



## **CENTRAL COUNCIL FOR RESEARCH IN UNANI MEDICINE**

61-65, Institutional Area, Opp. D-Block, Janakpuri, Delhi-110058

(Ministry of Ayush, Government of India)

Eligible candidates are invited for Walk-in-Interview for the following contractual post on the date and time indicated below at CCRUM, Hqrs., 61-65, Institutional Area, opposite D-Block, Janakpuri, New Delhi.

<b>S.no</b>	<b>Name of the post</b>	<b>Eligibility Criteria</b>
<b>1.</b>	<b>Consultant (Publication &amp; Production)</b>	Retired Officer from the level of Section Officer/ Under Secretary/ Deputy Secretary/Director/ Joint Secretary/ Additional Secretary in Govt. of India, State Govt., Attached & Subordinate Offices, PSUs, Autonomous Bodies of Govt. of India with adequate experience in Printing, Publication, Production & sale of Books & Journals in an organization. <b>(OR)</b> <ul style="list-style-type: none"><li>• Degree from a recognized University.</li><li>• Diploma in books publishing/production OR printing technology OR Marketing of one year duration from a recognized University/Institution.</li><li>• Having atleast 03 years experience in Printing, Publication, Production &amp; sale of books &amp; journals in an organization.</li></ul> <b>Desirable :-</b> <ul style="list-style-type: none"><li>• Proficiency in English &amp; Urdu.</li></ul>
	Age	Should not be more than 64 years of age. The age ceiling for continuation of contract shall be 65 years as on the date of renewal of contract.
	No. of post	01 post
	Place of posting	CCRUM, Headquarters, New Delhi
	Tenure	Initially for six months
	Consolidated Pay	<b>For retired employees:</b> Last pay drawn at the time of retirement - Basic Pension + T.A (as per entitlement) <b>Through open market:</b> Rs. 50,000/- pm
	<b>Date &amp; Reporting Time</b>	<b>22<sup>nd</sup> July, 2023 at 10:00 A.M.</b>

### **General Conditions:**

1. The selection will be made for headquarters as indicated in the advertisement. Once posted, the candidate will not normally be transferred. However, the Council reserves the right to transfer candidate in any other Institutes/Units of the Council.
2. The eligibility of the candidates will be determined at the time of interview.
3. The candidate, if employed with any Autonomous/Govt. or Private sector, may bring NOC from their employer at the time of interview.
4. The competent authority reserves the right to postpone/cancel the recruitment exercise at any stage.
5. The selected candidate shall have no claim for appointment on regular basis by virtue of their being engaged on contractual basis.
6. Interested candidates may also, in their own interest, ensure that they fulfil the eligibility conditions.
7. Candidates are requested to see Council's website (**<http://ccrum.res.in>**) on regular basis for any announcement in this regard.
8. No TA/DA will be admissible for attending the interview.

-Sd-  
**Administrative Officer**  
**for and on behalf of Director General, CCRUM**



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## APPLICATION FOR THE POST OF:

Recent  
Passport Size  
Photograph

1. Candidate's Name in full  
**(IN BLOCK LETTERS)**

2. Father's Name in full

3. Address

(i) Postal Address

PIN Code:

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(ii) Permanent Address

PIN Code:

--	--	--	--	--	--	--	--

(iii) E-mail Address

(iv) Telephone/Mobile No.

4. (a) **Date of Birth**

(Based on matriculation or school leaving certificate. An attested copy of the certificate must be attached)

D	D	M	M	Y	Y	Y	Y
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(b) Age as on the date of advertisement

\_\_\_\_\_ (Years) \_\_\_\_\_ (Months) \_\_\_\_\_ (Days)

5. Place of Birth and State in which it is situated

6. Nationality

State either by the birth or by Domicile

7. **Caste** (State whether SC/ST/OBC)

(An attested copy of the certificate must be attached)

8. a) Father's Nationality

b) Profession

c) Name of the State to which the Candidate's father belong or belonged

9. Candidate's mother tongue

Other Indian and foreign language, if any, he/she can speak, read and write fluently. Give full particulars and state the examination passed.

Read only	Speak only	Read & speak	Read, write & speak	Examination passed

10. Examination passed:

Examination passed	Name of the School/College	University or Board	Year	% age of marks	Subjects	Distinction

11. Appointment so far held:

S. No.	Name of the post with full address of the employers	Date of joining	Date of leaving	Nature of duties performed during the service	Scale of pay and basic pay drawn	Reason for leaving

12. If candidate has been outside India, the following particulars should be given:

Country visited	Date of visit	Duration of visit	Purpose of visit

13. Any other work relevant to the qualifications for the post applied for done since leaving colleges with dates:

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14. Name, address and profession of two referees, who should be responsible persons, not related to the candidate but well acquainted with him in private life, and not connected with his school or college.

S. No.	Name of referees	Address	Period for which he was known to the candidate
1.			
2.			

15. Details of enclosures.

- |          |           |
|----------|-----------|
| 1) _____ | 6) _____  |
| 2) _____ | 7) _____  |
| 3) _____ | 8) _____  |
| 4) _____ | 9) _____  |
| 5) _____ | 10) _____ |

16. Additional information, if any: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## DECLARATION

I declare that all statements recorded in the application form are true to the best of my knowledge and belief.

Signature of the candidate in full \_\_\_\_\_

Address for correspondence \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

**Place:** \_\_\_\_\_

**Date:** \_\_\_/\_\_\_/\_\_\_

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**Note:** Application not signed by the candidate is liable to rejection.

