



Notification for Apprenticeship Training

(Advt No Apprenticeship/2023-24/HR-01)

Applications through online are invited from the ITI passed candidates in the trade mentioned herein below for one year Apprentice Training under Apprentice Act, 1961 at NHPC Regional Office, Jammu a Unit of NHPC Limited (A Govt. of India Enterprise) for the session 2023-24:

Sr. No.	Trade/Discipline	Educational Qualification	Apprenticeship Training Duration	No. of notified seats
1	Computer Operator & Programming Assistant (COPA)	(i) Matriculation Examination with minimum 50% pass marks in aggregate from recognised Board. (ii) Respective ITI certificate from any recognised Institute/board affiliated to NCVT/SCVT	12 months	12

1. Candidates having domicile of UT of Jammu & Kashmir only need to apply
2. **Age:** The age of the candidate should be between 18 to 30 years as on 30.12.2023. A relaxation in upper age is admissible as per the Govt of India guidelines for SC/ST/OBC/PH candidates.
3. **Stipend:** Monthly Stipend will be as per Apprenticeship Act, 1961 and NAPS or as amended from time to time. The Apprentice will not be eligible for any other allowances or benefits.

4. **Reservation:**

Govt Guidelines under Apprenticeship Act on Reservation for SC/ST/OBC/EWS/PwBD will be followed. Applicants who are claiming reservation under above categories shall provide certificate as per Government standard format issued by the Competent Authority, failing which their claim for reservation will be considered as 'General' category only.

5. **Duration of Training:** The duration of the apprenticeship training will be one year. The apprenticeship contract will have to be executed by the selected

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दूरभाष/Tele: 0191-2490942, ई-मेल / Email : hr-rojammu@nhpc.nic.in

पंजीकृत कार्या./Regd. Off.: एनएचपीसी परिसर, सै.-33, फरीदाबाद-121003 (हरियाणा)/NHPC Office Complex, Sec-33, Faridabad-121003 (Haryana) CIN No. : L40101HR1975GOI032564, WEBSITE : <https://www.nhpcindia.com> email:

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candidate in this regard. The contract would be terminated automatically after completion of the apprenticeship training period. Shortlisted candidates have to furnish undertaking that after completion of training they cannot demand employment.

6. Preference will be given as under:-

Candidates who meet all above basic criteria will be given preference as under:

- a) Project Affected Families of NHPC projects/ power stations located in UT of J&K will be given first preference
 - b) Candidates from Jammu District will be given Second preference.
 - c) Candidates of other District of UT of J&K will be given third preference.
7. The above notified vacancies may increase or decrease as per the requirement of office.
8. Candidates should be eligible with respect to age criteria and education qualification as on **30.12.2023**. Result awaited candidates need not to apply.
9. **Employment in NHPC:** Candidates selected for one year apprenticeship training shall have no claim whatsoever as to any extension of training and direct or indirect employment in NHPC Limited.
10. No boarding/lodging and transport shall be provided to any candidate by NHPC Ltd. Candidates should make their own arrangements during the training period.

11. How to apply :

Before applying against this notification, the candidates must have in mind the following points:

(i) The candidate must have a valid Aadhar Number, Mobile Number & Email ID before applying for Apprenticeship. ITI Passed candidates should register themselves on Apprenticeship portal at <https://www.apprenticeshipindia.gov.in> and then apply against the relevant vacancies created by this Office NHPC Regional Office, Jammu (Establishment ID: E07230100003). Candidates may refer the Help Manual available in the Website.

(ii) The candidates have to take print out of registration slip as applied on portal and send it along with all self-attested certificates of Educational qualification,

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mark sheets and certificates. Certificate issued by appropriate authority in respect of NHPC Project affected family, Domicile Certificate, Copy of Aadhar Card, Pan Card etc at the below mentioned address by Speed post/Registered post/ By-hand before 30.12.2023 (5:00pm): Registration slip/ proof of online application mode with copies of testimonials received after last date will not be considered. Applications received without Registration slip shall be outrightly rejected. The applications completed in all respect must be sent to the following address:

General Manager (HR),
NHPC Ltd. Regional Office,
Block No. 1 JDA Commercial Complex,
Narwal, Jammu – 180006 (J&K)

12. Selection Process:

Selection of Apprentice Trainees shall be on the basis of Marks secured in respective ITI trade which is subject to verification of testimonials with original documents during personal interaction. If two or more candidates secure equal marks while preparing merit list, then the candidate of higher age will be considered. Contract will, however, be generated in respect of the selected candidates on the website www.apprenticeshipindia.org against the applications of the candidates. The information about issue of contract shall automatically be sent to their registered Email-ID. Candidates will be required to ACCEPT the offer in their e-mail as well as SIGN the contract on the website www.apprenticeshipindia.org. The list of selected candidates will also be uploaded on the website of NHPC Limited i.e. www.nhpcindia.com and individual information shall also be sent to their registered e-mail address.

Important Dates:

Sl.No.	Activity	Date
1	Online Application starting date	28.11.2023
2	Last date of applying in Apprenticeship portal (www.apprenticeshipindia.org)	20.12.2023
3	Last date for receipt of Registration slip/ acknowledgement along with self-attested copy of relevant documents at NHPC Regional Office, Jammu, UT of J&K by Speed post/Registered post/ By- hand.	30.12.2023 (Till 05:00 PM)

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13. In case any information/claim made by the applicant in his/her application is found to be false, the candidature of such applicant shall be cancelled and action, as per rule will be taken against him/ her.
14. Selected candidates will have to submit Medical Fitness Certificate issued by the Authorized Medical Attendant of Govt Hospital at the time of joining.
15. The selection of Apprentices will be subject to detailed provisions of Apprentices Act, 1961/ National Apprenticeship Promotion Scheme.
16. Candidate who have already taken such training from any other Govt./Semi. Govt. organisation/PSU shall not be considered for this training.
17. Applicants shall not bring in or attempt to bring in any political or other influence to further his/ her interest in respect of his/ her engagement as apprenticeship trainees under this notification. Candidature of such applicants are liable to be rejected.
18. Last date for submission of offline application **30.12.2023 (05:00 PM)**.

NOTE: Candidates should clearly note that NHPC Limited will in no case be responsible for rejection of application on account of application being incomplete or any delay in receipt thereof on any account whatsoever. The candidate will solely be responsible for this.

Sr Manager (HR)
Regional Office, Jammu

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