

**राष्ट्रीय वित्तीय रिपोर्टिंग प्राधिकरण**  
**National Financial Reporting Authority**

\*\*\*\*\*

7<sup>th</sup> Floor, Hindustan Times House,  
Kasturba Gandhi Marg, New Delhi

NF-12035/3/2021

Dated 23 . 11 . 2023

To,

1. All Ministries / Departments of Government of India,
2. All State Governments / Union Territory Governments
3. RBI / Public Sector Banks/ Government Financial Institutions / Regulatory Bodies / Public Sector Undertakings / Statutory Bodies / Other Government Institutions

**Sub: Filling up of the posts of Assistant Manager (AM) in NFRA at New Delhi on Deputation / Short term Contract basis**

Sir,


NFRA, New Delhi, is a statutory body set up under Section 132 of Companies Act, 2013. NFRA has been established to protect the public interest and the interests of investors, creditors and others associated with the companies or bodies corporate by establishing high quality standards of accounting and auditing and exercising effective oversight of accounting functions performed by the companies and bodies corporate and auditing functions performed by auditors.

2. The Authority proposes to fill up the posts as per details stated in the **Annexure - I** in its headquarters at New Delhi from among the following, initially for a period of three years. (<https://nfra.gov.in/deputation/>)

- (i) On Deputation from officers of Central Government or State Governments or Union territory Governments  
Or
- (ii) On Short Term Contract basis from officers of RBI / Public Sector Banks/ Government Financial Institutions / Regulatory Bodies / Public Sector Undertakings / Statutory Bodies / Other Government Institutions.

3. It is requested to forward applications in the prescribed proforma (**Annexure –II**) along with attested copies of ACRs/APARs for the last five years, Vigilance clearance and Cadre clearance of eligible candidates whose services could be placed at the disposal of the Authority immediately in the event of their selection.

4. The application should be sent through proper channel in an envelope superscribing “**Application for the post of AM in NFRA**” and should be addressed to “The Secretary, National Financial Reporting Authority (NFRA), 7th Floor Hindustan Times House, K.G. Marg, New Delhi – 110001” so as to reach this office on or before 2 months from the date of publication of advertisement on this Vacancy Notice in Employment News. Advance copy along with stipulated documents may be sent on email id [manager-admn@nfra.gov.in](mailto:manager-admn@nfra.gov.in) (Note- In case of any change in this notice the same will be displayed on NFRA website as such the interested officers are requested to see the NFRA website [nfra.gov.in](http://nfra.gov.in) regularly)



(Mritunjay Singh)  
Deputy General Manager

Encl. As above.

Copy to:

1. Director (Admin), DoPT with request to kindly arrange to put up this Vacancy Circular on the *Vacancy Notifications of Min./Dept./Org. in GOI* section of DOPT website.
2. Under Secretary (CS-I (P)), DoPT with request to kindly arrange to put up this Vacancy Circular on the *What's New* section of DoPT website for wide publicity.
3. AM (IT), NFRA with request to arrange for uploading this Vacancy Circular on website of NFRA, social media handles of NFRA and website of Ministry of Corporate Affairs.

हल रिजल्टी मर

Details of Posts to be filled up in NFRA

S.N.	Name of Posts	No. of likely vacancies	Basic Pay	Eligibility Criteria
1.	Assistant Manager (AM).  Grade A	1	Rs. 28150- 1550(4)- 34350- 1750(7)- 46600- EB-1750 (4)- 53600- 2000(1)- 55600.	<p><b>For Deputation:</b></p> <p>An officer of Central Government or State Governments, or Union Territory Governments:</p> <p>(i) with regular service in the grade rendered after appointment thereto on regular basis in Level 8 (Rs. 47600-151100) in the pay matrix;</p> <p>or</p> <p>(ii) with two years of regular service in the grade rendered after appointment thereto on regular basis in Level 7 (Rs. 44900-142400) in the pay matrix;</p> <p>and</p> <p>minimum two years post-qualification experience in the fields of law, investigation, Information Technology, Finance, Economics, Accountancy, Auditing, Administration.</p> <p><b>For Short Term Contract:</b></p> <p>Officers from Reserve Bank of India, Public Sector Banks, Government Financial Institutions, regulatory bodies, statutory bodies, Public Sector Undertakings and other government institutions with a minimum of two years of relevant experience in the officer cadre or Junior management grade.</p> <p><b>Essential qualification for deputation / short term contract:</b></p> <p>Chartered Accountant or Master of Business Administration with specialization in Finance or Accounting or Chartered Financial Analysis or Law or Graduation in Commerce, Economics, Finance, Bachelor of Technology in Computer Science or Engineering or Master in Computer Application or any other discipline, from a recognised University or Institution.</p> <p><b>Age Limit for Deputation / Short term Contract</b></p>

५२/१२/१३

				The maximum age-limit for appointment by deputation or contract shall be not exceeding fifty six years as on the closing date of receipt of applications.
--	--	--	--	---

**Notes:**

1. NFRA reserves the right to fill all the posts and also the right not to fill up the posts at all. Further, the Authority reserves the right to decrease or increase the number of posts to be filled.
2. Mode of selection may include written test-cum-interview. NFRA reserves the right to modify the selection procedure if deemed fit.
3. NFRA reserves the right to cancel the Advertisement fully or partly on any ground.
4. The period of deputation/ short-term contract including the period of deputation/ short-term contract in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall ordinarily not exceed three years. It may be extended for another two years such that the maximum period of deputation/ short-term contract shall not exceed five years.
5. The present pay for the Assistant Manager is Rs. 28150- 1550(4)- 34350- 1750(7)- 46600- EB-1750 (4)- 53600- 2000(1)- 55600. Other benefits including House Rent Allowance, Transport, LTC/LFC, Medical, Newspaper, Children Education Allowance, Office Entertainment, Equipment Maintenance Allowance and Telephone will be admissible. An employee appointed on deputation may elect to draw either the pay in the scale of pay of the post, or his/her pay in the parent cadre with deputation allowance.
6. The decision of NFRA in all matters would be final and binding, and no correspondence in this regard would be entertained.
7. For any further details, please see the NFRA website: <https://nfra.gov.in>

५२१५२१५३

## ANNEXURE – II

**Application form for vacancy in NFRA**

Passport size  
recent Colored  
Photograph of  
applicant

**Post applied for: Assistant Manager****Application is for Deputation / Short term contract (please tick)**

S.N.	Particulars	Details to be filled by the Applicant
1.	Name of Applicant	
2.	Present Designation	
3.	In case application is for deputation:  Service to which the officer belongs to out of : a. Central Government/ State Governments/ Union territory Governments  b. Date of entry into service & Post with pay level in which joined	
4.	Name of Organization employed with:	
5.	Whether currently on deputation/ short term contract?  If yes, Date from which on deputation:  Name of organization on deputation to:  Designation on which on deputation to :	
6.	In case application is for Short Term Contract: a. Type of organization employed: RBI /Public Sector Banks/ Government Financial Institutions / Regulatory Bodies / Public Sector Undertakings / Statutory Bodies / Other Government Institutions  b. Date of entry into officer cadre or Junior management grade with relevant supporting documents	

2023/02/21

7.	<b>Contact Details</b> Office Address  Email: Mobile No.: Land Line No.:								
8.	Name, Designation, email ID, Phone No of Cadre Controlling Authority.								
9.	Name, Designation, email ID, Phone No of Relieving Authority in case selected.								
10.	Date of Birth (attach proof of DOB)								
11.	<table border="1"> <tr> <td>Age Limit permissible for the post as on the closing date of receipt of application for the post applied for</td> <td>Age of the applicant on the closing date of receipt of application</td> </tr> <tr> <td style="text-align: center;"><b>56</b></td> <td></td> </tr> </table>	Age Limit permissible for the post as on the closing date of receipt of application for the post applied for	Age of the applicant on the closing date of receipt of application	<b>56</b>					
Age Limit permissible for the post as on the closing date of receipt of application for the post applied for	Age of the applicant on the closing date of receipt of application								
<b>56</b>									
12.	Date of Retirement under applicable service rules where employed.								
13.	<b>Educational Qualification*</b> Note: Though there is no requirement of minimum Educational Qualification in respect of Deputation, however, such applicants are also required to fill in their Educational Qualification details.								
	<table border="1"> <tr> <td>Essential Educational Qualification Required for the post</td> <td>Educational Qualification possessed by the applicant (Enclose copy of Degree / Certificate / Membership of ICAI)</td> </tr> <tr> <td rowspan="4">Chartered Accountant or Master of Business Administration with specialization in Finance or Accounting or Chartered Financial Analysis or Law or Graduation in Commerce, Economics, Finance, Bachelor of Technology in</td> <td></td> </tr> <tr> <td></td> </tr> <tr> <td></td> </tr> <tr> <td></td> </tr> </table>	Essential Educational Qualification Required for the post	Educational Qualification possessed by the applicant (Enclose copy of Degree / Certificate / Membership of ICAI)	Chartered Accountant or Master of Business Administration with specialization in Finance or Accounting or Chartered Financial Analysis or Law or Graduation in Commerce, Economics, Finance, Bachelor of Technology in					
Essential Educational Qualification Required for the post	Educational Qualification possessed by the applicant (Enclose copy of Degree / Certificate / Membership of ICAI)								
Chartered Accountant or Master of Business Administration with specialization in Finance or Accounting or Chartered Financial Analysis or Law or Graduation in Commerce, Economics, Finance, Bachelor of Technology in									

22/12/13

	Computer Science or Engineering or Master in Computer Application or any other discipline, from a recognised University or Institution.	
	Educational Qualification possessed by the applicant	Date of acquiring the said Qualification (attach self-attested supporting document)
14.	In case application is for Deputation:	
	Post Held on regular basis (i.e. substantive) basis	
	Scale of pay drawn on regular basis (i.e. substantive) basis	
	Level of Pay drawn on regular basis (i.e. substantive) basis	
	Date from which service rendered in the said level on regular (i.e. substantive) basis	
15.	Experience* in case application is for Deputation	
	Grade/ Minimum length of service requirement for the post applied for	Actual service details of applicant in this regard
	An officer of Central Government or State Governments, or Union Territory Governments:  (i) with regular service in the grade rendered after appointment thereto on regular basis in Level 8 (Rs. 47600-151100) in the pay matrix; or (ii) with two years of regular service in the grade rendered after appointment thereto on regular basis in Level 7 (Rs. 44900-142400) in the pay matrix;	
	<b>Essential Experience Required for the post</b>	<b>Experience possessed by the applicant</b>

हैरिजिस्ट्रेशन

		Fields	Length of Service				
<p>minimum two years post-qualification experience in the fields of law, investigation, Information Technology, Finance, Economics, Accountancy, Auditing, Administration.</p>							
<p>Give details of Experience in Government Service in reverse Chronological order (may attach additional sheet)</p>							
16.	<p>Experience* in case application is for Short term Contract:</p> <table border="1"> <thead> <tr> <th>Requirement for the post applied for</th> <th>Actual service details of applicant in this regard</th> </tr> </thead> <tbody> <tr> <td> <p>a minimum of two years of relevant experience in the officer cadre or Junior management grade</p> </td> <td></td> </tr> </tbody> </table> <p>Give details of Experience in Officer Cadre in reverse Chronological order (may attach additional sheet)</p>			Requirement for the post applied for	Actual service details of applicant in this regard	<p>a minimum of two years of relevant experience in the officer cadre or Junior management grade</p>	
Requirement for the post applied for	Actual service details of applicant in this regard						
<p>a minimum of two years of relevant experience in the officer cadre or Junior management grade</p>							
17.	<p>Any other information applicant would like to submit in support of your suitability for the post applied for</p>						
18.	<p>Attested copy of last 5 Years APAR attached ** (Kindly mention the period of APAR and the corresponding grades here)</p>						
19.	<p>Copy of Vigilance Clearance attached **</p>						
20.	<p>Statement of Purpose in 100 words</p>						

हृदय, नमो भूते



--	--	--

**Note- Please page number the entire set of application and attach an index of the documents attached.**

\*Kindly attach copy of Educational Qualification and Experience in support of your application as required for the post being applied for.

\*\* To be filled by Competent Authority forwarding the application.

It is certified that the details given above are true.

**Signature of the applicant**

**Date**

It is certified that the details given above are verified with service records of the applicant and found to be correct.

**Signature and Seal of the Competent Authority  
of the organization forwarding the application**

**Date**

**Address, Tel. No., and Email id of the  
Competent Authority forwarding the application**

शुभजित मिश्र