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कार्यालय-प्रभागीय वनाधिकारी,
तराई केन्द्रीय वन प्रभाग, रुद्रपुर (ऊधमसिंहनगर)

पत्रांक 402 / 30-1 रुद्रपुर, दिनांक 07/08/2023

निकट विकास भवन, कोभागार, रुद्रपुर, उधमसिंहनगर। फोन नं. फ़ैक्स-05944 250060, ई-मेल dfotc-forest-uk@nic.in

सेवा में,

जिला सूचना विज्ञान अधिकारी,
ऊधमसिंह नगर।

विषय :- Recruitment of District Project Officer for DGC.

सन्दर्भ:- अध्यक्ष/जिलाधिकारी, जिला गंगा समिति की पत्र संख्या 1200/2023-24
दिनांक 28 जुलाई 2023.

महोदय,

उपरोक्त विषयक सन्दर्भित पत्र (संलग्नक-1) के द्वारा भारत सरकार, जल शक्ति मंत्रालय, जल संसाधन, नदी विकास और गंगा संरक्षण विभाग द्वारा दिये गये निर्देशों के अनुपालन हेतु District Project Officer के चयन के लिये अभ्यर्थी के साक्षात्कार हेतु समिति गठित की गयी है जिसमें अधोहस्ताक्षरी को समिति के अध्यक्ष के रूप में नामित किया गया है। उक्त क्रम में अवगत कराना है कि अभ्यर्थी हेतु District Project Officer के चयन, अर्हता, आवेदन पत्र, इत्यादि सम्बन्धी नोटिफिकेशन usnagar.nic.in वेबसाइट में अपलोड किया जाना है।

अतः उपरोक्त क्रम में आपको निर्देशित किया जाता है कि District Project Officer से सम्बन्धी नोटिफिकेशन (संलग्नक-2) को उपरोक्त वेबसाइट में तत्काल अपलोड किया जाना सुनिश्चित करें ताकि तदसम्बन्धी प्रक्रिया समयान्तर्गत पूर्ण की जा सकें।

भवदीय,

(हिमांशु बागरी)

सदस्य सचिव, जिला गंगा समिति/प्रभागीय वनाधिकारी
तराई केन्द्रीय वन प्रभाग, रुद्रपुर

पत्रांक...../उक्तदिनांकित।

प्रतिलिपि- निम्नलिखित को उपरोक्त विषयक सन्दर्भित पत्र के क्रम में सूचनार्थ प्रेषित।

1. जिला गंगा समिति अध्यक्ष/जिलाधिकारी, उधमसिंहनगर।
2. परियोजना निदेशक, जिला ग्राम्य विकास अभिकरण, ऊधमसिंह नगर।
3. क्षेत्रीय अधिकारी, उत्तराखण्ड प्रदूषण नियंत्रण बोर्ड, काशीपुर।
4. महानिदेशक, राष्ट्रीय स्वच्छ गंगा मिशन, नई दिल्ली द्वारा नामित सदस्य।
5. जिला सूचना अधिकारी, उधमसिंहनगर को उपरोक्त क्रम में निर्देशित किया जाता है कि उक्त नियुक्ति से सम्बन्धी सूचना (संलग्नक-3) समाचार पत्रों में निशुल्क अभ्यर्थी हेतु तत्काल प्रकाशित किया जाना सुनिश्चित करें।

(हिमांशु बागरी)

सदस्य सचिव, जिला गंगा समिति/प्रभागीय वनाधिकारी
तराई केन्द्रीय वन प्रभाग, रुद्रपुर

**Office – Divisional Forest Officer, Tarai Central
Forest Division, Rudrapur, Udham Singh Nagar**
Letter No- / / Date 2023

WALK-IN-INTERVIEW

Walk-in-interview is being invited from eligible individuals for three year of contractual agreement (one year at a time) selection of **District Project Officer (DPO)**, for the working in coordination with District Ganga Committee, Udham Singh Nagar. Walk in interview will be held on Date: **29-08-2023** at Office of APJ Abdul Kalam Sabhagar Conference hall, District Magistrate Office, Udham Singh Nagar. Duly filled application forms with all supportive documents should reach office of DFO, Tarai Central Forest Division, Rudrapur, Udham Singh Nagar through registered post or email- dfotaraicentral@reliffmail.com on or before Date: **23-08-2023**. Details regarding application form, roles and responsibilities, Performance review, remuneration etc and can be obtained/downloaded from the official website of District Magistrate, Udham Singh Nagar Website usnagar.nic.in. No TA/DA will be admissible for attending the Walk-In-Interview.



(Himanshu Bagri)
Divisional Forest Officer / Chairperson
District Ganga Committee, Udham Singh Nagar

Notification for engagement of one District Project Officer at District Ganga Committee Udham Singh Nagar Office purely on contract basis through walk-in interview.

Applications are invited in the prescribed format (Annexure -I) for engagement of One District Project Officer purely three year of contractual agreement (one year at a time).

Candidates shall bring original documents of essential and desirable qualification along with attested photocopies of certificates from matriculation onwards, copy of recent passport size photographs and experience certificates, along with Aadhaar card.

The selection to all the positions will be based on the criteria decided by the selection committee and will include essential and desirable qualification, work experience and personal interview. The prescribed essential qualification and desirable qualification against each position are the bare minimum and mere possession of the same does not entitle candidates for selection. If the number of applications received in response to advertisement is large, it will not be convenient or possible for the selection committee to interview all those candidates who have applied for it. Hence, the office may shortlist the candidates to a reasonable limit based on the essential and desirable qualifications / record of academic performance/ relevant experience for the positions or any other benchmarks as decided by the committee.

Details of the positions are as follows :-

Position and Number	Honorarium	Educational Qualification	Experience, Knowledge & Skills	Maximum age on (on 01.06.2023)	Other Requirement(s)
District Project Officer (01)	36000/- + Rs. 2500/- (Establishment) + 2000/- TA/DA+500/- (Mobile and communication charges) per month	Graduation degree in any discipline from a recognized University	<ul style="list-style-type: none"> > Minimum 2 yrs of working experience on education and awareness generation programmes on cleanliness drive, water bodies, pollution abatement & sanitation, Youth Mobilization. > Good Working knowledge of MS office & internet. > Strong management, liaison, documentation & communication skills. > Good command over English, Hindi and regional language. 	45 year	Preference will be given to local candidates with good / excellent academic record & experience in relevant field

- I. Roles and Responsibilities :**
1. Provide secretarial services to DGC;
 2. Regular and effective conduct of meetings of District Ganga Committee on suggested agenda and uploading of Minutes on DGC dashboard;
 3. Undertake Cleanliness Drives & River Rejuvenation- Cleanliness and Preservation of Environment and Water Sources;
 4. Undertake various plantation Drives; medicinal plants and native species;
 5. Coordinate conduct of regular Aartis on Ghats;
 6. Promote 'Ghat Mein Haat' for marketing local produce and self-sustaining the Ganga ghats, promotion of handicrafts, artefacts, local products, etc., skill building of locals - Prasad making, incense sticks, jute bags etc;
 7. Coordinate with District Agriculture Departments for the Promotion of Natural Farming among the farmers;
 8. Village-level Activities - Conduct awareness, Educational and Mobilization Programmes, Undertake Cleanliness Drives in around Ganga River;
 9. Take up Plantation Drives for medicinal plants and native tree species in coordination with forest departments;
 10. Facilitate and also organize seminars, workshops and training/skill-building sessions on livelihood opportunities;
 11. Identify areas of interventions for livelihood generation, sustainable value chain development, artifacts/handicrafts promotion and marketing;
 12. Facilitate implementation of all other initiatives under Arth Ganga.
 13. Report regularly to the State Project Assistant for onward reporting to NMCG.
- II. Tenure of the Engagement :** Three years of contractual agreement, one year at a time. The extension will be based on annual performance evaluation. Services can be terminated if not found suitable, with a notice period of one month.
- III. Educational Qualification :** Graduation degree in any discipline from a recognized University.
- IV. Experience, Knowledge & Skills :-**
- Minimum 2 yrs of working experience on education and awareness generation programmes on cleanliness drive, water bodies, pollution abatement & sanitation, Youth Mobilization.
 - Good Working knowledge of MS office & internet.
 - Strong management, liaison, documentation & communication skills.
 - Good command over English, Hindi and regional language;
- V. Other requirement(s) :** Preference will be given to local candidates with good/excellent academic record & experience in relevant field.
- VI. Age :** Maximum 45 yrs (as on 01.06.2023)

- VII. Honorarium : Rs. 36000 + Rs. 2500/- (Establishment) + Rs. 2000/- (TA/DA) + 500/- (Mobile and Communication Charges) per month. This will remain fixed for the period of three years.
- VIII. The honorarium shall be paid by the concerned SPMG/SMCG directly to the DPOs bank account. Funds will be provided by NMCG for the purpose;
- IX. Reporting : The DPO shall report to the DGC. Monthly performance report of the DPOs should be uploaded on the DGC portal..

The criteria for screening of applications will be based on the candidates qualifying credentials against:

- i) The specified essential qualification,
- ii) Date of birth (The upper age limit is to be calculated based on the date of notification of this advertisement.)
- iii) Completeness of the application in terms of providing accurate details and submission of the passport size photograph, demand draft, and self-attested copies of the mark sheets, academic and experience certificates, signature, name of referees.
- iv) Experience in relevant field as suitable for the post applied for.
- v) Desirable qualification and experience as specified against each position.
- vi) Consistent academic performance at one or more levels etc. The candidate's experience certificates should clearly specify whether they possess the experience / knowledge / skills / technology / software platform requested in the essential / desirable experience requirements against the post.
- vii) Candidates already working with any Government organization need to bring a "No objection" certificates from their employer.

The benchmark for screening the applications will be set by the selection committee. The decision of the Selection Committee in all matters relating to eligibility, work experience, acceptance or rejection of the application, mode of selection will be final and binding on the candidates and no enquiry or correspondence will be entertained from any individual or his/her agency. At the time of the verification of original documents, if it is found that an attempt has been made by the applicant to willfully conceal, misrepresent or canvass the facts, his/her candidature will not be considered. All original documents should be produced at the time of interview.

Terms & Conditions:

1. The candidate must bring all original certificates along with self-attested photocopies of all required certificates from matriculation onwards and 4 copies of recent passport size photographs and experience certificate in original with them which can be submitted at the time of interview.
2. Concealing of facts or canvassing in any form shall lead to disqualification or termination.
3. The engagement may be terminated at any time without notice or assigning any reason thereof. They may also leave the assignment, on their own volition, by giving one month notice. At the end of the contract period, they will have no right to claim any permanent/temporary employment or engagement under the Government of Uttarakhand / India.
4. No TA/DA will be paid for appearing in interview.
5. The candidates are requested to submit the applications as per the format annexed (Annexure-I) before 23-08-2023 through a registered post or mail on dfotaraicentral@rediffmail.com
6. Candidate will not be allowed to accept or hold any other assignment during the period of his engagement with the District Ganga Committee.
7. The engagement is purely on temporary basis and can be terminated by the competent authority DGC, Udhamasinghnagar by serving a prior notice of one month, in case of following :-
 - i. The appointee is found to be negligent in his/her work or is guilty of unbecoming conduct.
 - ii. Non availability of sufficient funds in the concerned project.
 - iii. Any other unforeseen condition or circumstances.
8. In case candidate wants to leave the assignment, he will have to submit one month notice of his intent. Leaving the assignment without permission will amount to non-payment of dues of the concern month.

If he/she desires, may leave the assignment by giving one month notice and with the approval of the competent authority. The candidate shall settle his/her claim within three months of leaving the assignment. No claim will be entertained by the DGC, Udhamasinghnagar after three months of leaving/termination of his/her services.
9. The District Ganga Committee holds no responsibility for his/her regularization/ absorption against any other regular post on termination of the assignment as it is purely temporary and time bound. Service of the incumbent shall stand terminated automatically on expiry of the sanction of the assignment/position.
10. The candidate will be required an undertaking stating that he/she will not approach Honorable Court of Law in case his/her services are terminated and shall not claim for any service benefit in the DGC / State Government / Central Government Services.
11. He / She will submit a medical certificate of fitness at the time of joining from the Competent Medical Officer.
12. While leaving the job, they have to hand over the charge and shall obtain NOC form the competent authority.

13. Emoluments drawn will be subject to applicable Income- Tax rules.

The application completed in all aspects should reach the Office of DFO Tarai Central Forest Division, Rudrapur, Udham Singh Nagar, Uttarakhand on or before Date: 23-08-2023 either through a registered post/ courier or email at dfotaraicentral@reliffmail.com. All the applications received, will be screened and only shortlisted candidates will be called for the interview. In case of change in the date of the interview, the same will be communicated to the candidates by email for making travel arrangements to report at APJ Abdul Kalam Sabhagar Conference hall, District Magistrate Office, Udham Singh Nagar, State Uttarakhand.

Walk in Interview Date: 29.08.2023

**Venue : APJ Abdul Kalam Sabhagar Conference hall, District Magistrate Office,
Udham Singh Nagar**

Station Head Quarter: Rudrapur

Member Secretary of District Ganga Committee, Udham Singh Nagar will have the right to cancel the entire process of engagement at any time without assigning any reason.



(Himanshu Bagri)

**Divisional Forest Officer / Chairperson
District Ganga Committee, Udham Singh Nagar**

APPLICATION FORM

Contractual engagement of District Project Officer at District
Ganga Committee Office (District Udhamasinghnagar).

Name of the position applied for-
(please mention the position as indicated in advertisement)

1.	Full Name (in Block letters)				Affix Passport Size Photograph				
2.	Father's / Husband's Name								
3.	Gender (✓)	Male	Female						
4.	Date of Birth								
5.	Age as on date of 30/06/2023								
6.	Whether belongs to SC/ST/OBC/General				(Signature)				
7.	Marital Status								
8.	Mobile No.								
9.	E-mail ID								
10.	Correspondence Address (with PIN Code)								
11.	Permanent Address (with PIN Code)								
Details of Educational Qualification									
12.	Sl.No.	Educational Qualifications	Subject	Board/ University	Year of Passing	Duration of course (in year)	Max. Marks	Marks Obtained	Marks Percentage / CGPA
	1.	10 th Class/ equivalent							
	2.	10+2 / Higher Secondary equivalent							
	3.	Bachelor's							

		degree							
	4.	Master's degree							

13.	Experience, Knowledge & Skills :-					
14.	List of Experience					
	S.No.	Designation	Name of Employer	Period of Experience		No. Of Year & Months
				From Date	To Date	
	1.					
	2.					
	3.					
16.	Additional information, if any:-					

The information given here under is true to the best of my knowledge and belief. If any discrepancy in the information given is noticed at any stage, my candidature/ engagement shall be liable to be cancelled, without giving any reasons or notice. The decision of the Member Secretary / District Ganga Committee, Udhamasinghnagar, State Uttarakhand. shall be final and binding.

Date: Place:

Name & Signature of Applicant