



OFFICE OF THE CDM & PHO-CUM- DISTRICT MISSION DIRECTOR, KENDRAPARA  
DISTRICT PROGRAMME MANAGEMENT UNT (DPMU)  
(Department of Health & Family Welfare, Govt. Of Odisha)

Walk in-Interview

Advertisement for the Post of Medical Officers / Engagement of Part time Specialist at  
UPHC & UHWC, Kendrapara

Adv. No.: .....11085.....


Date: .....23/08/2023.....

Expression of Interests are invited from Individuals for filling up the following post under National Urban Health Mission, Kendrapara on contractual/part-time basis for Urban Primary Health Centre (UPHC) & Urban Health & Wellness Centre (UHWC), Kendrapara with monthly remuneration as noted against each and subject to renewal as per OSH & FW Society terms and conditions.

S. N.	Name of the Post	No of Vacancy	Remuneration (in Rs.) & Performance incentive (P.I.) as admissible
1	Medical Officer (MBBS),(Contractual)	02	Base-Rs.64324/-+ PI
2	O & G Specialist (Part-time) under AMA Clinic	02	Rs.1500/per session (1 day =2 Session in a day) (1 day in a week) Monthly 4 days
3	Paed. Specialist (Part-time) under AMA Clinic	02	Rs.1500/per session (1 day =2 Session in a day) (1 day in a week) Monthly 4 days
4	Medicine Specialist (Part-time) under AMA Clinic	02	Rs.1500/per session (1 day =2 Session in a day) (1 day in a week) Monthly 4 days
5	Skin & VD Specialist (Part-time) under AMA Clinic	02	Rs.1500/per session (1 day =2 Session in a day) (1 day in a week) Monthly 4 days
6	ENT Specialist (Part-time) under AMA Clinic	02	Rs.1500/per session (1 day =2 Session in a day) (1 day in a week) Monthly 4 days
7	Eye Specialist/ Ophthalmologist (Part Time) under AMA Clinic	02	Rs.1500/per session (1 day =2 Session in a day) (1 day in a week) Monthly 4 days
8	Psychiatric Specialist/ Clinical Psychologist (Part Time) under AMA Clinic	02	<b>Psychiatric Specialist:-</b> Rs. 1250/- per session (1 day in a week)(1 day =2 Session in a day) Monthly 4 days <b>Clinical Psychologist:-</b> Rs. 500/- per session (1 day in a week)(1 day =2 Session in a day) Monthly 4 days
9	Physiotherapist (Part-time) under AMA Clinic	02	Rs.600/- per Session (3 days in a week) 1 day =2 Session in a day) Monthly 12 days

S. N.	Name of the Post	No of Vacancy	Remuneration (in Rs.) & Performance incentive (P.I.) as admissible
10	Dental (Part time) under AMA Clinic	01	Rs. 1250/- per session (1 day in a week)(1 day =2 Session in a day) Monthly 4 days
11	Nutritionist (Part-time) under AMA Clinic	02	Rs. 600/- per session (3 days in a week) 1 day =2 Session in a day) Monthly 12 days

The above position is purely temporary and co-terminus with the scheme. Interested candidates can attend the Interview at the office of the CDM & PHO-cum-DMD, Kendrapara, Pin-754001 on Dt.13.09.2023. Registration timing will be from 10.00 A.M to 11.00 A.M only on Walk In-Interview dates. You may log on to [www.kendrapara.nic.in](http://www.kendrapara.nic.in) for details of vacancy, eligibility criteria, age, application form, selection procedure etc. The authority reserves the right to cancel any or all application without assigning any reason thereof. The post may increase or decrease as per the requirement.

  
 03.08.2023  
 Chief District Medical & Public Health Officer,  
 Kendrapara  
 Public Health Officer,  
 Kendrapara

## APPLICATION FORM

Advertisement No		Photograph				
Post Applied For						
1.Applicant Name ( in Capital) :						
2.Father's Name :						
3.Date of Birth :	4.Sex :	5.District of Domicile:				
6. Age as on 01/08/2023 :						
7. Please Mention if SC/SC/OBC/GEN						
8.Present Contact Address with Telephone No:						
9. Permanent Contact Address :						
10. Email id:	11.Mobile No:					
12. Languages spoken/written:						
13:Registration no.(OMC/IMC):		14: Valid upto:				
14: Valid Identity (enclose a copy )						
15.Educational: qualifications (Enclose a copy )						
Exam Passed	Name of Board or University	Year of Passing	Marks Excluding 4 <sup>th</sup> optional			Remarks
			Full Marks	Mark Secured	%	

16. Employment Record					
Total years of post qualification experience:					
Years of experience in Government :					
17. Details of Employment: (Use separate sheets if required).					
Starting with your present employment, list in reverse order all the employments you have had.					
Name of the Employer	Post held	From Date	To date	Total Experience	
				Years	Month

Declaration: I do hereby declare that the information furnished above are true to the best of my knowledge and belief and that, if at any stage, it is found that any of the above material information is false/incorrect or is suppressed by me, my candidature/appointment in CDM & PHO, Kendrapara, Odisha is liable to be rejected/terminated. I also declare that I have never been disengaged from service under ZSS/OSH & FW/CHS, Odisha on administrative ground such as disobedience/poor performance/misbehavior/criminal activity etc.

Date:

Place: Full Signature of the Applicant

Note:

Note:

The following documents are to be enclosed along with the application:

- Self attested photo copies of all documents in support of age, qualification, experiences etc.
- Two copies of passport size colour attested photograph. One copy of self attested photograph will however to affixed at the position in the application form.
- Self attested photocopy of Identity proof (Voter ID Card/PAN card/Driving License/Adhar card/Passport).
- Self attested photocopy of M.B.B.S certificate with mark sheet.
- Self attested photocopy of M.D. /Specialist certificate with mark sheet.
- Self attested photocopy of valid Registration certificate from OMC/IMC approval.

**DETAILS OF DELIVERABLES AND QUALIFICATION OF MEDICAL OFFICER**

Name of the Post	Qualification	Remuneration	Vacancy	Job Description	Age bar
<p align="center"><b>Medical Officer (MO)</b></p>	<p align="center">MBBS degree from an institute recognized by National Medical Council of India</p>	<p align="center">Base-Rs.64324/- + PI</p>	<p align="center">2 nos</p>	<p>Diagnosis and treatment of patients coming to OPD. Ensure 12 services under the UPHC/UHWC H&amp;WC. To conduct minor surgery, ANC, PNC etc in the UPHC/UHWC. In case of any complication, immediate referral to the higher health institutions. Prescription of medicines from the available essential drug list. Supervision of day to day hospital activities &amp; management so as to ensure quality assurance and client satisfaction care of the patients. Supervision on proper maintenance and update of records and reports. General administration of the UPHC/UHWC &amp; staff management etc. Ensure achievement of quality standard &amp; other achievement. Supervise out-reach activities/community mobilization under the jurisdiction of the UPHC/UHWC. Keep close coordination with reporting health institutions. City / District/ ULB and other key line departments for smooth operation of the facility and regularly participation in the district/ city level monthly meetings. Verify reports &amp; returns generated every month and their analysis before submission to City/District. Conduct verification/ audit of the stock allotted/procured for Hospital and forward the indent to DHS for supply of medicine from time to time. Ensure proper use and management of bio-medical waste. Any other tasks assigned by District from time to time.</p>	<p align="center">Upto 68 years</p>

## Engagement of Medical Officers on Contractual Basis for UPHC/ UHWC

S.no	Criteria	Details
1	Qualification	MBBS Degree from an institution recognized by Medical council of India
2	Age Limit	Age upto 68 years
3	Days & Time of service	OPD will be opened from 8:00 AM to 11:00 AM & 5 PM to 8:00 PM (6 hours a day) every day. Separate OPD register will be maintained.
4	Job description Medical Officers	Attend OPD as per mandated OPD hours, treat, prescribe medicines & refer to patients attending OPD. Will plan, support & monitor the community level activities in the operational area of UPHCs, General Health check-up, screening and follow up. Basic laboratory investigation (blood, sugar, urine etc.) weight and BP Check-up counseling & referral in case of Requirement.
5	Remuneration	Remuneration Rs.64324/-+ PI
6	Name of the UHWC	UPHC/ UHWC, Kendrapara
7	Attendance and payment procedure	Biometric machine available in the institution will be used for attendance. The total amount based on attendance generated during the month will be transferred to the bank account.
8	Nature of job	All the positions are purely temporary and co-terminus with the scheme. It will stand auto terminated (no notice will be issued in such condition) on engagement of contractual/regular candidates from Government/or any other scheme of Government without any notice.
9	Reporting	Medical Office of the UHWC report to MO UPHC & DPHO and Medical Officer of UPHC report to DPHO & CDM&PHO.

## ELIGIBILITY CRITERIA FOR PART TIME SPECIALIST

### DENTAL

Sl. No.	Criteria	Details
1.	Qualification	The person should have post-graduation in Dental Surgery from recognized institutions. The doctor should have valid registration from Odisha State Dental Council.
2.	Age limit	Dental Specialist – no age bar, Subject to their physical fitness
3.	Days & time of service	Fixed day assured service will be provided in the UPHC/UHWC OPD/ OPD will be opened once in a week from 8 A.M. to 11 A.M. and 5 P.M. to 8 P. M. (6 hours a day). Separate OPD register will be maintained for specialist service.
4	Job description of specialist	The specialist will treat & counsel the patients at the institution and in case need, the patient will be referred to the referral institutions. Separate register will be maintained for the respective department.
5	Specialist remuneration	Remuneration/fees will be paid to the specialist @ 1250/- perday (First or Second session).
6	Selection procedure	The CHS/DHS will engage the specialist available from the panel. The candidate will apply as per the standard prescribed format. In case need, the CHS/DHS may conduct the interview of the candidate.
7	Name of the Health Centre	Urban Primary Health Centres (UPHCs)/Urban Community Health Centres (UCHCs)/ Urban Health & Wellness Centres (UHWCs)/ functioning under National Urban Health Mission (NUHM) will be allotted by City Health Society/District Health Society.
8	Attendance and payment procedure	Bio metric machine available in the institutions will be used for attendance of specialist. In case of non availability of bio metric machine, manual attendance to be maintained in the facility. The total amount as per the sessions held during the month will be transferred to the bank account of the specialist.
9	Reporting	DPHO/Medical Officer of the UPHC

## PHYSIOTHERAPIST

Sl. No.	Criteria	Details
1.	<b>Qualification</b>	Eligibility : Bachelor's degree in Physiotherapy (BPT) from recognized institution Reporting : Medical Officer of the UPHC/UCHC
2.	<b>Age limit</b>	Up to 45 yrs
3.	<b>Days &amp; time of service</b>	Fixed day assured service will be provided in the UHWC/UPHC OPD/ OPD will be opened once in a week from 8 A.M. to 11 A.M. and 5 P.M. to 8 P. M. (6 hours a day). Separate OPD register will be maintained for specialist service.
4	<b>Job description of physiotherapist</b>	The physiotherapist will treat the patients at the institution and in case need, the patient will be referred to the referral institutions. Separate register will be maintained for the respective department.
5	<b>Specialist remuneration</b>	Remuneration/fees will be paid to the specialist @600/- perday (First or Second session).
6	<b>Selection procedure</b>	The CHS/DHS will engage the specialist available from the panel. The candidate will apply as per the standard prescribed format. In case need, the CHS/DHS may conduct the interview of the candidate.
7	<b>Name of the Health Centre</b>	Urban Primary Health Centres (UPHCs)/Urban Community Health Centres (UCHCs)/ Urban Health & Wellness Centres (UHWCs)/ functioning under National Urban Health Mission (NUHM) will be allotted by City Health Society/District Health Society.
8	<b>Attendance and payment procedure</b>	Bio metric machine available in the institutions will be used for attendance of Physiotherapist. The total amount as per the sessions held during the month will be transferred to the bank account of the Physiotherapist.
9	<b>Reporting</b>	DPHO/ Medical Officer of the UPHC/UCHC



## NUTRITIONIST

SI No	Criteria	Details
1.	Qualification	The person should have BSc (Home Science)/Post Graduation in home science/Nutrition in from recognized institutions.
2	Age limit	No age bar, Subject to their physical fitness
3	Days & time of service	Fixed day assured specialist service will be provided in the UHWC/UPHC OPD/Outreach services (when required). OPD will be opened once in a week from 8 A.M to 11 A.M. and 5 P.M. to 8 P.M. (6 hours a day). Separate OPD register will be maintained for specialist service.
4	Job description of nutritionist	The nutritionist will treat the patients at the institution and in case need, the patient will be referred to the referral institutions. S/he will conduct confirmatory screening of SAM cases, Anaemia screening adolescents, counselling services, periodic demonstration of local made nutritious food & referral separate register will be maintained for the respective department.
5	Specialist remuneration	Remuneration/fees will be paid to the specialist @600/- perday (First or Second session).
6	Selection procedure	The CHS/DHS will engage the specialist available from the panel. The candidate will apply as per the standard prescribed format. In case need, the CHS/DHS may conduct the interview of the candidate.
7	Name of the Health Centre	Urban Primary Health Centres (UPHCs)/Urban Community Health Centres (UCHCs)/ Urban Health & Wellness Centres (UHWCs)/ functioning under National Urban Health Mission (NUHM) will be allotted by City Health Society/District Health Society.
8	Attendance and payment procedure	Bio metric machine available in the institutions will be used for attendance of specialist. The total amount as per the sessions held during the month will be transferred to the bank account of the specialist.
9	Records	Separate OPD register for the patient will be maintained in the institution
10	Reporting	DPHO/Medical Officer of the UPHC/UCHC

## O & G SPECIALIST

Sl. No.	Criteria	Details
1.	<b>Qualification</b>	The person should have MBBS with post-graduation in O & G. The doctor should have valid registration from Odisha State Medical Council.
2.	<b>Age limit</b>	No age bar, Subject to their physical fitness
3.	<b>Days &amp; time of service</b>	Fixed day assured specialist service will be provided in the UPHC OPD/ UHWC OPD/ Outreach services (when required). OPD will be opened once in a week from 8 A.M. to 11 A.M. and 5 P.M. to 8 P. M. (6 hours a day). Separate OPD register will be maintained for specialist service.
4	<b>Job description of specialist</b>	The specialist will treat the patients at the institution and in case need, the patient will be referred to the referral institutions. The specialist will treat the sick children having obstetrics and Gynecological problems, the patient referred from UHND in the OPD. She/he will provide ANC, PNC to the patients. Separate register will be maintained for the respective department.
5	<b>Specialist remuneration</b>	Remuneration/fees will be paid to the specialist @1500/- per session (First or Second session).
6	<b>Selection procedure</b>	The CHS/DHS will engage the specialist available from the panel. The candidate will apply as per the standard prescribed format. In case need, the CHS/DHS may conduct the interview of the candidate.
7	<b>Name of the Health Centre</b>	Urban Primary Health Centres (UPHCs)/Urban Community Health Centres (UCHCs)/ Urban Health & Wellness Centres (UHWCs)/ functioning under National Urban Health Mission (NUHM) will be allotted by City Health Society/District Health Society.
8	<b>Attendance and payment procedure</b>	Bio metric machine available in the institutions will be used for attendance of specialist. The total amount as per the sessions held during the month will be transferred to the bank account of the specialist.
9	<b>Records</b>	Separate OPD register for the patient will be maintained in the institution
10	<b>Reporting</b>	Medical Officer of the UPHC/UCHC/UHWC

## PAEDIATRIC SPECIALIST

Sl. No.	Criteria	Details
1.	<b>Qualification</b>	The person should have MBSS with post graduation in Paediatric. The doctor should have valid registration from Odisha State Medical Council.
2.	<b>Age limit</b>	No age bar, Subject to their physical fitness
3.	<b>Days &amp; time of service</b>	Fixed day assured specialist service will be provided in the UPHC OPD/ UHWC/ Outreach services (when required). OPD will be opened once in a week from 8 A.M. to 11 A.M. and 5 P.M. to 8 P. M. (6 hours a day). Separate OPD register will be maintained for specialist service.
4	<b>Job description of specialist</b>	The specialist will treat the patients at the institution and in case need, the patient will be referred to the referral institutions. H/She will be in OPD to treat the sick children, the children referred from UHND, UPHC or the child is directly coming to the hospital. Attend OPD hour in the hospital or shift duty be allotted by the MO ( I/C) of the UPHC/ UHWC. Separate register will be maintained for the respective department.
5	<b>Specialist remuneration</b>	Remuneration/fees will be paid to the specialist @1500/- per session (First or Second session).
6	<b>Selection procedure</b>	The CHS/DHS will engage the specialist available from the panel. The candidate will apply as per the standard prescribed format. In case need, the CHS/DHS may conduct the interview of the candidate.
7	<b>Name of the Health Centre</b>	Urban Primary Health Centres (UPHCs)/Urban Community Health Centres (UCHCs)/ Urban Health & Wellness Centres (UHWCs)/ functioning under National Urban Health Mission (NUHM) will be allotted by City Health Society/District Health Society.
8	<b>Attendance and payment procedure</b>	Bio metric machine available in the institutions will be used for attendance of specialist. The total amount as per the sessions held during the month will be transferred to the bank account of the specialist.
9	<b>Records</b>	Separate OPD register for the patient will be maintained in the institution
10	<b>Reporting</b>	Medical Officer of the UPHC/ UCHC/ UHWC

## MEDICINE /GERIATRIC SPECIALIST

Sl. No.	Criteria	Details
1.	<b>Qualification</b>	The person should have MBBS with post graduation with Medicine or MBBS with Diploma in Geriatric medicine from recognised institutions. The doctor should have valid registration from Odisha State Medical Council.
2.	<b>Age limit</b>	No age bar, Subject to their physical fitness
3.	<b>Days &amp; time of service</b>	Fixed day assured specialist service will be provided in the UPHC OPD/ UHWC/ Outreach services (when required). OPD will be opened once in a week from 8 A.M. to 11 A.M. and 5 P.M. to 8 P.M. (6 hours a day). Separate OPD register will be maintained for specialist service.
4	<b>Job description of specialist</b>	The specialist will treat the patients at the institution and in case need, the patient will be referred to the referral institutions. Separate register will be maintained for the respective department.
5	<b>Specialist remuneration</b>	Remuneration/fees will be paid to the specialist @1500/- per session (First or Second session).
6	<b>Selection procedure</b>	The CHS/DHS will engage the specialist available from the panel. The candidate will apply as per the standard prescribed format. In case need, the CHS/DHS may conduct the interview of the candidate.
7	<b>Name of the Health Centre</b>	Urban Primary Health Centres (UPHCs)/Urban Community Health Centres (UCHCs)/ Urban Health & Wellness Centres (UHWCs)/ functioning under National Urban Health Mission (NUHM) will be allotted by City Health Society/District Health Society.
8	<b>Attendance and payment procedure</b>	Bio metric machine available in the institutions will be used for attendance of specialist. The total amount as per the sessions held during the month will be transferred to the bank account of the specialist.
9	<b>Records</b>	Separate OPD register for the patient will be maintained in the institution
10	<b>Reporting</b>	Medical Officer of the UPHC/UCHC/ UHWC

## OPHTHAMOLOGY SPECIALIST

Sl. No.	Criteria	Details
1.	<b>Qualification</b>	The person should have MBBS with post-graduation in Ophthalmology from recognized institutions The doctor should have valid registration from Odisha State Medical Council.
2.	<b>Age limit</b>	No age bar, Subject to their physical fitness
3.	<b>Days &amp; time of service</b>	Fixed day assured specialist service will be provided in the UPHC OPD/ UHWC/ Outreach services (when required). OPD will be opened once in a week from 8 A.M. to 11 A.M. and 5 P.M. to 8 P.M. (6 hours a day). Separate OPD register will be maintained for specialist service.
4	<b>Job description of specialist</b>	The specialist will treat the patients at the institution and in case need, the patient will be referred to the referral institutions. Separate register will be maintained for the respective department.
5	<b>Specialist remuneration</b>	Remuneration/fees will be paid to the specialist @1500/- per session (First or Second session).
6	<b>Selection procedure</b>	The CHS/DHS will engage the specialist available from the panel. The candidate will apply as per the standard prescribed format. In case need, the CHS/DHS may conduct the interview of the candidate.
7	<b>Name of the Health Centre</b>	Urban Primary Health Centres (UPHCs)/Urban Community Health Centres (UCHCs)/ Urban Health & Wellness Centres (UHWCs)/ functioning under National Urban Health Mission (NUHM) will be allotted by City Health Society/District Health Society.
8	<b>Attendance and payment procedure</b>	Bio metric machine available in the institutions will be used for attendance of specialist. The total amount as per the sessions held during the month will be transferred to the bank account of the specialist.
9	<b>Records</b>	Separate OPD register for the patient will be maintained in the institution
10	<b>Reporting</b>	Medical Officer of the UPHC/UCHC/ UHWC

## ENT SPECIALIST

Sl. No.	Criteria	Details
1.	<b>Qualification</b>	The person should have MBBS with post-graduation in ENT from recognized institutions. The doctor should have valid registration from Odisha State Medical Council.
2.	<b>Age limit</b>	No age bar, Subject to their physical fitness
3.	<b>Days &amp; time of service</b>	Fixed day assured specialist service will be provided in the UPHC OPD/ UHWC/ Outreach services (when required). OPD will be opened once in a week from 8 A.M. to 11 A.M. and 5 P.M. to 8 P.M. (6 hours a day). Separate OPD register will be maintained for specialist service.
4	<b>Job description of specialist</b>	The specialist will treat the patients at the institution and in case need, the patient will be referred to the referral institutions. Separate register will be maintained for the respective department.
5	<b>Specialist remuneration</b>	Remuneration/fees will be paid to the specialist @1500/- per session (First or Second session).
6	<b>Selection procedure</b>	The CHS/DHS will engage the specialist available from the panel. The candidate will apply as per the standard prescribed format. In case need, the CHS/DHS may conduct the interview of the candidate.
7	<b>Name of the Health Centre</b>	Urban Primary Health Centres (UPHCs)/Urban Community Health Centres (UCHCs)/ Urban Health & Wellness Centres (UHWCs)/ functioning under National Urban Health Mission (NUHM) will be allotted by City Health Society/District Health Society.
8	<b>Attendance and payment procedure</b>	Bio metric machine available in the institutions will be used for attendance of specialist. The total amount as per the sessions held during the month will be transferred to the bank account of the specialist.
9	<b>Records</b>	Separate OPD register for the patient will be maintained in the institution
10	<b>Reporting</b>	Medical Officer of the UPHC/UCHC/ UHWC

## SKIN VD SPECIALIST

Sl. No.	Criteria	Details
1.	<b>Qualification</b>	The person should have MBBS with post-graduation in Skin & VD from recognised institutions. The doctor should have valid registration from Odisha State Medical Council.
2.	<b>Age limit</b>	No age bar, Subject to their physical fitness
3.	<b>Days &amp; time of service</b>	Fixed day assured specialist service will be provided in the UPHC OPD/ UHWC/ Outreach services (when required). OPD will be opened once in a week from 8 A.M. to 11 A.M. and 5 P.M. to 8 P.M. (6 hours a day). Separate OPD register will be maintained for specialist service.
4	<b>Job description of specialist</b>	The specialist will treat the patients at the institution and in case need, the patient will be referred to the referral institutions. Separate register will be maintained for the respective department.
5	<b>Specialist remuneration</b>	Remuneration/fees will be paid to the specialist @1500/- per session (First or Second session).
6	<b>Selection procedure</b>	The CHS/DHS will engage the specialist available from the panel. The candidate will apply as per the standard prescribed format. In case need, the CHS/DHS may conduct the interview of the candidate.
7	<b>Name of the Health Centre</b>	Urban Primary Health Centres (UPHCs)/Urban Community Health Centres (UCHCs)/ Urban Health & Wellness Centres (UHWCs)/ functioning under National Urban Health Mission (NUHM) will be allotted by City Health Society/District Health Society.
8	<b>Attendance and payment procedure</b>	Bio metric machine available in the institutions will be used for attendance of specialist. The total amount as per the sessions held during the month will be transferred to the bank account of the specialist.
9	<b>Records</b>	Separate OPD register for the patient will be maintained in the institution
10	<b>Reporting</b>	Medical Officer of the UPHC/UCHC/ UHWC

**PSYCHIATRIC SPECIALIST/ CLINICAL PSYCHOLOGIST**

<b>Sl. No.</b>	<b>Criteria</b>	<b>Details</b>
1.	<b>Qualification</b>	<p><b>Psychiatric Specialist:-</b> The person should have MBBS with Post Graduate degree or diploma in Psychiatry. The doctor should have valid registration from Odisha State Medical Council.</p> <p><b>Clinical Psychologist:-</b> The person should have Post graduate degree in Psychology or clinical psychology or Medical and Social psychology obtained after completion of a full time course of two years with one year post qualification experience.</p>
2.	<b>Age limit</b>	<p><b>Psychiatric Specialist:-</b> No age bar, Subject to their physical fitness</p> <p><b>Clinical Psychologist:-</b> up to 45 years</p>
3.	<b>Days &amp; time of service</b>	Fixed day assured specialist service will be provided in the UPHC OPD/ UHWC/ Outreach services (when required). OPD will be opened once in a week from 8 A.M. to 11 A.M. and 5 P.M. to 8 P.M. (6 hours a day). Separate OPD register will be maintained for specialist service.
4	<b>Job description of specialist</b>	The specialist will treat the patients at the institution and in case need, the patient will be referred to the referral institutions. Separate register will be maintained for the respective department.
5	<b>Specialist remuneration</b>	<b>Psychiatric specialist:</b> Remuneration/fees will be paid to the specialist @1250/- per session (First or Second session). <b>Clinical Psychologist:</b> Rs.500/- per day (First and Second session)
6	<b>Selection procedure</b>	The CHS/DHS will engage the specialist available from the panel. The candidate will apply as per the standard prescribed format. In case need, the CHS/DHS may conduct the interview of the candidate.
7	<b>Name of the Health Centre</b>	Urban Primary Health Centres (UPHCs)/Urban Community Health Centres (UCHCs)/ Urban Health & Wellness Centres (UHWCs)/ functioning under National Urban Health Mission (NUHM) will be allotted by City Health Society/District Health Society.
8	<b>Attendance and payment procedure</b>	Bio metric machine available in the institutions will be used for attendance of specialist. The total amount as per the sessions held during the month will be transferred to the bank account of the specialist.
9	<b>Records</b>	Separate OPD register for the patient will be maintained in the institution
10	<b>Reporting</b>	Medical Officer of the UPHC/UCHC/ UHWC



## General Term & Conditions:-

- Those candidates who are already working in Health department either on regular or on contractual basis have to procedure “***No Objection Certificate***” from their Head of Office/ Employer along with the duly filled in application form.
- Interested candidates may attend along with all supporting documents which s/he is claiming for in the prescribed format can be downloaded from Official website of Kendrapara dist: [www.kendrapara.nic.in](http://www.kendrapara.nic.in) .
- In case the marks obtained are in the form of CGPA, OGPA, DGPA, GPA, CPI etc, a certificate for conversion as applicable to percentage of marks shall be submitted at the time of submission of application form, Otherwise the same will be rejected.
- Candidates who have been disengaged from the Society on administrative ground such as Disobedience/ Poor Performance/ Misbehavior/ Criminal Activities etc. are not eligible to attend.
- No personal correspondence/ enquiry will be entertained in this matter. The authority reserves the right to cancel any or all the applications without assigning any reason thereof.
- No TA/ DA will be allowed for attending the interview.
- Candidates are requested to submit the following documents along with duly filled in application form at the time of Walk-in-Interview. Application form not duly filled in and not accompanied with any of the following documents shall be liable for rejection.
- Freshers may apply having provisional certificate.