



SILIGURI MUNICIPAL CORPORATION

Baghajatin Road, P.O. Siliguri, Dist. Darjeeling, PIN 734001
Phone : (0353) 2432804, 2435444, 2433277, 2433744, 2526780, 2435282, 2536311
Website: www.siligurismc.in, E-mail : smcwb@hotmail.com ; smcwb2@gmail.com



Memo no.....75..... Estt./SMC

Date: 04.05.2023

Recruitment Notice

Applications are invited from the eligible candidates for engagement of the following post on purely contractual basis under Siliguri Municipal Corporation.

Sl. No.	Name of the Post	No. of Post	Eligibility criteria
1.	Sub-Assistant Engineer (Civl)	02	i) Age as on 01/04/2023: Min. age 24 yrs and max.40 yrs. (Age relaxation for SC/ST/OBC-A & B candidates as per Govt. norms) ii) Educational Qualification: Diploma in civil engineering iii) Experience: Preference will be given to experienced candidates. iv) Mode of Selection: Interview/viva voce v) Consolidated Pay: Rs. 16,500/- per month.

- Self attested copies of all Certificates/Testimonials and Bio-Data are required to be attached with plain paper application.
- Original Certificates/Testimonials will have to be produced before interview, failing which, candidature will be rejected straightway.
- One copy of the self signed photograph of the candidate is to be pasted on the Bio-Data & name of the post for which the post applied must be mentioned on the cover of the application.
- Application should drop at Establishment Section except Sundays & Holidays or by post at the following address on or before 16/05/23 up to 4:30 pm.

To,
The Commissioner
Siliguri Municipal Corporation, Baghajatin Road, P.O.- Siliguri, Dist -Darjeeling,
Pin - 734001

Terms & Condition for engagement :-

- The engagement is purely contractual basis for six (6) months. After expiry of six (6) months of satisfactory service, agreement will be done for further six (6) months & subsequent half yearly renewal will be made based on satisfactory performance. No demand for permanent post will be entertained.
- The normal duty hour is between 10:00 am to 4:30 pm though in the time of emergency or urgency the duty hours would be increased as to render public service in due time.
- No termination/retirement / pensioner benefit will be considered.
- 15 days prior notice will be required from either side in case of tendering resignation or termination.
- No T.A/D.A. will be provided at the time of interview or else case.
- The selected candidates have to join at Siliguri Municipal Corporation within 7 (seven) days from the date of issue of the engagement letter.

Contd....

- 7) The admission to the interview is purely provisional subject to determination of the candidate's eligibility in terms of the advertisement. The authority reserved right to cancel invalid application without further notice.
- 8) The candidate required to reach the venue at least 30 minutes before the commencement of the interview with all the original documents & also Xerox copies for verification.
- 9) The candidates detected while adopting or making an attempt to adopt unfair means during the hours of interview shall be liable to expulsion from the premises.


Commissioner
Siliguri Municipal Corporation 

Memo no.....75(54)1.../Estt./SMC

Date..04.05.2023

Copy forwarded for information and taking necessary action to:

1. Deputy Mayor, Siliguri Municipal Corporation
- 2-10. All MMIC, Siliguri Municipal Corporation
- 11-15. All Borough Chairman/Chairperson, B-I to V, Siliguri Municipal Corporation
16. Secretary, Siliguri Municipal Corporation
17. Superintending Engineer, Siliguri Municipal Corporation
18. Executive Engineer, Siliguri Municipal Corporation
19. Finance Officer, Siliguri Municipal Corporation
20. Health Officer, Siliguri Municipal Corporation
21. Head Clerk, Siliguri Municipal Corporation
22. Section in-charge, Estt. Section, Siliguri Municipal Corporation
- 23-27. Borough Officer I to V, Siliguri Municipal Corporation
28. Principal PS to the Hon'ble Mayor – *with a request to place the matter before the Hon'ble Mayor, SMC.*
29. PA to Commissioner, Siliguri Municipal Corporation
- 23-51. All other Sectional/Deptt. Heads, Siliguri Municipal Corporation
52. IT Cell, SMC- *with a direction to upload the notice in the official web site.*
53. Notice Board, Siliguri Municipal Corporation.
54. Office File, Siliguri Municipal Corporation


Commissioner
Siliguri Municipal Corporation 