F.No.2-690/2023/A.IV   **WALK-IN-INTERVIEW**   06.12.2023

Walk-in-interview for engagement / hiring of **Digital Content Expert (one position) & Visual Effects Expert (one position)** purely on contract basis (temporary) will be held at the Academy. The requisite qualifications and other details like date and time of interview for engagement is available on ICAR-NAARM Website: **https://naarm.org.in on or after 07.12.2023**.
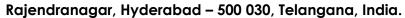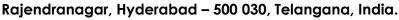
DIRECTOR

भा. कृ. अनु. प. - राष्ट्रीय कृषि अनुसंधान प्रबंध अकादमी
राजेन्द्रनगर, हैदराबाद-५०००३०, तेलंगाणा, भारत
ICAR - National Academy of Agricultural Research Management
(ISO 9001:2015 Certified)
Rajendranagar, Hyderabad – 500 030, Telangana, India.
https://naarm.org.in
Phone No. 040-24581390 / 331 Fax No. 24015912

F.No.2-690/2023/A.IV.   06/12/2023

WALK-IN-INTERVIEW

Candidates fulfilling the following eligibility criteria are invited to attend **Walk-in-interview** for engagement / hiring of **Digital Content Expert (One position) & Visual Effects Expert (One position)** on contract/short term basis (purely temporary) to work under the **Project titled on "Operationalizing Digital Content for MOOCs in Dairy Education" at ICAR-NAARM, Rajendranagar, Hyderabad-500 030, Telangana**. The eligibility criteria and other terms and conditions for the positions are as under:

Sl. No.	Name of the Project	Name of the position	No. of positions	Interview date & time to be held on	Essential Qualifications	Job requirements
1.	**Operationalizing Digital Content for MOOCs in Dairy Education**	Digital Content Expert	01	**21.12.23** 9.00 am	B.Tech/M.Tech with in any branch of Engineering with first class / division OR Masters degree in Mass Communication with 2 years of relevant experience	**Desirable Qualifications:** Experience in conducting online courses/ MOOCs, Digital content production and editing **Job Description:** Overall e-learning management through MOOC, Digital course development, Digital content production, editing, hosting and management
2		Visual Effects Expert	01	**21.12.23** 9.00 am	B.Tech with in any branch of Engineering with first class / division with one year of experience the relevant field	**Desirable Qualifications:** Digital content production and editing with special effects, animation **Job Description:** Digital course development, Digital content production, editing, Special Effects, Animation

Terms & Conditions:

Name of the Positions	Digital Content Expert	Visual Effects Expert
Number of Positions	**One (01)**	**One (01)**
Emoluments	**Rs.50,000/- (Fixed) per month**	**Rs. 35,000/- (Fixed) per month**
Duration	**Upto 31st March, 2025 or till termination of the project whichever is earlier**	
Upper Age Limit	**Men 40 years & Women 45 years** as on date of walk-in-Interview (The upper age limit will be relaxable for SC / ST/ OBC/ Divyang / PH / Ex-Servicemen as per Govt.of India rules)	
Mode of Engagement	**Purely on Contract (Temporary) basis co-terminus with the Project**	

1. All eligible candidates are advised to be **present at least one hour before scheduled time on the date of Interview for completing the certificates verification formality. <u>No entry / registration will be entertained after 10.00 A.M</u>**.

2. The positions are purely temporary and will be filled on contractual basis till the termination of the scheme or as per the need, whichever is earlier. Duration of engagement can be curtailed/extended as per need and subject to performance of the candidate.

3. **Already employed candidate should provide NOC from their present employer, failing which, they will not be allowed to attend Walk-in-interview**.

4. The candidate should **bring hard copy of duly filled in application form with self-attested copies of certificates, a latest passport-size Photograph** and **Original documents along with experience certificate(s) if any, at the time of interview.**

5. Non-production of any of original certificates for verification at the time of Interview is liable to rejection of candidature. Any candidate who has deposited original certificates with the College / University / Employer should produce Custodian Certificate.

6. The appointment of selected candidate will be subject to the condition that he/she is declared medically fit for service by the prescribed Medical Authority.

7. No **TA/DA** will be paid to the candidates for attending the interview.

8. **If the turnover for walk-in-interview is more, the Academy may consider to extend the date of interview for the next day and also to have a written screening test.**

9. **Candidates are required to make the food arrangements on their own.**

10. The Candidates must follow the **COVID-19 guidelines** prescribed / issued by MHA / MH&FW, Govt.of India and local authorities at the time of walk-in-interview :
    (i) **Wearing of mask**
    (ii) **Physical distancing**
    (iii) **Use of sanitizer and frequent hand washing with soap and water**

11. Director, ICAR-NAARM reserves the right to increase / decrease the number of vacancies as per requirement.

12. The decision of the Director, ICAR-NAARM / Project Leader / Project Coordinator of the project will be final and binding in all aspects.

<u>Other Terms & Conditions:</u>

a) The engagement will not constitute a regular job or appointment of any nature in the ICAR-NAARM.

b) Concealing of facts and canvassing in any form shall lead to disqualification or termination of candidature.

c) Candidate should be willing to complete the allotted work in time. Work may be allotted based on the requirement of the Project / Unit.

d) The working hours will be same as regular employees of ICAR. No extra benefits will be allowed for working beyond office hours.

e) The selected candidates shall have to comply with the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act 2013.

<table>
<tr><td colspan="2">ICAR-National Academy of Agricultural Research Management
Rajendranagar, Hyderabad – 500 030
(Notification / Advertisement F.No.2-690/2023/A.IV., dated 06/12/2023)</td><td rowspan="3">Latest Passport size photograph</td></tr>
<tr><td colspan="2">Application for the post of : _____ (S.No.) _____</td></tr>
<tr><td colspan="2">Date of Walk-in-Interview   : _____</td></tr>
</table>

1.	Full Name in Block Letters	
2.	Father / Husband Name	
3.	Sex	Male / Female / Transgender
4.	Date of Birth and Age as on date of walk-in-Interview (attach self-attested photo copy)	D.O.B.: Age : _____ years
5.	Category (Gen/SC/ST/OBC/PH) (attach self-attested photo copy) – the caste certificate must be in the prescribed format issued by Govt.of India.	
6.	Address for Communication with PIN Code	
	Contact No.	Mobile No :
	E-mail	

7. Educational Qualifications (from Highest degree onwards)
Attach self-attested photo copy of Highest degree & Proof of date of birth (10th Class, etc.,)

Qualifications	Board / Univ.	Division	% of Marks
(a)			
(b)			
(c)			
(d)			

8.	Experience if any (attach a self-attested photocopy)	Name of the Organization	Designation	Duration

9.	Other Information, if any	

UNDER TAKING

I do hereby declare and certify that the information furnished in the application are correct and true to the best of my knowledge and belief. I understand and agree that in the event of any information being found false or incorrect / incomplete or ineligibility being detected at any time before or after the test / selection, my candidature is liable to be rejected/ cancelled without notice. I shall be bound by the decision of Director, ICAR-NAARM, Hyderabad.

Place: _____
Date : _____   **Signature of the Candidate**_____

                                                                Name _____