

F. No. 15/6/2022-Vig
Government of India
Ministry of Finance
Department of Financial Services
(Vigilance Section)

3rd Floor Jeevan Deep Building
Parliament Street, New Delhi 110001
Dated: 1st November, 2023

To

MD & CEOs of Public Sector Banks (PSBs)

Subject: Appointment to the post of additional Chief Vigilance Officers (Addl. CVOs) in State Bank of India – reg.

Madam/ Sir,

Applications are invited for the post of 02 (two) additional Chief Vigilance Officers (Addl. CVOs) on deputation basis in State Bank of India (SBI) as mentioned below:

S. No.	Name of the Bank	Number of Addl. CVOs to be posted	Location
1.	State Bank of India	01	New Delhi
2.		01	Kolkata

2. The details are given in following paragraphs.

3. Tenure:

The deputation tenure of Addl. CVOs will be for 03 years or till age of superannuation or till further orders, whichever is earlier.

4. Pay Scale/Perquisites admissible to Addl. CVOs:

The officers selected as Additional CVOs in PSBs shall draw their existing pay of their parent organisation plus deputation allowance thereon equal to 10% of their basic pay. They will be entitled to perquisites admissible to next higher positions in the borrowing organisation.

5. Eligibility:

a) Officers of the level of Deputy General Manager (DGM) of Public Sector Banks except State Bank of India (with 2 years' experience, preferably in vigilance/ credit matters at DGM level) with a minimum of 03 years' residual service, shall be eligible to apply for the above post.

(P.T.O)

b) The candidate should possess requisite experience in handling large value advances and should also have sufficient exposure in other verticals.

6. Selection Process:

Selection of the candidates for appointment to the post shall be made by the Government in consultation with CVC, on the basis of their service record and interaction with the Selection Committee.

7. Exercise of choice:

The candidates should specify the choice of their locations while applying for the post of those listed in table at para 1 above and indicate the order of preference. Candidate will be placed to the extent possible, on the basis of merit cum preference of the candidate. However, Government reserves the right to take the final decision in the matter.

8. Forwarding of applications:

Respective organisations are requested to forward the applications/ names of the willing officers along with their complete bio-data in the format enclosed, and attested copies of their Annual Performance Assessment Reports (APARs) for the last five years (complete in all respects) i.e. from 2017-18 to 2021-22, to this Department on or before **24.11.2023 (Friday)**. While forwarding the names of the willing officers, it may be ensured that:

- a) the services of the willing candidates can be spared for at least 03 years for taking up this assignment;
- b) the applicant must have a minimum of 03 years of service remaining as on the last date of submission of applications (i.e. **24.11.2023**);
- c) the officer should not have any vigilance cases pending against them;
- d) the names of the officers who are under period of debarment need not be sent;
- e) officers, against whom any major or minor penalty was imposed in their career as a result of disciplinary proceeding, are not eligible for applying for the post of Addl. CVOs and thus, their applications may not be forwarded.

9. The names of candidates once forwarded for these posts will not be permitted to be withdrawn in any circumstances. Therefore, while forwarding the names for consideration, an undertaking may be obtained from the applicants to the effect that under no circumstances, they would withdraw their candidature once a decision is taken to nominate them for the post of Addl. CVO. While forwarding the application for these posts, a copy of this undertaking should be enclosed along with other requisite documents.

(P.T.O)

10. In the event of selection of the officer for one of these posts, the concerned officer shall be given three weeks' time to join new post/assignment of Addl. CVO, from the date of receipt of the order. If no response is received after three weeks, or if the officer fails to report for the assignment at designated place by given date, the process of his/her debarment for deputation in any organisation for a period of 05 years shall be initiated by his/her parent organisation after issuing a notice to that effect to the officer concerned. The formats for application have been prescribed in Annexure [Form 1, 2, 3].

11. The willing officers may send advance copy of their application in this regard to this Department for information by email at vigilance-dfs@nic.in. However, their candidature shall be considered only after receipt of the hard copies of the application through official channel.

12. Hindi version will follow.

Encls: Prescribed Forms (03 Nos.)

Yours sincerely,



(Sanjay Kumar Jha)

Under Secretary to the Govt. of India

Tel: 011-23748709

e-mail: vigilance-dfs@nic.in

Copy to: Director/NIC, with request to upload a copy of this circular on DFS website.

Appointment to the post of Additional Chief Vigilance Officers (Addl. CVOs) in State Bank of India**Application Form**

Photograph

1.	Name of the Applicant				
2.	Date of Birth				
3.	Age as on the last date of application				
4.	Date of Superannuation				
5.	Present Post held				
6.	Name of the Organisation where posted				
7.	Present Pay and Scale of Pay				
8.	Details of Educational & Professional qualification (In chronological order)			PI add Annexure	
	Year From	Year To	Course Name	Board/ College/ University/ Institute	Subjects
9.	No. of Years of regular service				
10.	Work Experience of last ten years (PI add Annexure)				
	S. No.	Post held on regular basis	From To	Nature of duties	Experience in Vigilance/ Disciplinary matters
11.	Postal Address	Permanent: Present: Personal Contact No. and email ID:			
12.	Certificate from the applicant: I certify that the details furnished by me in the application form are correct to the best of my knowledge and belief and that I am eligible for the deputation post. Date: Place : Signature of the applicant				
13.	Certificate from the Employer: Certified that the particulars furnished by Shri/Smt/Ms..... have been verified and found to be correct and that no disciplinary proceedings are either pending or being contemplated against him/her. The integrity of the candidate is certified. <div style="text-align: right;">Signature & Designation of the competent forwarding authority and Office Seal</div>				
	Date :		Telephone no. :		
	Place :		Email ID :		

Appointment to the post of Additional Chief Vigilance Officers (Addl. CVOs) in State Bank of India**Order of Preference & Undertaking**

1.	Name of the Candidate	
2.	Date of Birth	
3.	Order of Preference of the post of Additional CVO	
	Options are – New Delhi, Kolkata.	
	Preference 1	
	Preference 2	
4.	<u>Undertaking by the applicant</u> I have applied for the post of Addl. CVO in State Bank of India in response to Government of India (Department of Financial Services) letter No. 15/6/2022-Vig dated 01.11.2023. I hereby submit my undertaking that I shall not withdraw my application for candidature after my nomination/selection for appointment to the said post. Date: _____ Signature: _____ Place : _____ Name :	
5.	<u>Forwarding by the Parent organisation</u> The application and undertaking submitted by Shri/Smt./Ms. _____ _____ Designation _____ who has applied for appointment to the post of Addl. CVO in State Bank of India is hereby forwarded to the Department of Financial Services for consideration of his candidature. Signature of Forwarding Authority and Office Seal	
	Date: _____	Telephone no.: _____
	Place: _____	Email ID: _____

Appointment to the post of Additional Chief Vigilance Officers (Addl. CVOs) in State Bank of India

Details to be furnished by the Cadre Controlling Authority/Parent Office

i.	Name & designation of the officer		
ii.	Whether any disciplinary proceedings have been initiated against the officer during his career so far. If yes, whether it involved vigilance angle and whether any penalty imposed and also currency of penalty and details thereof.		
iii.	Whether any complaint including that of corruption against the officer which, in view of the Cadre Controlling Authority may have a direct bearing/relevance on the vigilance status/ Integrity of the officer as on date, is pending against the officer. If so, details thereof.		
iv.	Whether any preliminary inquiry or any other vigilance related matter is pending against the officer. If so, full facts of the pending matter.		
v.	Whether any criminal proceedings were registered against the officer during his career so far. If so, details/present status and the final outcome thereof.		
vi.	Whether the name of the officer appears in the Agreed List or List of Officers of doubtful Integrity. If yes, full details may be given		
vii.	a) Whether the officer is clear from vigilance angle		
	b) Whether integrity is certified or not		
viii.	a) Whether the officer has ever been debarred from deputation?		
	b) If yes, period of debarment		
ix.	APAR/ACR of the Candidate:		
a)	APAR/ACRs complete up to 2021-22 available?		Yes/No
b)	APAR/ACR for any year (in the last 05 years) not available		
c)	Adverse entries (expunged /unexpunged) in ACR/APAR(s), if any?		Yes / No
	If yes, year-wise details thereof (pl. Annex)		
d)	ACR grading of the last 05 years	Year/ Period	Grading (out of 100)
		2017-18	
		2018-19	
		2019-20	
		2020-21	
		2021-22	
x.	List of Enclosures		
Signature of the Competent Authority certifying this proforma Official Seal containing Name & Designation			