

File No: 12/102/2023-SD/AM

Indira Gandhi National Centre for the Arts
(An Autonomous Organization under the Ministry of Culture, Govt. of India)
Janpath Building, Janpath, New Delhi-110 001

Dated: 17.07.2023

The Indira Gandhi National Centre for the Arts (IGNCA) intends to engage One Project Associate(Textile), Two Project Associate (Documentation), Two Project Assistant (Documentation), One Consultant, One Documentation Assistant and Two Book Binder purely on contractual basis. The job specifications, eligibility and other terms & conditions are given as under:-

1. Project Associate, Textile - One (01) -

Eligibility – Master Degree in museum/ Master Degree in Conservation

Experience – Two years experience in Conservation field

Age Limit – Maximum 45 years

Monthly Emoluments – Rs.40, 000/- per month

Process of Selection- Selection will be based on Walk in-Interview and Practical.

2. Project Associate, Documentation- Two (02) -

Eligibility – Master Degree in museum/ Master Degree in Conservation

Experience – Two years experience in Conservation field

Age Limit – Maximum 45 years

Monthly Emoluments – Rs.40, 000/- per month

Process of Selection- Selection will be based on Walk in-Interview and Practical.

3. Project Assistant, Documentation- Two (02)

Eligibility – Master Degree in museum/ Master Degree in Conservation

Experience – Two years experience in Conservation field

Age Limit – Maximum 40 years

Monthly Emoluments – Rs.30, 000/- per month

Process of Selection- Selection will be based on Walk-in Interview.

Other Details:

Duration - Initially for One Year.

Date of Interview: 26.07.2023 at 10:30 am

Place of Interview: Albert Museum Hall, Ramniwas Bagh, Jawahar Lal Nehru Marg, Jaipur .

4. Book Binder - Two (02)

Qualification : Intermediate

Experience : 05 years experience in book binding/experience of conservation work

Age limit : 45 years

Monthly Emoluments: Rs. 25,000/- per month

5. Documentation Assistant - One (01)

Qualification : Graduate

Experience : 6 months experience in conservation work

Age limit : 25 years

Salary : Rs. 25,000/- p.m.

6. Consultant - One (01)

Qualification : High School with High Order Crafts skills.

Experience : 30 years of experience.

- Working in reputed Conservation Lab in India and Abroad in conservation work.
- Conservation of Paintings, wood, metal and Glass.
- Well versed in framing, mount cutting, glass cutting etc.

Age limit : 60 years

Salary : Rs. 60,000/- p.m.

Other Details:

Duration -: Initially for One Year.

Date of Interview: 28.07.2023 at 10:30 am

Process of Selection: Selection will be based on Walk in-Interview and practical.

Place of Interview: IGNC A, Conservation Unit, 1st Floor, Janpath Building, Janpath, New Delhi

Candidates are requested to bring updated resume supported by self attested copies of testimonials. Candidates are requested to report at 10:00 am for verification of original certificates and only eligible candidates will be allowed to appear for the interview.

The IGNC A reserves the right to accept or reject any or all applications without assigning any reason. The decision of the IGNC A regarding selection of applicants for interview and/ or engagement shall be final and binding.

Director (A)
IGNC A



INDIRA GANDHI NATIONAL CENTRE FOR THE ARTS

Application form for the Position of _____

Please affix the
self attested
passport size
photo

1. Name & Address (in block letters) :

2. Father's Name :

3. Date of Birth (in Christian Era) :

4. Age: :

5. Address for correspondence with :
Ph Nos. Office /Res/Mobile/E mail

6. Address (Permanent) :

7. Educational Qualifications (beginning with Matriculation, onwards):

Qualification	Year of passing	University/ Institution	% of marks	Class/Division

8. Please state clearly whether in the light of entries made by you above, you meet the requirement of the post :

9. Details of Employment, in chronological order, enclose a separate sheet duly authenticated by your signature, if the space below is insufficient:

Office/ Institution	Post held	Experience			Basic pay and pay scale/ pay band held	Nature of duties in detail (attach separate sheets, if required)
		From	To	Total		

9. Additional information, if any, which you would like to mention in support of your suitability for the post. This among other things may provide information with regard to

- (i) Additional academic qualification
- (ii) Professional training
- (iii) Work experience over and above prescribed in the vacancy circular/advertisement (Note: enclose a separate sheet, if space is insufficient)

10. Service to which you belong:

11. Additional details about the present employment. Please state whether working under:

- (a) Central Government
- (b) Autonomous organization
- (c) Public Sector undertaking

I have carefully gone through the vacancy circular/advertisement, and I am well aware that the Selection Committee will also assess the Curriculum Vitae duly supported by documents submitted by me at the time of selection for the post.

(Signature of the Applicant)

Date: _____