

**Government of West Bengal**  
**Office of the Chief Medical Officer of Health**  
**District Health & Family Welfare Samity**  
**Purba Bardhaman**

Memo No.:204/DH&FWS/I-13/A

Dated Purba Bardhaman, the 22<sup>nd</sup> May, 2023

In reference to the letter of Mission Director, NHM & Executive Director, WBSH&FW Samiti, vide memo no. HTB/TOR-85/2021/315(27) dated 28/04/2022, DH&FWS and Office of the CMOH, Purba Bardhaman is inviting online Applications for engagement (**on contractual basis**) of **1 (UR) Accountant-II DPMU under NTEP** for Purba Bardhaman district.

Name of the post	Accountant-II DPMU under NTEP
<b>Number of post &amp; Category</b>	<b>Total 1 (UR)</b>
<b>Place of posting</b>	CMOH Office Purba Bardhaman
<b>Remuneration</b>	<b>Rs. 26,000/- per month Consolidated</b>
<b>Age Limit as on 01.01.2023</b>	Minimum 21 years & Maximum 40 years
<b>Eligibility Criteria as per Guidelines</b>	<p><b>Essential:</b></p> <ol style="list-style-type: none"> <li>1) Graduate in commerce</li> <li>2) Two years of experience in Maintenance of accounts in double entry system in a recognized Society or Institution</li> <li>3) Experience in working with Accounting Software for at least 1 year.</li> </ol> <p><b>Preferential:</b></p> <ol style="list-style-type: none"> <li>1. Familiarity with audit in a recognized Society or Institution</li> <li>2. MBA/PGD in Financial Management.</li> </ol>
<b>Process of Selection</b>	Selection will be made on the basis of marks obtained in academic qualification and experience (as per below mentioned scale of scoring)

**Scale of Scoring – Total Marks – 50**

SL No	Name of the position	Particulars	Max. Marks	Remarks		
1.	Accountant II DPMU	Class X	5	Proportionate marking (i.e. % obtained in the exam <b>excluding additional subjects</b> where marks in excess of pass marks are added to the aggregate will not be considered.) rounded off to 2 decimals.		
		Class XII	10			
		Graduation	20		(Proportionate marking)	
		MBA/PGD in Financial Management	5		(Additional Marks)	
		Experience	10	Length of experience		Govt. Pvt.
				5 Years and more	10	05
				4 Years and more but less than 5 Yrs	08	04
				3 Years and more but less than 4 Yrs	06	03
				2 Years and more but less than 3 Yrs	04	02
1 Yr and more but less than 2 Yrs	02	01				
Total	50					



For the post of **Accountant-II DPMU under NTEP**, desiring candidates will visit [www.wbhealth.gov.in](http://www.wbhealth.gov.in). / online recruitment to fill up online application. Last date to fill up the online application within 12/06/2023.

The initial contract period is up to March'2024 and it may be renewed for further period depending on need and performance of the candidates.

An application fee of Rs. 100/- (Rs.50/- for reserved categories) will be deposited to the Bank through NEFT in favor of DISTRICT HEALTH AND FAMILY WELFARE SAMITY (NON-NHM) Bank A/C No-0187132000008, IFSC- CNRB0000187. Bank deposit copy (with UTR no.) will have to be submitted with print copy of the on-line application form, during checking and verification.

**Basic guidelines:**

- i) Experience will be calculated after completion of last required qualification with supporting documents of Experience Certificate.
- ii) In case of experience from Private Org., the selection committee may ask for salary statement/ any other documents from the agency for the said period for verification.

On the basis of on-line application data, a provisional list will be prepared for original testimonial verification. Print copy of online application form, NEFT documents/screen shot of payment (for online payment) and other supporting documents in favour of age proof, caste, educational qualification etc. will be verified. A notice for original testimonial verification along with the provisional list will be published with in 16<sup>th</sup> Junel'2023 in the website of [www.purbabardhaman.nic.in](http://www.purbabardhaman.nic.in) and [www.wbhealth.gov.in](http://www.wbhealth.gov.in).

  
  
22-05-23  
**Chief Medical Officer of Health & Secretary  
DH&FWS, Purba Bardhaman**

**Memo No.:-204/1(2)/DH&FWS/I-13/A**

**Dated Purba Bardhaman, the 22<sup>nd</sup> May, 2023**

**Copy forwarded for information and taking necessary action to the:-**

- 1) DIO, NIC, Burdwan with a requested to publish the Engagement notice in the website [www.purbabardhaman.nic.in](http://www.purbabardhaman.nic.in).
- 2) System Coordinator, IT Cell, Dept. of Health & Family Welfare, Swasthya Bhawan, Kolkata with a requested to publish the Engagement notice in the website [www.wbhealth.gov.in](http://www.wbhealth.gov.in).

  
  
22-05-23  
**Chief Medical Officer of Health & Secretary  
DH&FWS, Purba Bardhaman**


**Memo No.:-204/2(50)/DH&FWS/I-13/A**

**Dated Purba Bardhaman, the 22<sup>nd</sup> May, 2023**

**Copy forwarded for information to the:-**

1. The Mission Director, NHM, Swasthya Bhavan, Kolkata
2. The Executive Director, WBSHFWS
3. The District Magistrate, Purba Bardhaman
4. The AMD (NHM) Swasthya Bhavan, Kolkata
5. The PO NHM-I, Swasthya Bhavan, Kolkata
6. The Addl District Magistrate(Health), Purba Bardhaman
7. The SDO All Sub division. Purba Bardhaman
8. The Dy.CMOH-I/II/III/IV/ DMCHO/DTO, Purba Bardhaman
9. The ACMOH all, Purba Bardhaman
10. The BDOs, All Blocks, Purba Bardhaman
11. The BMOHs, All BPHC, Purba Bardhaman
12. The HR Cell, State Health & Family Welfare Samity, Kolkata -91
13. DPMU, Purba Bardhaman



  
22-05-23  
**Chief Medical Officer of Health & Secretary  
DH&FWS, Purba Bardhaman**