



भारतीय विज्ञान शिक्षा एवं अनुसंधान संस्थान मोहाली

(शिक्षा मंत्रालय, भारत सरकार)

सैक्टर-81, नॉलेज सिटी, डा. घ. मनौली, सा. अ. सिं. नगर, मोहाली, पंजाब -140306

INDIAN INSTITUTE OF SCIENCE EDUCATION AND RESEARCH MOHALI

(Ministry of Education, Govt. of India)

Sector – 81, Knowledge City, P. O. Manauli, S. A. S. Nagar, Mohali, Punjab -140306

• Email: recruitment@iisermohali.ac.in

• <http://www.iisermohali.ac.in>

Advt. No. IISERM/NF (03)/Regular/2023-24

Dated: 08.11.2023

गैर संकाय पदों के लिए भर्ती / RECRUITMENT FOR NON-FACULTY POSITIONS

The Indian Institute of Science Education and Research (IISER) Mohali, an Institute of National Importance, established by the Government of India, MoE (erstwhile MHRD) in 2007 to carry out research in frontier areas of Science and provide quality Science Education & Research at the undergraduate and post graduate levels.

The Institute is looking for dedicated, committed and eligible citizen of India to fill up the following **vacancies on regular basis**:-

Sl. No.	Name of the Post	Post Code	Group	Scale of Pay (as per 7 th CPC)	Vacancy Details
01.	Physical Education Instructor	01	B	Pay Level - 7	01-UR
02.	Nurse (Lady)	02	B	Pay Level - 7	01-UR
03.	Technical Assistant	03	B	Pay Level - 6	03 (01-UR, 01-ST & 01-EWS)
04.	Junior Library Superintendent	04	B	Pay Level - 6	01 UR (PwD*)
TOTAL					06

* Post of Junior Library Superintendent is reserved for Persons with Benchmark Disability (PwD) belonging to:

- B-Blind & LV-Low Vision
- D-Deaf & HH-Hard of Hearing
- OA-One Arm, BA-Both Arms, OL-One Leg, CP-Cerebral Palsy, LC-Leprosy Cured, Dw-Dwarfism, AAV-Acid Attack Victim, SD/SI-Spinal Deformity and Spinal Injury with and without associated neurological/ limb dysfunction
- ASD(M)-Autism Spectrum Disability (Mild), MI-Mental Illness
- MD-Multiple Disabilities (Including Deaf Blindness) involving (a) to (d) above

1.	पोस्ट कोड / Post Code	01
2.	पद का नाम / Name of the post	शारीरिक शिक्षा प्रशिक्षक / PHYSICAL EDUCATION INSTRUCTOR
3.	पदों की संख्या / Number of posts	०१ अनारक्षित / 01 UR
4.	अधिकतम आयु सीमा / Maximum age Limit	३८ वर्ष / 38 Years

5.	वेतनमान /Scale of the Pay	वेतन स्तर - ७ / Pay Level - 7
6.	न्यूनतम शैक्षणिक योग्यता और अनुभव / Minimum educational qualifications and experience	<p>शैक्षणिक योग्यता / Education: A Master's Degree in Physical Education and Sports or Sports Science with first class or 50% (or an equivalent grade in a point scale, wherever the grading system is followed). Diploma in coaching from NIS from any equivalent Institute. Should qualify in the physical fitness test in accordance with the relevant Regulations of UGC as part of selection process.</p> <p>अनुभव / Experience: 5 years of experience in a Central / State Educational Institutes / Organizations of repute. Should have demonstrated meritorious performance in National or International level events for at least 2 times in the past 4 years. Record of having represented the university / college at the interuniversity / inter-collegiate competitions or the State and / or national championships. Evidence of organizing competitions and conducting coaching camps of at least two weeks duration. Evidence of having produced good performance of team / athletes for competitions like state / national / inter-university /combined university, etc.</p>

1.	पोस्ट कोड / Post Code	02
2.	पद का नाम / Name of the post	परिचारिका (महिला) / NURSE (LADY)
3.	पदों की संख्या / Number of posts	०१ अनारक्षित / 01 UR
4.	अधिकतम आयु सीमा / Maximum age Limit	३८ वर्ष / 38 Years
5.	वेतनमान /Scale of the Pay	वेतन स्तर - ७ / Pay Level - 7
6.	न्यूनतम शैक्षणिक योग्यता और अनुभव / Minimum educational qualifications and experience	<p>शैक्षणिक योग्यता / Education: Master's Degree (with 50% marks) in nursing from recognized University / Institutions. OR First Class Degree in B.Sc. (Nursing) (4-year course) from a recognized Institute/ University. AND Should be registered as Nurses & Midwife in Indian Nursing Council / State Nursing Council.</p> <p>अनुभव / Experience: 5 years clinical experience in minimum 50 bedded hospital recognized by Central / State Govt. / Medical Council of India.</p>

1.	पोस्ट कोड / Post Code	03
2.	पद का नाम / Name of the post	तकनीकी सहायक / TECHNICAL ASSISTANT
3.	पदों की संख्या / Number of posts	०३ / 03 (०१ अनारक्षित / 01 UR, ०१ आ. क. व. / 01 EWS & ०१ अनु. जन. / 01 ST)
4.	अधिकतम आयु सीमा / Maximum age Limit	३५ वर्ष / 35 Years
5.	वेतनमान /Scale of the Pay	वेतन स्तर - ६ / Pay Level - 6

6.	न्यूनतम शैक्षणिक योग्यता और अनुभव / Minimum educational qualifications and experience	<p>शैक्षणिक योग्यता / Education: B.E. / B. Tech. / MCA with first class or M.Sc. / BS-MS with at least 55% marks in appropriate field.</p> <p>अनुभव / Experience: 5 years relevant experience in handling advanced sophisticated instrument / research equipment in a laboratory / Academic / Research / reputed ICT organizations / Establishments of National/ International Repute.</p> <p>OR 5 years of hands-on experience and sound knowledge required in configuration, management and maintenance in any laboratory / Academic / Research / reputed ICT organizations / Establishments of National / International Repute in the following areas: Application Servers: Mail Server, Proxy, Web, DNS DHCP, LDAP, NFS, PXE, Storage and Radium Server, Website Management and Basic Development. Database Servers: MySQL and Oracle. Operating Systems: RHEL, Fedora, Microsoft Windows Family Administration and Support. Scripting: Basic shell scripting</p>
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1.	पोस्ट कोड / Post Code	04
2.	पद का नाम / Name of the post	कनिष्ठ पुस्तकालय अधीक्षक / JUNIOR LIBRARY SUPERINTENDENT
3.	पदों की संख्या / Number of posts	०१ अनारक्षित / 01 UR (PwD*)
4.	अधिकतम आयु सीमा / Maximum age Limit	३५ वर्ष / 35 Years
5.	वेतनमान / Scale of the Pay	वेतन स्तर - ६ / Pay Level - 6
6.	न्यूनतम शैक्षणिक योग्यता और अनुभव / Minimum educational qualifications and experience	<p>शैक्षणिक योग्यता / Education: Master's Degree in Library Science/Library and Information Science with 55% marks from a recognized University. OR Bachelor's Degree in Library Science/Library and Information Science with first class from a recognized University. Desirable: Diploma / Certificate in Computer Application/ Digital Library Management/ Library Automation from a recognized Institute or enough working experience in Library Digitization and Library Networking.</p> <p>अनुभव / Experience: 5 years of experience in the field of Library & Information Science in Digital Library Management / Library Automation and Library Networking in Central / State Govt. / Semi- Govt. / Govt. Autonomous organizations / Govt. Universities / Institutions of Higher Education.</p>

Last date of submission of application forms is 30.11.2023 up to 2:30 P. M.

GENERAL CONDITIONS:

1. The applicant must be a citizen of India.
2. All the above positions are regular.
3. The selected candidate(s) will be covered under the New Contributory Pension Scheme as notified by the Government of India, Ministry of Finance.
4. An applicant should read carefully the requisite minimum essential qualifications, age and eligibility, experience criteria etc. laid down in the advertisement before applying for these posts. Since all the applications will be screened on the basis of data submitted by the candidate in the application form, the candidate must satisfy themselves of the suitability for the position to which they are applying that they possess at least the minimum essential qualifications laid down for the post which are compulsory even if a candidate has some other higher qualifications. No enquiry asking for advice as to eligibility will be entertained.
5. Person with benchmark disability fulfilling the eligibility conditions prescribed under government of India instructions are encouraged to apply. And only such person, who suffers from not less than 40% of relevant disability, would be eligible for reservation of PwD. Candidate has to submit relevant disability certificate as prescribed under PwD Act, 1995 and subsequent —The Persons with Disability Act, 2016.
6. The last date for receipt of application form shall be the date for determining the upper age limit, qualifications and experience for the positions mentioned in the advertisement. The qualifications prescribed shall have been obtained from recognized Universities/Institutions.
7. The decision of the Director, IISER Mohali in all matters relating to eligibility, acceptance or rejection of any/all applications, fixing the eligibility criteria, equivalence of qualifications, mode of screening/selection, conduct of examination/interview, not to fill the vacancy, will be final and binding on the candidates.
8. Applicants must disclose as to whether any of their close or blood relatives are employees of IISER Mohali. Close relations would include wife/ husband/ son/ daughter/ brother/ sister/ son-in-law/ daughter-in-law and those who could be termed as blood relations.
9. The number of vacancies indicated in the notification is tentative. IISER Mohali reserves the right to increase or decrease the number of advertised posts at the time of selection. Further, IISER Mohali also reserves the right NOT to fill any of the post advertised.
10. Canvassing in any form and/or bringing any influence political or otherwise will be treated as a disqualification for the post.
11. If it is found at any stage that any information given in the application is incorrect/false, the candidature / appointment is liable to be cancelled / terminated on that ground.
12. Candidates should keep their email id and mobile number provided in the application form active. Institute will not be liable to be responsible for non-receipt/delay in receipt of any communication due to deactivation of email id and or mobile number given or due to change in communication address etc.
13. **If there is any corrigendum/addendum, it shall be published on Institute's website only.** Candidates should check/visit Institute website regularly for any update on recruitment process.

Institute will not be responsible for delay in information in this regard.

14. The Institute may conduct the interview/written test/trade test/skill test (as the case may be) for the post, in view of the number of applications received for the post.
15. Please note that only **online applications** will be entertained. Applications received through email or not on prescribed format will not be entertained / accepted. Incomplete applications i. e., applications without photographs, **without the required self-attested copies of certificates**, testimonials etc. without application fee, missing page of application form, **unsigned** or incomplete in any manner will not be entertained and will be summarily rejected.
16. **Separate application form should be submitted for each post.**
17. Applicants seeking reservation benefits available for SC/ST/OBC/EWS/PwD categories must upload the necessary documents justifying the claim of respective reservation as per Govt. of India lists/rules/norms. The certificate uploaded should be in the format prescribed by the Union Government.
 - (i) Applicants seeking reservation benefits available for Scheduled Caste or Scheduled Tribe categories must upload category certificate in the prescribed form (**attached as Annexure 'A'**) issued by Competent Authority as per Govt. of India lists/rules/norms.
 - (ii) Applicants applying for the post reserved for OBC must upload certificate of OBC (Non-Creamy Layer) in the prescribed form (**attached as Annexure 'B'**) issued by Competent Authority as per Govt. of India lists/rules/norms. The certificate should be of the current financial year, in accordance with instructions issued by the Union Government in this respect from time to time. Certificate must be valid for employment in Central Government Institutions. OBC candidate's eligibility will be based on Castes borne in the Central List of Govt. of India. Their Sub-caste should also match with the entries in Central List of OBC, failing which their candidature as OBC candidate will not be considered.
 - (iii) Applicants applying for the post reserved for EWS must upload their EWS status certificate in prescribed form (**attached as Annexure 'C'**) issued by the Competent Authority as per Govt. of India lists/rules/norms. The certificate should be of current financial year. As per DoPT OM No. 36039/1/2019-Estt (Res), dated 31.01.2019, the crucial date for submitting income and asset certificate by the candidate is the closing date for receipt of application for the post, except in cases where date is fixed otherwise.
18. **Relaxation/concessions of age:**

Age relaxation/Concession in upper age limit will be as per Government of India norms (As per DoPT consolidated instructions currently updated as on 06.09.2022) and as amended from time-to-time.
19. **Shortlisting of applications:**

The prescribed Essential Qualification/Experience indicated are bare minimum and mere possession of same will not entitle the candidates to be called for interview/written test/trade test/skill test (as the case may be). The candidates should, therefore, furnish details of all the qualifications and experience possessed in the relevant field, over and above the minimum qualifications prescribed along with documentary evidences. Institute also reserves the right to adopt any other additional shortlisting criteria over and above the advertised criteria to restrict the reasonable no. of candidates for participating further in recruitment process.

The shortlisting Committee of the Institute may adopt shortlisting criteria to restrict the number of candidates to be called for interview/written test/trade test/skill test (as the case may be) to a reasonable number by one or more of the following methods:

 - i. On the basis of higher educational qualifications than the minimum prescribed in the advertisement.

- ii. On the basis of higher experience in the relevant field than the minimum prescribed in the advertisement.
- iii. By counting experience before and/or after the acquisition of essential qualifications.
- iv. Experience gained in relevant posts under Central / State Government / Central / State funded Educational Institutes / Govt. Universities.
- v. Rejecting the incomplete applications.
- vi. By holding a Screening Test of qualifying nature only for shortlisting the candidates.

20. Any legal proceedings in respect of any matter of claim or dispute arising out of this advertisement can be instituted in Hon'ble Punjab and Haryana High Court, Chandigarh only and it shall have sole and exclusive jurisdiction to try any such cause/ disputes.

HOW TO APPLY:

1. It will be mandatory for all the applicants to **apply online** and to upload all supporting **self-attested** certificates and documents. The documents uploaded with the online application, will be verified with original testimonials at the time of skill test/interview, if the applicants are called for the same.
2. For submission of online application form, please visit <https://erp.iisermohali.ac.in/OnlineRecruitmentApplicationIISERM.action>
3. Correspondence, if any, from the Institute including interview/test call letter to the short-listed candidates shall be sent to the e-mail ID only provided by the applicant.
4. Candidates are advised in their own interest to submit online applications much before the closing date and not to wait till the last date to avoid the possibility of disconnection/ inability or failure to login to the website on account of heavy load on the website during the closing days.
5. While filling online application form, candidate should take due care as no editing in the data filled will be allowed and no correction by the Institute can be done and application once submitted will not be allowed to be withdrawn under any circumstances.
6. Candidates serving in Central Government / State Government / Semi-Government Organizations / Public Sector Undertakings / Autonomous Bodies etc. are required to submit No Objection Certificate (NOC) from their employer at the time of filling online application form or send the printout of online filled application form through Proper Channel or with NOC to the Recruitment Cell, Indian Institute of Science Education and Research, Knowledge City, Sector – 81, SAS Nagar, Mohali-140306 to be reached **before evaluation of application by the Screening Committee**. In absence of the same, the application will not be considered.
7. Candidates must pay online application fee of Rs.1,100/- for GEN/OBC-NCL/EWS/ESM. Fee is exempted for SC/ST/PwD/ Women Candidates of any community. Fee by any other mode of payment will not be accepted. Fee once paid shall not be refunded under any circumstances nor can it be held in reserve for any other recruitment or selection process.

For technical support, drop an email at: erpsupport@iisermohali.ac.in

For any other help, drop an email at: recruitment@iisermohali.ac.in

कुलसचिव, भा. वि. शि. अ. सं. मोहाली
REGISTRAR, IISER Mohali

PRESCRIBED PROFORMA

The form of certificate to be produced by Scheduled Castes and Scheduled Tribes candidates applying for appointment to posts under the Government of India

This is to certify that Shri/Shrimati/Kumari*..... son/ daughter* of of village/town* in District/ Division* of the State/Union Territory* belongs to the..... caste/tribe* which is recognized as a Scheduled Caste/Scheduled Tribe* under:

@ The Constitution (Scheduled Castes) Order, 1950 @ The Constitution (Scheduled Tribes) Order, 1950

@ The Constitution (Scheduled Castes) Union Territories Order, 1951 @ The Constitution (Scheduled Tribes) Union Territories Order, 1951

[as amended by the Scheduled Castes and Scheduled Tribes List (Modification) Order, 1956; the Bombay Reorganisation Act, 1960, the Punjab Reorganisation Act, 1966, the State of Himachal Pradesh Act, 1970, the North Eastern Areas (Reorganisation) Act, 1971, the Scheduled Castes and Scheduled Tribes Order (Amendment) Act, 1976., the State of Mizoram Act, 1986, the State of Arunachal Pradesh Act, 1986 and the Goa, Daman and Diu(Reorganisation) Act, 1987.]

@ The Constitution (Jammu and Kashmir) Scheduled Castes Order, 1956

@ The Constitution (Andaman and Nicobar Islands) Scheduled Tribes Order, 1959 as amended by the Scheduled Castes and Scheduled Tribes Order (Amendment) Act, 1976

@ The Constitution (Dadar and Nagar Haveli) Scheduled Castes Order, 1962 @ The Constitution (Dadar and Nagar Haveli) Scheduled Tribes Order, 1962 @ The Constitution (Pondicherry) Scheduled Castes Order, 1964

@ The Constitution (Uttar Pradesh) Scheduled Tribes Order, 1967

@ The Constitution (Goa, Daman and Diu) Scheduled Castes Order, 1968 @ The Constitution (Goa, Daman and Diu) Scheduled Tribes Order, 1968 @ The Constitution (Nagaland) Scheduled Tribes Order, 1970

@ The Constitution (Sikkim) Scheduled Castes Order, 1978 @ The Constitution (Sikkim) Scheduled Tribes Order, 1978

@ The Constitution (Jammu & Kashmir) Scheduled Tribes Order, 1989 @ The Constitution (SC) Order (Amendment) Act, 1990

@ The Constitution (ST) Order (Amendment) Act, 1991

@ The Constitution (ST) Order (Second Amendment) Act, 1991

@ The Scheduled Castes and Scheduled Tribes Orders (Amendment) Act 2002 @ The Constitution (Scheduled Castes) Order (Amendment) Act, 2002

@ The Constitution (Scheduled Castes and Scheduled Tribes) Orders (Amendment) Act, 2002

@ The Constitution (Scheduled Castes) Orders (Second Amendment) Act, 2002

% 2. Applicable in the case of Scheduled Castes/Scheduled Tribes persons who have migrated from one State/Union Territory Administration to another.

This certificate is issued on the basis of the Scheduled Castes/Scheduled Tribes certificate issued to Shri/Shrimati*..... Father/Mother of Shri./Shrimati/Kumari. of village/town* in District/Division*..... of the State/Union Territory*..... who belongs to the caste/tribe* which is recognized as a Scheduled Caste/Scheduled Tribe in the State/Union Territory* of issued by the dated

% 3. Shri/Shrimati/Kumari*..... and/or* his/her* family ordinarily resides in village/town*..... of District/Division* of the State/Union Territory* of

Signature.....
**Designation.....

(With Seal of Office) State/Union Territory*

Place:
Date:

*Please delete the words which are not applicable. @Please quote specific Presidential Order.
% Delete the paragraph which is not applicable.

NOTE: The term “ordinarily reside (s)” used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950.

****List of authorities empowered to issue Scheduled Caste/Scheduled Tribe Certificate:**

- (i) District Magistrate/Additional District Magistrate/Collector/Deputy Commissioner/Additional Deputy Commissioner/Deputy Collector/1st Class Stipendiary Magistrate/† Sub-Divisional Magistrate/Taluka Magistrate/Executive Magistrate/Extra Assistant Commissioner.
† (not below of the rank of 1st Class Stipendiary Magistrate).
- (ii) Chief Presidency Magistrate/Additional Chief Presidency Magistrate/Presidency Magistrate.
- (iii) Revenue Officers not below the rank of Tehsildar.
- (iv) Sub Divisional Officer of the area where the candidate and/or his/her family normally resides.
- (v) Administrator/Secretary to Administrator/Development Officer(Lakshadweep)

(Annexure 'B')

**FORMAT OF OTHER BACKWARD CLASS (NON CREAMY LAYER)
CERTIFICATE**

FORM OF CERTIFICATE TO BE PRODUCED BY OTHER BACKWARD CLASSES (Non-Creamy Layer) APPLYING FOR APPOINTMENT TO POSTS UNDER THE GOVERNMENT OF INDIA.

This is to certify that Shri/Smt./Kum*_____ Son/Daughter* _____ of Shri/Smt.*_____ of Village/Town*_____ District/Division*_____ in the State/Union Territory _____ belongs to the _____ community that is recognized as a backward class under Government of India**, Ministry of Social Justice and Empowerment's Resolution No. _____ dated *** _____

Shri/Smt./Kum. _____ and/or _____ his/her family ordinarily reside(s) in the District/Division of the _____ State/Union Territory. This is also to certify that he/she does NOT belong to the persons/sections (Creamy Layer) mentioned in Column 3 of the Schedule to the Government of India, Department of Personnel & Training O.M. No. 36012/22/93- Estt. (SCT) dated 08/09/93 which is modified vide OM No. 36033/3/2004 Estt.(Res.) dated 09/03/2004, further modified vide OM No. 36033/3/2004-Estt. (Res.) dated 14/10/2008, again further modified vide OM No.36036/2/2013-Estt (Res) dtd. 30/05/2014.

Dated:

Seal

District Magistrate /
Deputy Commissioner
/
Any other Competent Authority

* Please delete the word(s) which are not applicable.

** As listed in the Annexure (for FORM-OBCNCL)

*** The authority issuing the certificate needs to mention the details of Resolution of Government of India, in which the caste of the candidate is mentioned as OBC.

NOTE:

- a) The term 'Ordinarily resides' used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950.
- b) The authorities competent to issue Caste Certificates are indicated below:
 - (i) District Magistrate/ Additional Magistrate/ Collector/ Deputy Commissioner/ Additional Deputy Commissioner/ Deputy Collector/ Ist Class Stipendiary Magistrate/ Sub-Divisional magistrate/ Taluka Magistrate/ Executive Magistrate/ Extra Assistant Commissioner (not below the rank of Ist Class Stipendiary Magistrate).
 - (ii) Chief Presidency Magistrate / Additional Chief Presidency Magistrate / Presidency Magistrate.
 - (iii) Revenue Officer not below the rank of Tehsildar' and
 - (iv) Sub-Divisional Officer of the area where the candidate and/or his family resides

Form of declaration to be submitted by the OBC candidate (in addition to the community certificate)

I Son/daughter of Shri.....resident of village/town/city.....district.....state..... hereby declare that I belong to the.....community which is recognized as a backward class by the Government of India for the purpose of reservation in services as per orders contained in Department of Personnel and Training Office Memorandum No 36102/22/93-Estt.(SCT) dated 8-9-1993. It is also declared that I do not belong to persons/sections/sections (Creamy Layer) mentioned in column 3 of the Schedule to the above referred Office Memorandum dated 8-9-1993, O.M. No. 36033/3/2004-Estt.(Res.) dated 9th March, 2004 and O.M. No. 36033/3/2004-Estt.(Res.) dated 14th October, 2008.

Signature:.....

Full Name:.....

Address:.....

(Annexure 'C')

Government of.....

(Name & Address of the authority issuing the certificate)

**INCOME & ASSEST CERTIFICATE TO BE PRODUCED
BYECONOMICALLY WEAKER SECTIONS**

Certificate No.....

Date:.....

VALID FOR THE YEAR

This is to certify that Shri/Smt./Kumari
son/daughter/wife of permanent resident of,
..... Village/Street, Post
Office,District..... in the State/Union
Territory..... Pin Code.....whose photograph
is attested below belongs to Economically Weaker Sections, since the
gross annual income* of his/her family** is below Rs.8 lakh (Rupees
Eight Lakh only) for the financial year his/her family does not own or
possess any of the following assets*** :

- I. 5 acres of agricultural land and above;
- II. Residential flat of 1000 sq. ft. and above;
- III. Residential plot of 100 sq. yards and above in notified municipalities;
- IV. Residential plot of 200 sq. yards and above in. areas other than the notified municipalities.

2. Shri/Smt./Kumari belongs to the
..... caste which is not recognized as a Scheduled Caste,
ScheduledTribe and Other Backward Classes (Central List).

Signature with seal of Office.....

Name.....

Designation.....

Recent
passport size
attested
photograph
ofthe
applicant

***Note 1:** Income covered all sources i.e. salary, agriculture, business, profession, etc.

****Note 2:** The term '**Family**' for this purpose include the person, who seeks benefit of reservation, his/her parents and siblings below the age of 18 years as also his/her spouse and children below the age of 18 years

*****Note 3:** The property held by a 'Family' in different locations or different places/cities have been clubbed while applying the land or property holding test to determine EWS status.
