



GOVERNMENT OF MEGHALAYA

OFFICE OF THE DEPUTY COMMISSIONER (SUPPLY) :: WEST GARO HILLS::TURA

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Ph. No. 03651-223835 (O)

ADVERTISEMENT

Dated: Tura, the 10th May, 2023.

No.T.SUP.14/2018/508 In compliance to Member Secretary, Meghalaya State Food Commission's letter No.MFC.5/2022/32, dt. 18-04-2023, the Meghalaya State Food Commission, Meghalaya, Shillong invites applications in standard form from eligible candidates for the post of D.E.O on contractual basis with minimum typing speed of 30 w.p.m to be posted in the office of the Deputy Commissioner (Supply), West Garo Hills District.

The interested candidate should submit their application form along with the following attested copy of documents to the office of the Deputy Commissioner (Supply), West Garo Hills, Tura.

1. Admit Cards and Marksheets (Both SSLC & HSSLC), EPIC, Aadhaar Card and Birth certificate.
2. ST/SC Certificate.
3. Certificate of Diploma in Computer Applications (Minimum of 6 months course).

The criteria of the post:

Sl. No.	Name of Post	No. of Post	Minimum Required Qualification and other Experiences	Monthly Remuneration
1	Data Entry Operator	1 (one) no.	HSSLC passed with Diploma in Computer Application, Minimum experience = 1 yr. 6 months	Rs. 14,190/- P.M

The selected candidate shall be appointed for a period of 1 (one) year and to be renewed subjected to the approval of the Meghalaya State Food Commission. A deed of Agreement will need to be signed by the recommended candidate with the Member Secretary, Meghalaya State Food Commission to this effect.

- * Last date of receiving of application: **19-05-2023 till 4 P.M.**
- * The date of typing test/screening/interview will be displayed in the Notice Board of the D.C Office (Supply), West Garo Hills, Tura and also may be checked from official website westgarohills.gov.in.
- * Interview and Typing Test of the shortlisted candidate shall be conducted on **22-05-2023**.
- * No TA/DA will be admissible for appearing the interview.

(Jagdish Chelani, IAS)
Deputy Commissioner (Supply)
West Garo Hills, Tura

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Copy for information to:

1. Member Secretary, Meghalaya State Food Commission, Meghalaya, Shillong.
2. Smti. Greenaline K Marak, Member, Meghalaya State Food Commission.
3. The DGRO (Supply), West Garo Hills, Tura.
4. Deputy Director (Supply), West Garo Hills, Tura.
5. District Informatic Officer (DIO), NIC, West Garo Hills, Tura for information with the request to upload the advertisement in the district website.
6. Guard file.

Deputy Commissioner (Supply)
West Garo Hills, Tura.