

राष्ट्रीय हरित अधिकरण / National Green Tribunal
प्रधान न्यायपीठ / Principal Bench
फरीदकोट हाउस, कॉपरनिकस मार्ग/ Faridkot House, Copernicus Marg
नई दिल्ली / New Delhi – 110001

No. NGT/PB/04/Admin/2014/284

Dated: 4th July, 2023

Sub: Advertisement for engagement of Multi-Tasking Staff purely on contractual basis in the National Green Tribunal, Principal Bench at New Delhi-reg.

Application are invited from eligible candidates for engagement of Multi-Tasking Staff purely on contractual basis initially for a period of **3 Months** which may be further extended depending upon the performance/ requirement or as may be decided by the Competent Authority as per the following criteria.

Sr. No.	Name of the post& Number	Eligibility	Age limit	Place of assignment	Remuneration
1.	Multi-Tasking Staff Post- 03	(i) Matriculation or equivalent from recognised board	Between 18 to 35 years	National Green Tribunal, Principal Bench, New Delhi.	As per the Minimum Wages Act as amended from time to time

2. The terms and conditions for the above engagement:-

- 1) The person engaged shall perform the duties as assigned by the Controlling Officer from time to time.
- 2) The working hours of the NGT are from 09:30 am to 05:00 pm with lunch break of 30 minutes from 01:30 pm to 02:00 pm with Saturday (except 2nd Saturday) being also the working day.
- 3) One casual leave shall be given in a month, to be availed with prior permission.
- 4) The period of contractual engagement shall be decided by the Competent Authority, as per the requirement.
- 5) National Green Tribunal, Principal Bench shall have the right to examine/review the service rendered by him/her.
- 6) In spite of working hours MTS shall attend on duty as per the requirement.
- 7) He/she shall perform his/her obligation with all necessary skills, diligence, efficiency and economy.
- 8) During the term of service, he/she shall not engage himself/herself in any private business of professional activity which could conflict with the interest of the Government.
- 9) He/she shall treat all the information as confidential and use the same only for the purpose of the performance of service.
- 10) The service can be terminated at any point of time, without assigning any reason and giving any notice.
- 11) The engaged persons, if absent from duty for more than 7 (seven) days without intimation and approval of leave, shall be liable to be dismissed from engagement without giving any notice.

2. The Competent Authority reserves the right to either increase or decrease the number of posts at any stage and either to make engagement or may not proceed for engagement even though the candidates have applied for the post.

3. Interested eligible persons may submit their bio-data/CV with the particulars in the **enclosed format** along with relevant supporting documents concerning education qualification/working experience etc., to the **"Registrar General , National Green Tribunal, Principal Bench, Faridkot House, Copernicus Marg, New Delhi- 110001"** on or before **26TH July, 2023**. **Scanned copy of duly filled application can be sent through email at rg.ngt@nic.in.**



(Ankit Singla)
Registrar General
NGT, PB, New Delhi

Copy to:

1. PPS to Hon'ble Chairperson, NGT, PB, New Delhi
2. PA to Hon'ble Judicial Members and Expert Members
3. PA to Registrar General, NGT, PB, New Delhi
4. Ld. Deputy Registrar, NGT, PB, New Delhi
5. The Director, Policy and Law Division, MoEF&CC, Indira Paryavaran Bhawan, Jor Bagh Road, New Delhi-110003 (with request to upload on the website)
6. The Pay & Accounts Officer, MoEF&CC, Indira Paryavaran Bhawan, Jor Bagh Road, New Delhi-110003
7. DCA cum DDO, NGT, PB, New Delhi
8. All Section In-charge, NGT, PB, New Delhi.
9. Computer-in-charge for uploading on the website
10. Concerned file
11. Guard file.

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नयी दिल्ली / New Delhi - 110 001

APPLICATION FORM

(FOR THE POST OF _____)

Passport size
photo

Personal information

1. Name in Full (In Block Letter):- _____
2. Date of Birth:- _____
3. Age:- _____
4. Gender: _____
5. Marital Status:- _____
6. Religion:- _____
7. Nationality:- _____
8. Category (Caste): - _____
9. Correspondence Address: _____

10. Permanent Address : _____

11. Contact No.:- _____
12. Email I.D.(if any):- _____

13. Educational Qualification:

Exam passed	Name of the Board/University	Class or Division	% of Marks	Subject taken	Year of passing

