

**Government of Tripura
State Mission Management Unit
Tripura Rural Livelihood Mission
Rural Development Department**

F. No. 3 (125)- RD (TRLM)/ 2023

/ 14400-05 Date: 08.12.2023

JOB ADVERTISEMENT NO – 01/2023

Applications are invited from bona fide Indian Nationals for recruitment to the following posts of Tripura Rural Livelihood Mission (TRLM) for implementation of Deendayal Antyodaya Yojana – National Rural Livelihood Mission (DAY- NRLM).

Sl No.	Name of the post	No. of vacant Posts							Total	Monthly remuneration at entry level (in ₹)
		SC	ST	UR	Post reserved for PwD	Functional classification for PwD candidates	Physical requirements for PwD reserved posts	Reserved for Ex - Serviceman		
1	State Mission Manager (Financial Inclusion)	-	-	1	-	-	-	-	1	50,000
2	State Mission Manager (Finance)	-	-	1	-	-	-	-	1	50,000
3	State Mission Manager (Institutional Building & Capacity Building)	-	-	1	-	-	-	-	1	50,000
4	District Coordinator (Institutional Building & Capacity Building)	-	-	1	-	-	-	-	1	27,500
5	District Coordinator (Livelihood & Marketing)	-	1	-	-	-	-	-	1	27,500
6	District Coordinator (Social Inclusion & Social Development)	-	-	1	-	-	-	-	1	27,500
7	Block Mission Coordinator	-	2	1	1	LV	S, ST, W, SE (with suitable aids and appliance), H, RW, C, MF, PP, BN, M	-	3 (PwD-1)	26,000
8	Livelihood Coordinator (farm)	-	2	-	-	-	-	-	2	25,500
9	Livelihood Coordinator (Non	-	2	1	1	OA, Leprosy cured, Dwarfism,	S, ST, W, SE, H, RW, C, MF, PP, BN, M, KC, L	-	3	25,500

	Farm)					Acid Attack victims		(PwD-1)		
10	Livelihood Coordinator (Livestock)	3 (1 WR)	5 (2 WR)	3 (1 WR)	1	HH	S, ST, W, SE, H (with suitable aids and appliance), RW,C,MF, PP, BN,M	-	11 (PwD-1)	25,500
11	Cluster Coordinator	-	2	7 (3 WR)	1	LV	S, ST, W, SE(with suitable aids and appliance), H,RW,C,MF, PP, BN,M	2 (UR - 1, ST - 1)	9 (PwD-5)	21,500
					2	HH	S, ST, W, SE, H (with suitable aids and appliance), RW,C,MF, PP, BN,M			
					2	OA, Leprosy cured, Dwarfism, Acid Attack victims	S, ST, W, SE, H,RW,C,MF, PP, BN,M, KC, L			
12	MIS Assistant	-	1	2	1	LV	S, ST, W, SE(with suitable aids and appliance), H,RW,C,MF, PP, BN,M	-	3 (PwD-1)	21,500
13	Accountant	-	-	2	1	HH	S, ST, W, SE, H (with suitable aids and appliance), RW,C,MF, PP, BN,M	-	2 (PwD-1)	21,500
14	Accounts Assistant	1	1	1	1	OA, Leprosy cured, Dwarfism, Acid Attack victims	S, ST, W, SE, H,RW,C,MF, PP, BN,M, KC, L	-	3 (PwD-1)	13,000
Total		4	16	22	11			2	42	

- Detailed particulars of the posts and eligibility criteria are given in Annexure- I.
- Applicants should submit applications online starting from 08.12.2023 and ending at 5.30 PM on 17.12.2023
- An applicant opting for applying for more than one posts, should select the posts at the appropriate space in the application form for which he/ she intends to apply. One applicant can apply for more than one posts, if intended, **ON A SINGLE APPLICATION ONLY**, provided required qualification/ experience etc. are in possession of the candidate for all the posts.
- An applicant opting for PwD/ Ex- serviceman should upload scanned copy of disability/ Ex- serviceman certificate (in pdf format) while applying online. Size of the pdf file should not be more than 1 MB. If a candidate fails to submit/upload the disability/ Ex- serviceman certificate, the candidate cannot claim the mentioned disability/ Ex- serviceman reservation.
- Engagement to the posts shall be purely on contract basis for a period of 12 (twelve) months. However, the incumbent may be re- engaged after giving one day break in case of satisfactory performance during the

- previous contract period.
7. The applicants shall not be more than 40 years of age as on ~~08.12.2022~~. However, the upper age limit is relaxable upto 5(five) years for SC/ ST/ physically challenged/ Ex serviceman candidates.
 8. The selected candidates will have to undergo probation as contained in the HR manual of TRLM. On successful completion of the probation period, remuneration of the incumbent will be enhanced, other benefits such as EPF, Medical Insurance etc. will also be extended including benefits mentioned at HR manual and other guidelines of TRLM. HR manual and other administrative orders can be accessed by visiting website trlm.tripura.gov.in
 9. The numbers of posts may increase or decrease depending upon the circumstances.
 10. In case of in- service candidates, "No Objection" issued by the current employer should be submitted at the time of Group Discussion (GD)/ Personal Interview (PI). Failure to do so will render the candidature liable for cancellation.
 11. In case Grade/ CPI/ CGPA is awarded by the board/ University instead of total marks, it is to be converted into percentage of marks following the formula adopted by the concerned Board/ University and is to be mentioned in the application form at the appropriate place.
 12. Recruitment shall follow the selection procedure of TRLM notified vide no. F. No. 3(51)- RD (TRLM)/ 2013/ Part- III/ 742-50 dated 20.05.2017. Summary of post wise selection procedure is given below.

Steps of Selection Procedure for posts mentioned at sl no. 01 to 11
1. Common Aptitude Test (CAT)
2. Group Discussion (GD)
3. Personal Interview (PI)
4. Rural Attachment Test (RAT)

For the posts mentioned at Sl no. 12 to 14, recruitment shall follow the new recruitment policy of GA(P & T) Department, Government of Tripura notified vide no. F. 20 (1)- GA(P & T)/ 18 dated 5th June, 2018.

Details of selection procedure can be accessed by visiting website trlm.tripura.gov.in. Candidates applying for multiple posts will be asked to appear for GD and PI only once, if qualified for GD and PI.

13. The Common Aptitude Test (CAT) is a screening test only to select candidates for the next step of selection procedure. The marks obtained in CAT by the candidate will not be considered for preparing final merit list. Candidates will be called for the next step of selection procedure as per the following ratio:

Number of vacancies	Number of candidates to be called for Group Discussion (Category wise) on the result of CAT
1(one)	5(five) candidates
2(two)	8(eight) candidates
3(three) and above	3(three) times the number of vacancies

It is also mentioned here that candidate(s) scoring marks equal to that of the last qualified candidate in the CAT shall also be called for next round of selection procedure. One should qualify all rounds to get themselves in the merit list. If all candidates are not found suitable on last step of selection procedure, then merit list will not be prepared for the post and the post shall remain vacant for subsequent recruitment process.

14. Candidates qualified for GD shall submit self attested copies of all testimonials/ certificates/ mark sheets related to Qualifications, Scheduled Caste/ Tribe(if SC/ ST), PRTC, Date of Birth, Nationality, Experience etc.

15. Applications of candidates who do not possess the required qualification, experience etc. shall be rejected summarily. Canvassing in any form will result in disqualification of candidature.

16. Decision of the selection committee of TRLM as to the eligibility or otherwise of a candidate at any stage of the selection process shall be final.

17. Engagement may be terminated from either side with one month's prior notice.

18. Incomplete applications will be treated as rejected.

19. Proficiency in Computers for all posts is essential.

20. Selected candidates will have to work and stay in rural areas of the State.

21. No TA/ DA shall be provided to the candidates for appearing in CAT/ GD/ PI/ RAT.

Steps to apply online:

1. Visit rural.tripura.gov.in or trlm.tripura.gov.in for the link showing 'APPLY ONLINE IN TRLM'.
2. Clicking on the link will open the portal for submitting online application, where the candidates may check the advertisement once again.
3. On the portal, the link 'Apply Online' will open the application form.
4. The applicant should fill up all the essential fields (with red asterisk) with correct information.

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5. Photograph and signature of the applicant should be uploaded at the appropriate place. Size of the photograph and signature should not be more than 50 kb and 20 kb respectively in jpg/jpeg format.
6. The application should be saved and re- checked before final submission.
7. The candidate should satisfy himself/ herself fully about the correctness of the application before clicking on 'Submit Application'. After clicking on 'Submit Application' no further editing is possible.
8. After submission, a complete application form along with token number will be generated. The candidate should note down the token number for future reference.
9. The completed application should be printed and signed by the candidate with date and should be kept in his/ her personal custody for future reference.
10. Candidate should bring the printed copy of the signed application form during every step of selection process.
11. The candidate may access the submitted application form subsequently by logging in at the link 'Print Application' where his token number is the user ID and the date of birth is the password.

Encl: as stated

Signed by Brahmneet Kaur

Date: 08-12-2023 08:56:51

Reason: Approved

(Dr. Brahmneet Kaur, IAS)

Chief Executive Officer

Tripura Rural Livelihood Mission

Copy to: -

1. PS to the Hon'ble Chief Minister, Government of Tripura for kind information of the Hon'ble Chief Minister.
2. The Secretary, RD Department, Government of Tripura for kind information.
3. The Joint Secretary and Mission Director, DAY- NRLM, MoRD, Govt. of India for kind information.
4. National Mission Manager, (MIS/ ICT), NMMU, NRLM with a request to display the advertisement on website aajeevika.gov.in.
5. The Director, Information Technology with request to arrange display of the advertisement on website trlm.tripura.gov.in including RD website and Tripura state portal.

Particulars of the post for recruitment in Tripura Rural Livelihood Mission (TRLM)

Advt. No 01/2023

Sl No.	Name of the post	Status of engagement	No. of post	Upper age Limit (yrs.)	Required Education Qualification	Experience
1	State Mission Manager(Financial Inclusion)	Contractual	1	40	MBA from a recognised University/Institution	Minimum 5 years of work experience in Public or Private Sector bank including at least two years work experience in rural areas. Or Having worked in a registered NBFC/MFI for minimum 5 years
2	State Mission Manager (Finance)	Contractual	1	40	CA/ICWAI/CFA/MBA(Finance) with managerial experience of at least five years in procurement, designing of financial management policies, budgeting for state wide social/ community development programs funded by WB/UNDP/ Central Government etc. communication and presentation skills, Computer Skills are also essential.	Experience in mass banking or social banking for financial inclusion is desirable

SI No.	Name of the post	Status of engagement	No. of post	Upper age Limit (yrs.)	Required Education Qualification	Experience
3	State Mission Manager(Institution Building& Capacity Building)	Contractual	1	40	Post Graduate in Management/ Community Development/ Social Work/ Rural Management	5 (five) years or more experience in conducting training programme and capacity building events in social/ Community/ Livelihood development programs funded by external agency or Government.
4	District Coordinator (Institution Building& Capacity Building)	Contractual	1	40	Post graduate degree in Social Work/ Rural Development/ management/ Mass communication	Minimum 1.5 years or more experience in community development programmes/ schemes by Govt. or Govt sponsored programme
5	District Coordinator (Livelihood& Marketing)	Contractual	1	40	Post Graduate Agriculture/ Horticulture/ Agri Business Management/ Botany/ Zoology. OR, PG in any discipline with 2 years experience in livelihood promotion programmes.	Minimum 1.5 years or more experience in community development.

SI No.	Name of the post	Status of engagement	No. of post	Upper age Limit (yrs.)	Required Education Qualification	Experience
6	District Coordinator (Social Inclusion & Social Development)	Contractual	1	40	Post graduate degree in Social Work/ sociology/development studies/ Rural Development/Management/ Social Science/Economics. Or, PG in any discipline with 2 years experience in social development programmes/ Food- Nutrition-Health-Wash or any other social development activities.	Minimum 1.5 years or more experience in community development programmes/schemes.
7	Block Mission Coordinator	Contractual	3	40	Graduate in Social Work/ Rural Development/ Management/ Mass communication	Minimum 1 year experience in the thematic area in Social/ Community Development sector in Govt. dept/ project or PSU
8	Livelihood Coordinator (Farm)	Contractual	2	40	Graduate in Agriculture/Horticulture/Veterinary Science/Sericulture/Forestry/Fisheries/Agri. Marketing./ Agri. Economics/ Agri.Business Or	-
					Graduate in Science/Engineering/Management/Rural Development/Social Work	1(One) year or more experience in farm sector livelihood development for rural community

Sl No.	Name of the post	Status of engagement	No. of post	Upper age Limit (yrs.)	Required Education Qualification	Experience
9	Livelihood Coordinator (Non Farm)	Contractual	3	40	Graduate Agriculture/Horticulture/ Veterinary Science/Sericulture/Forestry/Fisheries/Agri. Marketing /Agri Economics/ Agri. Business or	-
					Graduate in Science/Engineering/Management/Rural Development/Social Work	1(One) year or more experience in farm sector livelihood development for rural community
10	Livelihood Coordinator (Livestock)	Contractual	11	40	Graduate in Veterinary Science	-
11	Cluster Coordinator	Contractual	9	40	Graduate in Social Work/ Rural Development/ Management/ Mass communication	-
12	MIS Assistant	Contractual	3	40	Graduate degree in Computer Science/Computer Application	-
13	Accountant	Contractual	2	40	Honrs. Graduate in Commerce	-
					Graduate degree in commerce	Minimum 2(Two)years experience in the related field in Govt. deptt/project or PSU or in Audit works in CA firm,empanelled by CAG.

Sl No.	Name of the post	Status of engagement	No. of post	Upper age Limit (yrs.)	Required Education Qualification	Experience
14	Accounts Assistant	Contractual	3	40	Graduate degree in commerce	-
TOTAL			42			