



कार्यालय-वन संरक्षक, पश्चिमी वृत्त,
उत्तराखण्ड हल्द्वानी
पत्रांक 350/4-1 दिनांक 04.09.2023



WALK-IN-INTERVIEW

Applications in prescribed Performa is invited from eligible candidates for the selection of **One Project Associate purely on temporary and contractual basis** for monitoring wildlife management, conflict and rescue operations in Western Circle. Walk in interview will be held on 21st September 2023, 11:00 AM at Aranya Bhawan, Rampur Road, Haldwani, Uttarakhand. Duly filled application forms with all supportive documents should reach the office of **Conservator of Forest, Western Circle, Rampur road, Haldwani, Distt. Nainital, Uttarakhand** through registered post or email- cfwestern49@rediffmail.com on or before 19th September 2023. Details regarding application form, roles and responsibilities and terms & conditions can be obtained/downloaded from the official website of Uttarakhand forest department www.forest.uk.gov.in. For any further queries, contact on official email or SDO Gaula Sub Division may be contacted through Mob. No. 6395368960. No TA/DA will be admissible for attending the Walk-In-Interview.

Conservator of Forest
Western Circle, Haldwani

Notification for engagement of Project Associate purely on contract basis through walk-in interview.

Applications are invited in the prescribed format (Annexure -I) for engagement of **One Project Associate** primarily for monitoring of wildlife and human- wildlife conflict management, assisting wildlife rescue operations in Western Circle purely on temporary and contractual basis.

Candidates shall bring original documents of essential and desirable qualification along with attested photocopies of certificates from matriculation onwards, copy of recent passport size photographs and experience certificates, along with Aadhaar card.

The selection to all the positions will be based on the criteria decided by the selection committee and will include essential and desirable qualification, work experience and personal interview. The prescribed essential qualification and desirable qualification against each position are the bare minimum and mere possession of the same does not entitle candidates for selection. If the number of applications received in response to advertisement is large, it will not be convenient or possible for the selection committee to interview all those candidates who have applied for it. Hence, the office may shortlist the candidates to a reasonable limit based on the essential and desirable qualifications / record of academic performance/ relevant experience for the positions or any other benchmarks as decided by the committee.

Details of the positions are as follows :-

Position and Number	Emoluments per month	Educational Qualification		Maximum age on (Advertisement public date)	Work description
		Essential	Desirable		
Project Associate	31000/- + HRA	Bachelor degree in wildlife Science or M.Sc in Life Sciences/Forestry with specialization in Wildlife from a recognized University	➤ ≥ 1 years of experience of working in Tarai landscape, Uttarakhand. ➤ Experience of working in wildlife crime, data collection and antipoaching anywhere in India.	40 year	Research and monitoring of wildlife population (Flora and Fauna), and its habitat and assisting the field officers in wildlife planning and management.

The criteria for screening of applications will be based on the candidates qualifying credentials against:

- i) The specified essential qualification,
- ii) Date of birth (The upper age limit is to be calculated based on the date of notification of this advertisement.)
- iii) Completeness of the application in terms of providing accurate details and submission of the passport size photograph, demand draft, and self-attested copies of the mark sheets, academic and experience certificates, signature, name of referees.
- iv) Experience in relevant field as suitable for the post applied for.
- v) Desirable qualification and experience as specified against each position.
- vi) Consistent academic performance at one or more levels etc. The candidate's experience certificates should clearly specify whether they possess the experience / knowledge / skills / technology / software platform requested in the essential / desirable experience requirements against the post.



- vii) Candidates already working with any Government organization need to bring a "No objection" certificates from their employer.

The benchmark for screening the applications will be set by the selection committee. The decision of the Selection Committee in all matters relating to eligibility, work experience, acceptance or rejection of the application, mode of selection will be final and binding on the candidates and no enquiry or correspondence will be entertained from any individual or his/her agency. At the time of the verification of original documents, if it is found that an attempt has been made by the applicant to willfully conceal, misrepresent or canvass the facts, his/her candidature will not be considered. All original documents should be produced at the time of interview.

No TA/DA will be given for attending the interview.

The application completed in all aspects should reach the Office of the Conservator of Forest, Western Circle, Rampur road, Haldwani, Distt. Nainital, Uttarakhand by 17th of July 2023 either through a registered post/ courier or email at cfwestern49@rediffmail.com. All the applications received, will be screened and only shortlisted candidates will be called for the interview. In case of change in the date of the interview, the same will be communicated to the candidates by email for making travel arrangements to report at Office of the Conservator of Forest, Western Circle, Rampur Road, Haldwani, Distt. Nainital, Uttarakhand.

Walk in Interview: 21st September 2023, 11:00 AM

Venue : Office of the Conservator of Forest, Western Circle, Rampur Road, Haldwani, Distt. Nainital, Uttarakhand

Application Fees: Nil

Nationality: Indian

Tenure: Initial tenure will be for 11 months from the date of joining which can be extended / renewed depending on the candidate's performance and approval as per rules. Candidate will be engaged purely on contractual basis with no claim on permanency.

HRA: HRA will be applicable to pay matrix-1 as per the HRA rules of the state government.

Leave: Only Casual Leave will be applicable as per the state government rules.

TDS: TDS will be deducted as per prevailing Income Tax Rules.

TA: Consolidated TA will be given @ 2500/- per month for field inspections/travel within the territorial jurisdiction of Western Circle, Haldwani.

Station Head Quarter: Haldwani, Uttarakhand



Conservator of Forest
Western Circle, Haldwani

Terms & Conditions:

1. The candidate must bring all original certificates along with self-attested photocopies of all required certificates from matriculation onwards and 4 copies of recent passport size photographs and experience certificate in original with them which can be submitted at the time of interview.
2. In case a candidate is applying for more than one position, separate application will be required for each position.
3. Concealing of facts or canvassing in any form shall lead to disqualification or termination.
4. The engagement may be terminated at any time without notice or assigning any reason thereof. They may also leave the assignment, on their own volition, by giving one month notice. At the end of the contract period, they will have no right to claim any permanent/temporary employment or engagement under the Government of Uttarakhand.
5. No TA/DA will be paid for appearing in interview.
6. **The candidates are requested to submit the applications as per the format annexed (Annexure- I) before 19-09-2023 through a registered post/Courier or mail on cfwestern49@rediffmail.com**
7. Candidate will not be allowed to accept or hold any other assignment during the period of his engagement with the forest department.
8. The engagement is purely on temporary basis and can be terminated by the competent authority C.F. Western Circle/D.F.O. Tarai East Forest Division by serving a prior notice of one month, in case of following :-
 - i. The appointee is found to be negligent in his/her work or is guilty of unbecoming conduct.
 - ii. Non availability of sufficient funds in the concerned project.
 - iii. Any other unforeseen condition or circumstances.
9. In case candidate wants to leave the assignment, he will have to submit one month notice of his intent. Leaving the assignment without permission will amount to non-payment of dues of the concern month.
10. If he/she desires, may leave the assignment by giving one month notice and with the approval of the competent authority. The candidate shall settle his/her claim within three months of leaving the assignment. No claim will be entertained by the (C.F. Western Circle/ D.F.O. Tarai East Forest Division) Forest Department after three months of leaving/ termination of his/her services.
11. The Forest department holds no responsibility for his/her regularization/ absorption against any other regular post on termination of the assignment as it is purely temporary and time bound. Service of the incumbent shall stand terminated automatically on expiry of the sanction of the assignment/position.
12. The candidate will be required an undertaking stating that he/she will not approach Honorable Court of Law in case his/her services are terminated and shall not claim for any service benefit in the Uttarakhand Forest department or request for any equivalent post in Forest Department of Government of Uttarakhand.
13. He / She will submit a medical certificate of fitness at the time of joining from the Competent Medical Officer.
14. While leaving the job, they have to hand over the charge and shall obtain NOC form the competent authority.
15. Emoluments drawn will be subject to applicable Income- Tax rules.
16. The C.F. Western Circle will have the right to cancel the entire process of engagement at any time without assigning any reason.

Project Associate - Roles and Responsibilities:

(Primarily for monitoring of wildlife and human- wildlife conflict management, assisting wildlife rescue operations in Western Circle)

- Assisting Senior Project Associate in following-
- Research design and Management (Wildlife and its habitat).
 - Monitor and lead data collection in the field and ensure quality of data.
 - Wildlife population estimation using camera traps, vegetation sampling, MSTripES and occupancy survey as per NTCA guidelines.
 - Estimating plant and animal populations (Tiger, Leopard, Elephant, birds, aquatic species etc.).
 - Assessment of human-wildlife conflict specially focussing on elephant, tiger and leopard and suggest site specific conflict mitigations measures to be included in planning.
 - Monitoring and analysis of the effectiveness of the interventions done in the past for wildlife habitat management and conflict mitigations measures.
 - To assist the forest officers in scientific documentation and long term effective planning.
 - To act as an interface between the department and the public and facilitate interaction with local institutions, schools, organisation, NGOs and government departments. To conduct special awareness drives and training programmes to educate and sensitise locals about importance of wildlife conservation.
 - Review and monitor the task of project associate from time to time and guide volunteers, students and interns in field research techniques.
 - To conduct training of the field staff in technical knowhow related to wildlife management.
 - Exploring best practice of wildlife management in the world and to facilitate its execution in the area of work.
 - Documenting information through scientific articles, reports and checklist.

Any other work assigned by the Senior Forest officers from time to time.



Conservator of Forest
Western Circle, Haldwani

APPLICATION FORM

Contractual engagement of Project Associate in the Western Circle, Uttarakhand
Forest Department.

Name of the position applied for-
(please mention the position as indicated in advertisement)

1.	Full Name (in Block letters)				Affix Passport Size Photograph				
2.	Father's / Husband's Name								
5.	Gender (√)	Male	Female						
6.	Date of Birth								
7.	Age as on date of 30/06/2023								
8.	Whether belongs to SC/ST/OBC/General				(Signature)				
9.	Marital Status								
	Mobile No.								
11.	E-mail ID								
12.	Correspondence Address (with PIN Code)								
13.	Permanent Address (with PIN Code)								
14.	Details of Educational Qualification								
	Sl.No.	Educational Qualifications	Subject	Board/ University	Year of Passing	Duration of course (in year)	Max. Marks	Marks Obtained	Marks Percentage/ CGPA
	1.	10 th Class/ equivalent							
	2.	10+2 / Higher Secondary equivalent							
	3.	Bachelor's degree							
	4.	Master's degree							
	5.	Doctorate							

15.	Additional qualifications if any?					
Chronological List of Experience						
	S.No.	Designation	Name of Employer	Period of Experience		No. Of Year & Months
				From Date	To Date	
	1.					
	2.					
	3.					
16.	Publication (Number only) 1. Published papers in Journals: 2. Chapters published in Books: 3. Books Published:					
17.	Additional information, if any:					

The information given hereunder is true to the best of my knowledge and belief. If any discrepancy in the information given is noticed at any stage, my candidature/ engagement shall be liable to be cancelled, without giving any reasons or notice. The decision of the CF Western Circle, Haldwani, Uttarakhand Forest Department shall be final and binding.

Date:

Place:

Name & Signature of
Applicant

Note:- Candidates are requested to send duly filled forms along with all formalities through registered post/courier or through e-mail in pdf format to cfwestern49@rediffmail.com on or before 17th of July 2023.