With support from UNIDO and under the guidance of MoHUA, the National Institute of Urban Affairs (NIUA) is undertaking the implementation of Component 3 – Partnerships, Knowledge Management, and Capacity Building mentioned in the preceding section that aims to develop partnerships with private, public and civil society organizations for implementing initiatives for sustainable cities and building capacity of major players and stakeholders for better governance and project implementation in cities;

sharing of experiences among Indian cities, and between Indian cities and those abroad which have advanced in building sustainable cities and also those which can learn from the Indian experience; this is also related to the Global Platform for Sustainable Cities set up under the global sustainable cities program of the GEF.

Key Responsibilities

The key responsibilities of the Junior Research Associate, under the overall guidance and supervision of the Program Lead, will include, but not be limited to:

- Support stakeholder management/processes and coordination with Urban Local Bodies (ULBs)
- Responsible for organizing and managing the capacity-building workshops, exposure visits and other related activities.
- Contribute to writing reports, articles, brochures, newsletters, and updates of the website, and social media
- Responsible for developing the content, working with subject matter experts to ensure accuracy and relevance.
- Responsible for preparing e-modules on various themes such as solid waste management, used water management, water management, and plastic waste management.
- Ability to create visually appealing and easy-to-understand reports is a plus
- Provide logistics support (as and when required)
- Management of day-to-day activities of the project
- Ensuring on-time and high-quality delivery of project outputs and deliverables

Qualification, Experience, and Competencies

Necessary

- Post Graduate qualification in Planning/Developmental studies/Environmental Science and management from a reputed University / Institute
- Up to 3 years of experience, preferably in the urban waste, water, and sanitation sector
- Ability to interact with a variety of stakeholders including government officials, private sector, civil society institutions, and research institutions
- Proficient working knowledge of MS Excel and MS Word
- Excellent written and verbal communications and presentation skills
- Drive, commitment, and ownership to work in a team
- Familiarity with sustainable urban development concepts
-

Desirable

- Prior experience of working in the urban water and sanitation sector
- Understanding of interdisciplinary research approaches
- Experience developing online learning modules and e-learning softwares
- Early joining is preferred

Location of the position: National Institute of Urban Affairs, New Delhi

Number of Positions: 01

Application Process: Submit CV and cover letter through NIUA portal.

Last Date of Application: 17th April 2023