

## Advertisement No : 2/2023

## Advertisement Date 17-06-2023

## General Instructions for 11 months purely contractual post

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1. Once the online application form is completely filled, submit it and get printout of the same and send it along with two photographs, self-attested copies of necessary certificates including in support of the evidence of Age, Educational Qualifications, Caste, Physical Disability, Experience, all supporting documents related to Academic Performance Indicators (if applicable), endorsement from the current employer (if applicable) and **only through Speed post/ Registered Post Via India Post/Courier to The Registrar, Dr. Babasaheb Ambedkar Open University, "Jyotirmay", Parishar, Sarkhej-Gandhinagar Highway, Chharodi, Ahmedabad - 382 481. It should reach on online Date 03/07/2023 or before hardcopy submitted last date 07/07/2023 up to 17:00 hours** as prescribed for receiving the application. Application received after the last date will stand rejected automatically.
2. Applicants are advised to submit their application by clearly mentioning the name of applied post on the top of sealed envelope and well in advance without waiting for the last date to avoid postal delay or any other unforeseen problems. The University will not be responsible for any postal delay at any stage.
3. All the above mentioned posts are purely on temporary 11 months contractual basis.
4. Selected Candidate will be paid Fix Salary per Month. No other benefits or allowances will be paid.
5. The candidate has to pay prescribed processing fees by the online mode only. Fees by other mode and DD shall not be accepted. The processing fee is Rs.250/- for SC/ST/SEBC/EWS/PH candidate and Rs.500/- for other candidate.
6. It is mandatory for applicant to abide by any of stipulation as norms and regulations in force at the time of interview by UGC, Government of Gujarat and University.
7. The candidate has to fill-up required information through online of the application link form which is available on Website [www.baou.edu.in](http://www.baou.edu.in). It is compulsory to submit the printed copy of online application form along with all the necessary documents to this University; otherwise your application is rejected.
8. A candidate who knowingly or willfully furnishes incorrect or false particulars or suppresses material information, will be disqualified and if appointed will be liable to be dismissed from service, without any notice.
9. If the space against any item in the Application Form is insufficient, full particulars should be given on a separate sheet of paper which should be attached to the application, entering at the appropriate place a reference to the sheet attached.
10. The candidate must possess all the essentially required qualifications at the time of the last date of the application.
11. Direct or indirect lobbying will be liable for disqualification.
12. No application after last date will be considered.

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13. For Non-Teaching Posts, if numbers of eligible candidates are more than ten(10) , The University reserves the right to short-list the candidates on the merit-based/aptitude test/written test or any other method for the purpose of inviting the candidates for interview only. The decision of University with regard to the process of selection shall be final and binding on the candidate. University reserves the right to adopt and practice appropriate method of evaluating the candidate during the course of the interview and it shall be binding upon the candidate.
14. Candidate, if invited for interviews, will have to come at their own expense.
15. The University reserves the right to fill or not to fill the post and also to make any amendments.
16. All the certificates of the essential degree qualifications shall have to be from the institutions duly recognized.
17. While filling the details in the application form the candidate must state percentage of marks division/grade and the subject taken at various examinations where specialization of the subject must be mentioned.
18. If any dispute arises, the decision of the University shall be final. If there is any ambiguity and/or the matter requires any interpretation, the interpretation of the University shall be final.
19. A relaxation of the graduate and master's level for the candidates belonging to SC/ST/differently-abled category would be observed as per state government reservation policy.
20. Basic Skill and Knowledge of Computer is essential.
21. The University has its all discretionary powers to increase or to decrease the number of vacant positions.
22. The candidate has no right to claim making his/her own right on the position that university may appoint on regular basis in future.
23. The University shall have right of deciding the method of selection and it shall be binding to all eligible applicants.
24. The University's regional centers are located all over the Gujarat. The Selected Candidate will have to perform duty wherever it is placed for service by the University.

Registrar

Dr. Babasaheb Ambedkar Open University