

**MARGAO MUNICIPAL COUNCIL**  
**MARGAO GOA**

**Advertisement**

No. MMC/ADMN/2023-24/610

Dated:- 10/08/2023.

Applications from eligible candidates are invited, in the proforma appended hereto, by the Margao Municipal Council for filling up the following post

Sr No	Name of the Post	Total number of post	Number of vacancies category wise		Scale of pay	Educational and other qualifications
1	<b>Lower Division Clerk</b>	08	Unreserved	04	Pay Matrix Level-2	<b>Essential:</b> 1) Higher Secondary School Certificate or equivalent qualification from a recognized institute. 2) Certificate in Computer Education of atleast three months duration 3) Knowledge of Konkani <b>Desirable:</b> Knowledge of Marathi
			EWS	01		
			Other Backward Class (OBC)	02		
			Scheduled Tribe (ST)	01		
2	<b>Assistant Mason</b>	01	Unreserved	01	Pay Matrix Level- 1	<b>Essential:</b> 1) Std IV passed Professional experience in handling work of civil nature of 2 years. 2) Knowledge of Konkani. <b>Desirable:</b> Knowledge of Marathi
3	<b>Workers</b>	34	Unreserved	17	Pay Matrix Level- 1	<b>Essential:</b> 1) Knowledge of Konkani. <b>Desirable:</b> 1) Std IV passed
			EWS	03		
			Other Backward Class(OBC)	09		
			Scheduled Tribe (ST)	04		
			Scheduled Caste (SC)	01		

2. Age :- Not exceeding 45 years (relaxable for Government servants upto 5 years in accordance with the order or instructions issued by the Government from time to time) and those in Reserved Category as per the instructions or other orders issued by the Government from time to time.
3. Only the eligible candidates fulfilling the criteria as per recruitment rules/advertisement shall apply.  
The documents to be furnished are Educational Qualification certificate, Birth Certificate, Residence Certificate of 15 years issued by the Taluka Mamlatdar, Caste certificate and Employment Exchange Reg. Card. The candidature of shortlisted candidate shall not be considered, if he/she is found ineligible at the time of verification of essential documents, even though has passed the examination conducted for selection to the posts.

4. Interested and eligible candidates should fill and submit the prescribed Application Form through online mode only as available at “[www.goaulbservice.gov.in](http://www.goaulbservice.gov.in) ” from **17/08/2023 to 16/09/2023**. No application shall be accepted in any other mode. The online link for filling applications for the above posts will be available from 17/08/2023 onwards.
5. Before applying for the post, the interested candidates should carefully read the instructions/guidelines as made available on websites viz. (i) [www.goaulbservice.gov.in](http://www.goaulbservice.gov.in) (ii) [www.goa.gov.in](http://www.goa.gov.in) and ascertain whether he/she fulfills the eligibility criteria in terms of age, educational qualification and experience, if any, in terms of the Government guidelines.

Sd/-  
(Damodar Shirodkar)  
Chairperson  
Margao Municipal Council

Sd/-  
(Gaurish J. Shankhwalkar)  
Chief Officer  
Margao Municipal Council