

# BABA GOKARNESWAR MAHASANGHA, DHARMASALA

BLOCK LEVEL W.S.H.G. FEDERATION, DHARMASALA

(ମଞ୍ଚଳସ୍ତରୀୟ ମହିଳା ସ୍ୱୟଂ ସହାୟକ ଗୋଷ୍ଠୀ ମହାସଂଘ)

DHARMASALA, JAJPUR, PIN : 755050

Letter No... 54.....

Date... 20-05-2023

## ADVERTISEMENT

The Baba Gokarneswar Mahasangha (BLF), Dharmasala is here by inviting applications from eligible female candidates in prescribed format for the following positions of Community Support Staff. A candidate may download the detail advertisement and application form from <http://jajpur.nic.in>

Sl. No	Community Support Staff	Location	No of Vacancies	Minimum Educational Qualification	Performance Incentive
1	CRP-CM	CLF Level	35	10 <sup>th</sup> Pass	3000.00
2	MBK	GPLF Level	3	Intermediate/12 <sup>th</sup> +2 Pass	6000.00

The CLF & GPLF wise vacancy details are attached herewith in Annexure – 1 for reference.

### Other Eligibility Criteria

- Shall be a woman and an SHG Member
- Shall be able to read and write Odia
- Shall be well conversed with local language/dialect
- Age: Minimum 18 years on the date of advertisement
- Domicile: Shall be resident of the same village/cluster in case of CRP-CM and same GP in case of MBK

*Shantilata Dash*

Secretary

ସଂପାଦିକା

Baba Gokarneswar Mahasangha

ଧର୍ମସାଳା  
Dharmasala

*Preme kala Satapathy*

President

Baba Gokarneswar Mahasangh

ଧର୍ମସାଳା  
Dharmasala

## GENERAL TERMS & CONDITIONS

- 1) Application form and work description for each position are available at GPLF/BLF offices. Candidate may download the Application Form and job profile from the website of Chief Development Officer-cum-Executive Officer.
- 2) Self-attested documents in support of identity, qualifications, experience etc as per the checklist have to be submitted along with application form at BLF Office within the timeline . Original documents shall be produced as and when required.
- 3) The selection process will consist of short listing of candidates on basis of minimum eligibility criteria, academic qualifications, experience and other socio-economic cum special category.
- 4) The prescribed eligibility conditions viz. age, qualification and experience etc. should have been acquired as on date of notice. Qualification should be from approved recognized institutions.
- 5) In case of false or insufficient information / lack of proof to ascertain the eligibility of the applicants, their candidature will be rejected at any stage of the selection process.
- 6) Applicant shall mention the correct and active mobile number and email-id in the application form.
- 7) CLF / GPLF / BLF have all the rights to cancel selection process at any level of selection process.
- 8) The candidate has no right to claim for permanent job with concerned CLF / GPLF/BLF /Government.
- 9) **The last date of receipt of application is 03-06-2023 (1 PM)**

Shantelatadash  
Secretary

बंगाली  
Baba Gokarneswar Mahasangha  
धर्मशाला  
Dharmasala

Renu bala Satapaty  
President

बंगाली  
Baba Gokarneswar Mahasangh  
बंगाली  
Dharmasala

Memo No - 55 Date - 20-05-2023

Copy submitted to CDO-cum-EO, Zilla Parisad, Jajpur/DSWO, Jajpur for favour of kind information

Shantelatadash  
Secretary

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Dharmasala

Renu bala Satapaty  
President

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बंगाली  
Dharmasala

Memo No - 56 Date - 20-05-2023.

Copy submitted to District Information Officer, Jajpur for favour of kind information and requested to web host the Notice in <http://jajpur.nic.in> NIC Portal Jajpur District.

Shantelata Dash  
Secretary

Penu bala Setapaty  
President

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Dharmasala

Memo No - 57 Date - 20-05-2023

Copy submitted to the Chairperson/Vice Chairperson, Dharmasala Block/ Zilla Parisad Members of Dharmasala/ Sarpanch & PS Members of concerned GPs for favour of kind information.

Shantelata Dash  
Secretary

Penu bala Setapaty  
President

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Memo No - 58 Date - 20-05-2023

Copy submitted to the BDO, Dharmasala/CDPO. Dharmasala for favour of kind information and requested to publish the notice in respective office notice board.

Shantelata Dash  
Secretary

Penu bala Setapaty  
President

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Dharmasala

Memo No - 59 Date - 20-05-2023

Copy submitted to the BPM, OLM/BPC, MS for favour of kind information and requested to see the entire selection process of Community Support Staff.

Shantelata Dash  
Secretary

Penu bala Setapaty  
President

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Dharmasala

Memo No - 60 Date - 20-05-2023

Copy submitted to the Lady Supervisors, ICDS Dharmasala for favour of kind information and requested to publish the notice in AWCs of concerned GPs.

Shantelata Dash  
Secretary

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Dharmasala

Rene bala Satapaty  
President

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Memo No - 61 Date - 20-05-2023

Copy submitted to the PEOs of concerned GPs for favour of kind information and requested to publish the notice in GP Notice Board.

Shantelata Dash  
Secretary

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President

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Memo No - 62 Date - 20-05-2023

Copy submitted to the President & Secretary of concerned GPLFs for information and requested to publish the notice in GPLF Notice Board and in respective CLFs.

Shantelata Dash  
Secretary

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Dharmasala

Rene bala Satapaty  
President

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Dharmasala

## VACANCY LIST FOR COMMUNITY SUPPORT STAFF

Sl No	Name Of the GPLF	Name of the GP	Name of the CLF	CRP-CM	MBK
1	Jay Maa Bhabani	Bhabanipur	Nandighosa CLF	1	0
2	Dibyajoti GPLF	Neulpur	Maka Madina CLF	1	0
3	Trishakti GPLF	Kabatabandha	Asirbad CLF	1	0
4	Maa Mangala GPLF	Garhamadhupur	Kalyani CLF	1	0
			Sangini CLF	1	
5	Chahata GPLF	Chahata	Maa Sibani CLF	1	0
6	Bibekananda GPLF	Aruha	Bharatmata CLF	1	0
7	Maa Mangala GPLF	Samparu	Bhanu CLF	1	0
			Aditya CLF	1	
			Tapan CLF	1	
8	Pragatika GPLF	Kadampal	Dharitri CLF	1	0
9	Maa Jagulai GPLF	Kotapur	Maa Daluasuni CLF	1	0
10	Mahamayee GPLF	Purunabaulamala	Shree Natha CLF	1	0
11	Maa Hingula GPLF	Marjitapur	Biswasanti CLF	1	0
12	Rekhideipur GPLF	Rekhideipur	Maa Mangala CLF	1	0
13	Baba Dabaleswara GPLF	Pakhara	Chandramukhi CLF	1	0
			Chandini CLF	1	
			Bandhan CLF	1	
14	Nari Jagarana GPLF	Kamagada	Trishakti CLF	1	0
15	Anjira Panchayat GPLF	Anjira	Satya Sai CLF	1	0
16	Deoda GPLF	Deoda	Nari Jagarana CLF	1	1
17	Mangalpur GPLF	Mangalpur	Gopaljew CLF	1	0
18	Mahisara GPLF	Mahisara	Priyadarshini CLF	1	0
19	Kumari GPLF	Kumari	Sai CLF	1	0
			Maa Sibani CLF	1	
20	Patunia GPLF	Patunia	Badanachhipur CLF	1	0
21	Kalyanamaye GPLF	Haridaspur	Sastriji CLF	1	1
			Swasti CLF	1	
22	Taranjia GPLF	Taranjia	Nilamadhaba CLF	1	1
23	Mirzapur GPLF	Mirzapur	Swapnamayee CLF	1	0
24	Patapur Grampanchayat Mahasangha	Patapur	Vivekananda CLF	1	0
			Surakshya CLF	1	
25	Antia GPLF	Antia	Matrushakti CLF	1	0
			Annapurna CLF	1	0
			Dipika CLF	1	0
<b>Total</b>				<b>35</b>	<b>3</b>

Shantilata Dash

Secretary

Baba Gokarneswar Mahasangha

ବିଧିଗତ ଭାବରେ ନିର୍ଦ୍ଧାରିତ

Dharmasala

Pene bala Satapatay

President

Baba Gokarneswar Mahasangha

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Dharmasala

**ANNEXURE-II APPLICATION FORM FOR COMMUNITY SUPPORT STAFF**

Position applied for –

Name of the CLF: \_\_\_\_\_ Name of the GPLF: \_\_\_\_\_

Name of the Bank Branch (Bank Mitra): \_\_\_\_\_ Name of the Block: \_\_\_\_\_

A Personal Information	
1	Full Name of the Applicant
2	Sex
3	Full Name of Father/ Husband
4	Full Name of Mother
5	Date of Birth (DD/MM/YYYY)
6	Age as on date of issue of notice (in Completed Years)
7	Social Category (Please tick valid option) Gen ( ) / SEBC ( ) / SC ( ) / ST ( ) / Minority ( )
8	Economic Category (Please tick valid option) Poor ( ) / EPVG ( ) / Ration Card holder ( ) / BPL ( ) / Annual Income less than Rs.60,000/- ( )
9	Special Category (Please tick valid option) PwD ( ) / Orphan ( ) / PVTG ( )
10	Current Address with name of Village, GP, Post Office, Police Station, Block, District, State, Pin
11	Permanent Address with name of Village, GP, Post Office, Police Station, Block, District, State, Pin
12	Telephone/mobile Number (Mandatory)
13	Alternate telephone/mobile Number (Optional)
14	Email ID (optional)

Paste recent size colour photograph

**B. Educational Qualification (Self attested photocopy of Certificates & Mark sheets to be attached)**

Sl. No.	Degree/Diploma/ Certificate Course/ Any other	Total Marks	Total Marks secured	% of marks secured	Institution / College/ School	University / Board	Year of Passing
1	10 <sup>th</sup> Class						
2	12 <sup>th</sup> / Intermediate/ +2						
3	Graduation (Specify)/ +3						
4	Post Graduate (Specify)						
Any other qualification, ITI/additional degree, diploma/ degree/ certificate course. If Yes, mention below							
5							
6							
7							
8							

C. Experience (Self attested photocopy of experience certificates and relevant documents to be attached)					
Sl. No.	Area of Experience	Name and address of SHG/ CLF/ GPLF/Department/ Organization/ govt. recognized Institution associated with	PERIOD		Total Period (In Years/ Months)
			From (MM/YYYY)	To (MM/YYYY)	
1					
2					
3					
4					

D.	Language Proficiency (Put Tick Mark $\checkmark$ in appropriate column)
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*Handwritten signature*

Sl. No.	Language	Read	Write	Speak
1	Odia			
2	Hindi			
3	English			
4	Any Other (Specify)			

Documents attached (refer to *Annexure-III* to know type of documents to be attached)

Sl No.	Name of Document attached	Sl No.	Name of Document attached
1		7	
2		8	
3		9	
4		10	
5		11	
6		12	

**Declaration**

*I do hereby, declare that information submitted by me is true to the best of my knowledge. I understand that, in case of false information, my candidature will be rejected at any given point of time and I am also liable for appropriate action.*

Date

Place

Signature



Cut from Here  -----

**Acknowledgement**

Application No: \_\_\_\_\_

I Ms/Smt..... acknowledge receipt of application of  
Ms/Smt..... for the position of ..... for  
..... CLF ..... GPLF.....  
under.....BLF on date..... at .....

**Full Name & Signature of receiver**

**With seal and stamp**

**ANNEXURE-III CHECKLIST OF DOCUMENTS TO BE SUBMITTED**

Sl. No.	Parameter	Self-Attested Documents to be submitted
a.	b.	c.
1.	Address Proof	Resident Certificate/Aadhaar Card/ Voter ID/ Electricity/ Water Bill/ Ration Card
2.	Identity Proof	Aadhaar Card/Voter ID/PAN Card/ Driving License/ Ration Card with Photo
3.	Age Proof	Birth Certificate/ 10 <sup>th</sup> class certificate
4.	Educational Qualification	Mark sheet/ Board Certificate/ Diploma/Degree Certificate/ Post graduate certificate/ Any other qualification certificate from approved recognized institution
5.	SHG Member	Letter from President/Secretary of concerned SHG
6.	Social Category (SC/ST/Minority)	Caste Certificate
7.	Economic Category (Poor/EPVG (SECC 2011 Census data)	PIP Under OLM as per SECC-2011
8.	Ration card holder	Ration card issued by Competent Authority
9.	BPL	BPL card issued by Competent Authority
10.	Annual Income less than Rs. 60,000/	Income Certificate issued by Tahasildar
11.	Person with Disability	Disability Certificate from concerned government department
12.	Orphan	Orphan certificate from concerned Tahasildar (staying at home)/ DCPO (staying at child care institution)
13.	PVTG	Caste Certificate
14.	Community Cadre in intensive village/ GP under OLM	Letter from concerned CLF President/Secretary (in case of CRP-CM), GPLF President/Secretary in case of MBK, Bank Mitra, CRP-EP mentioning period for which candidate is/was engaged in intensive village/ GP under OLM
15.	CRP for mobilization round/ Senior CRP under OLM	Letter/ Certificate from BMMU/DMMU/SMMU, OLM mentioning the period of engagement

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