



मुंबई रेलवे विकास कॉर्पोरेशन लि.  
(भारत सरकार, रेल मंत्रालय का एक सार्वजनिक उपक्रम)

**MUMBAI RAILWAY VIKAS CORPORATION LTD.**  
(A PSU of Govt. of India, Ministry of Railways)

No.MRVC/E/65/2023  
V.N.No.12/2023

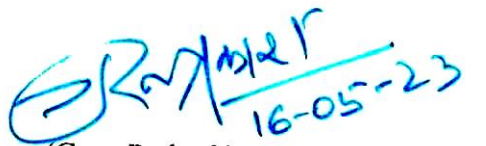
Date: 16-05-2023

### VACANCY NOTIFICATION

Sub: Vacancy Notice for filling up of the post of Deputy Chief Personnel Officer  
on Reemployment basis.

1. Mumbai Railway Vikas Corporation Ltd. (MRVC Ltd.), a PSU of Govt. of India under Ministry of Railways, is a vital project implementation organization working in the sensitive Mumbai Suburban area with a very lean organizational structure.
2. In MRVC Ltd. One post of **Deputy Chief Personnel Officer** is required to be filled on reemployment basis for which applications are invited from experienced, dynamic and motivated retired officers of **Indian Railways/Railway PSUs**, having relevant working experience.
3. The Vacancy Notice is at **Annexure-I**. Eligible and interested retired officers/executives may apply as per the application format at **Annexure-II**. The duly filled in application should be sent to Manager (HR), Mumbai Railway Vikas Corporation Ltd. by email on **managerhr@mrvc.gov.in**.
4. The candidates will be screened by a Selection Committee and their suitability will be adjudged keeping in view the job requirements / service particulars / interaction / assessment.
5. Reemployment shall be subject to Vigilance clearance from the Organization last worked in.
6. The Vacancy Notice with Proforma of Application is also available on the website of the Corporation - [www.mrvc.indianrailways.gov.in](http://www.mrvc.indianrailways.gov.in).

Encl : As above

  
(Guru Prakash)  
Chief Personnel Officer

Annexure-I


**MUMBAI RAILWAY VIKAS CORPORATION LTD.**

**NO.MRVC/E/65/2023**

**VACANCY NOTICE NO. 12/2023**

**Date : 16-05-2023**

1	Organisation	MUMBAI RAILWAY VIKAS CORPORATION LTD
2	Title & No. of posts	Deputy Chief Personnel Officer (1 post)
3	Location	Mumbai
4	Duration	Initially for One year, extendable further as per the requirements/based on the performance of the retired officer and at the sole discretion of company.
5	Service	Retired HR officers of Indian Railways/Railway PSUs
6	Terms of appointment	Reemployment
7	Age	Not more than 62 years
8	Specific Requirement	Retd. SG/JAG officers of Indian Railways or equivalent in Railway PSUs
9	Job Requirements	<ol style="list-style-type: none"><li>1. Experience in Labour Laws/Rules/Acts.</li><li>2. Familiarity with DPE/DOPT Rules.</li><li>3. Experience in cadre controlling – manpower planning, disbursement of salary and allowances, monitoring of all payments, NPS, coordination with training institutes and organizing welfare activities.</li><li>4. Retd.Officers having working experience in Railway PSU will have added advantage.</li></ol>
10	Note	Cut-off date for age and eligibility would be reckoned as on closing date of Vacancy Notice.
11	Web Address	<a href="http://www.mrvc.indianrailways.gov.in">www.mrvc.indianrailways.gov.in</a>
12	Closing Date	30 days from the date of issue

  
(Guru Prakash)  
Chief Personnel Officer

## PRESCRIBED PROFORMA

## FOR SUBMISSION OF APPLICATIONS ON REEMPLOYMENT BASIS

<b>Vacancy Notice No.</b> (appears on the top right side of Vacancy Notice)	<b>Name of the post:</b>
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**Personal Data**

1	Name of retired Employee (in Block letters)	
2	Father's name (in block letters)	
3	Name & address of office from where retired/superannuated	
4	Date of retirement and last designation	
5	Pay scale held at the time of retirement (regular)	
6	Date of Birth	
7	Date of initial appointment	
8	Present address	
9	Permanent address	
10	Contact Details	
	(a) Email ID	
	(b) Mobile Number	

**11. Educational Qualifications :**

S.No.	Qualification/Degree	Year/Division	Institution/University/Place/Country

**12. Experience details :**

S.No.	Designation & Railway/Railway PSU with place of posting / positions held since initial appointment	Grade	From	To	Brief of experience in relation to Specific Requirements / Job Requirements notified for the post



13	(a) Have any departmental proceedings/vigilance case under process during service/pending after retirement/at present against you ? (Yes/No. If yes give the details)	
	(b) Have you ever been awarded any punishment while in service as Minor Penalty or Major Penalty, if so give details of the same.	
	(c) Have you ever been arrested/prosecuted/remained under detention or any criminal proceedings pending against you ? (Yes/No. if yes give the details)	
14	Submit a copy of complete bio-data, service certificate, copy of PPO, copy of Aadhar and PAN, medical fitness certificate and complete bank account details with IFSC code etc.	

#### DECLARATION

I certify that the details furnished by me above are true and correct to the best of my knowledge and belief and I am aware that furnishing of false information or suppression of any factual information would be a disqualification for the reemployment.

(Name and Signature of the applicant)

Place :

Date :