

F. No.11/14/2022-EIACP

Government of India

Ministry of Environment, Forest and climate change

Dated 27/3/2023

Ministry of Environment Forest and climate change(MOEF & CC) invites applications for filling up the following posts of consultant for Environment Information, Awareness capacity building and livelihood Programme in the EIACP Division.

Minimum Qualification and Experience for engagement of Consultant of Programme cell.

Sl. NO.	Post	Essential Qualification and Experience	Remuneration equivalent to*
1	National Programme Coordinator	M.Sc. (Natural Sciences/ Environmental Science)/ MCA/ B.Tech./ BE, well versed in computer applications/ Web Development with at least 10 years of experience	Consultant C Rs. 100000
2	Statistician/GIS Analyst/GIS Developer	M.Sc. in Statistics/ Mathematics with Statistics as subject at graduation level with at least 5 years of experience or M.Sc. in Remote Sensing with at least 5 years of experience in GIS development.	Consultant B Rs. 80000
3	Senior Information Officer	M.Sc. (Natural Sciences/ Environmental Science)/ MCA/ B.Tech./ BE, well versed in computer applications/ Web Development with at least 5 years of experience	Consultant B Rs. 80000
4	Content Writer/Junior Information Officer	P.G with at least 3 years' experience in content Management, Content Editing, Content Strategy,	Consultant B RS 800000

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		Article Writing. Or M.Sc. (Natural Sciences/ Environmental Science)/ MCA/ B.Tech./ BE, well versed in computer applications/ Web Development with at least 3 years of experience	
5	Senior Web Developer	Graduate, good knowledge of Web Development/ Designing and Computers Applications such as print-publishing, software like Photoshop/Corel Draw/ PageMaker, etc. with at least 5 years' of experience in Web Designing, including content management.	Consultant A Rs.60000
6	Program Officer	M.Sc. (Natural Sciences/ Environmental Science) well versed in computer applications and with at least 5 years of experience	Consultant B Rs.80000
7	Accountant	Graduation in Commerce (B.Com)/Graduation in Arts (B.A Program/B.A Hons) , relevant experience in handling accounts of at least two years' experience	Consultant A Rs. 60000

General condition for Engaging Consultants :

Period of Engagement:

(d) The initial tenure of engagement for a person as Consultant would be up to a period of three years (1+1+1) (subject to performance and presence of the professional in the Division concerned being highly useful). Continuation of the Consultant beyond three years for up to additional two years will be considered on case to case basis with the approval of Competent Authority.

(e) Completion of tenure should be carefully assessed and specified so that unnecessary engagement of any individual Consultant, for a longer period than it is actually required, may be avoided.

(f) As the post are temporary in nature and purely contractual, in no case any request for promotion of a candidate shall be entertained.

Age Limit:- The maximum age limit for all categories of Consultants shall be **65** years on 1st November 2022.

Allowances: The consultants shall not be entitled to any allowance such as Dearness Allowance, Residential Telephone, Residential Accommodation, Personal Staff, CGHS, Medical Reimbursement etc.

Leave:

- (f) Consultant shall be eligible for 8 days leave in a single year of consultancy.
- (g) The leave shall accrue to them on completed month basis calculated from their date of joining on pre-rata basis.
- (h) Consultant shall not draw any remuneration in case of his/her absence beyond 8 days in a year (calculated on pro-rata basis)
- (i) Un-availed leave in tenure of single year cannot be carried forward to next tenure of 1 year.
- (j) The intervening Saturday, Sunday or Gazetted Holidays during a spell of leave not be counted against the 8 leaves.

Annual Increment:

The quantum of annual increment to Consultant shall be between 0% to 8% in their remuneration depending upon quality of performance the may be determined judiciously by Divisional Head on case to case basis.

No TA/DA shall be admissible for interview/ joining the assignment.

Attendance and working days:

(b) The working hours of the professionals shall be same as regular Government employee working in MoEF&CC. No extra remuneration shall be allowed for working beyond office hours or on Saturdays/Sundays/Gazetted holidays. Compensatory leave in such cases shall be at the discretion of the Divisional Head of the concerned Division.

(c) The attendance shall be marked in Biometrics system by the Consultants.

(iv) Last date for receiving the application within 21 days of publication of Advertisement. Application as prescribed in format at Annexure I to be sent to Shri Unmana Sarangi Joint Director, EIACP Division, Agni wing, Indira Paryavaran Bhavan, Jor Bagh, New Delhi. E-Mail Address unmana.sarangi@nic.in Any application reached thereafter shall not be entertained and will be summarily rejected. Application for the post of consultant to be written in the Cover of the application by the applicant.



DR. Unmana Sarangi

Joint Director Director, EIACP Division

Room No. 444 Vayu Wing, Indira Paryavaran Bhavan, New Delhi.

Application for the Post of Consultant

1. Post:
- 2 Name:
- 3 Father's Name:
- 4 Date of Birth (dd/mm/yyyy):
- 5 Domicile:
- 6 Nationality:
- 7 Correspondence Address:
- 8 Telephone/Mobile No./e-mail address
- 9 Permanent Address:
10. Educational Qualifications (Tenth Class onward):

Recent passport size
photograph

No.	Course	Subjects	Colleges/University/ Institute	Year of Passing	Grade/Class/Percentage

11 Work Experience (along with documentary proof consisting of area of experience, brief job description and period).

S.No	Organization/Institute	Period		Nature of Work	Remarks
		From	To		

12 Any other information:-

Declaration: I hereby declare that all statements made in the application are true, complete and correct to the best of my knowledge and belief. I have read the contents of the advertisement and agree by the rules, regulations and procedures for appointment to the post applied for:

Date and Place:

(Signature of Applicant)

NOTE:

1. Candidates must check the eligibility conditions including the experience conditions before applying for the post.
2. Information related to experience may be mentioned correctly along with the documentary proof.
3. Incomplete/ambiguous applications will be summarily rejected.
4. The Ministry does not assume any responsibility if any candidate is not able to e-mail his/her application on account of technical reasons or for any other reason beyond the control of the Ministry.

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