

**CHENNAI PORT AND DOCK EDUCATIONAL TRUST
HIGHER SECONDARY SCHOOL, TONDIARPET, CHENNAI – 600 081.**

**WALK-IN INTERVIEW FOR PHYSICAL EDUCATION TEACHER, PHYSICAL DIRECTOR
& ACCOUNTANT (ON CONTRACT BASIS FOR A PERIOD OF 2 YEARS) ON 30 .01.2024**

No	Post	No. of posts	Upper Age Limit	Qualification/Experience	Consolidated Pay per month
1.	Physical Education Teacher (Male)	01	45	Bachelor/Diploma in Physical Education	Rs.20,000/-
2.	Physical Director	01	45	Master Degree in Physical Education	Rs.25,000/-
3.	Accountant	01	45	B.Com with Computer and Accounting experience for minimum 2 yrs.	Rs.20,000/-

General Conditions:

- a. Eligible Candidates have to register their name on the day of Interview with the Correspondent at Chennai Port Authority and submit the filled-in Application in the prescribed format, with required documents. The Application Format is enclosed herewith.
- b. Mere submission of Application will not entail right for claiming any appointment.
- c. Candidates should submit only single Application for a post and Application once submitted cannot be altered.
- d. Candidates should ensure that the details filled in the Application Form should duly tally with document enclosed. If any variation is observed in Application Form and document enclosed, the candidature of the candidate will be liable to be rejected.
- e. Management reserves the right to consider only those candidates for interview who fulfils the eligibility criteria.
- f. No Correspondence will be entertained with the candidates not short-listed. Management reserves the right to reject the application of any candidate without assigning any reason.

Instruction to candidates:

- (i) Candidates with the required qualification may download the prescribed Application Format and submit their applications along with relevant documents at the time of walk-in-interview on 30.01.2024
- (ii) The Certificates and other details will be scrutinized and the candidates will be shortlisted by 1.00 PM.
- (iii) All the Candidates thus shortlisted will be interviewed from 2.00 PM.

Registration Time : 10.00 AM to 11.00 AM

- (iv) Date of Interview 30.01.2024

Time of Interview : 2.00 PM onwards

Venue : New Conference Hall,
Ground Floor, Centenary Building,
Chennai Port Authority
No.1,Rajaji Salai,Chennai-600001

Sd/-
Correspondent
ChP&DETHS School

**Prescribed Proforma for application
for the post of Physical Education Teacher (Male)**

1. Name:
2. Father's Name:
3. Date of birth:
(Self-Certified copy of proof to be enclosed)
4. Age (As on 01/01/2024):
5. Gender:
6. Permanent Address:
.....
7. Address for Communication:
.....
8. Telephone: Landline:
Mobile :
9. E-mail Address:
10. Nationality:
11. Religion: Category (SC/ST/OBC/UR) :
12. Qualification: (Self Certified copies of Mark sheets / Certificates to be enclosed)

Affix Recent
Passport size
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Qualification	Year of Passing	Name of the Institution	Percentage with Division / Class
Class - X			
Class - XII			
Diploma in Physical Education			
Bachelor in Physical Education			
Additional (if any)			

13. Experience: (Self Certified copies of Certificates to be enclosed)

14.	Organization	Emoluments	Post	Period _____ (_____ to _____)	Duration

Additional Information (if any)

I certify that the above information is true to the best of my knowledge and belief. The necessary documents, including the certificate from my employer, are enclosed.

(Full Signature of Applicant with Date)

Prescribed Proforma for application for the post of Physical Director

1. Name:
2. Father's Name:
3. Date of birth:
(Self-Certified copy of proof to be enclosed)
4. Age (As on 01/01/2024):
5. Gender:
6. Permanent Address:
.....
7. Address for Communication:
.....
8. Telephone: Landline:
Mobile :
9. E-mail Address:
10. Nationality:
11. Religion: Category (SC/ST/OBC/UR) :
12. Qualification: (Self Certified copies of Mark sheets / Certificates to be enclosed)

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Qualification	Year of Passing	Name of the Institution	Percentage with Division / Class
Class - X			
Class - XII			
Bachelor Degree			
Master in Physical Education			
Additional (if any)			

13. Experience: (Self Certified copies of Certificates to be enclosed)

14.	Organization (State Govt. / Private School)	Scale of pay	Post	Period _____ (_____ to _____)	Duration	

Additional Information (if any)

I certify that the above information is true to the best of my knowledge and belief. The necessary documents are enclosed.

(Full Signature of Applicant with Date)

Prescribed Proforma for application for the post of Accountant

1. Name:
2. Father's/Husband's Name :
3. Date of birth:
(Self-Certified copy of proof to be enclosed)
4. Age (As on 01/01/2024):
5. Gender:
6. Permanent Address:
.....
7. Address for Communication:
.....
8. Telephone: Landline:
Mobile :
9. E-mail Address:
10. Nationality:
11. Religion: Category (SC/ST/OBC/UR) :
- 12 Qualification: (Self Certified copies of Mark sheets / Certificates to be enclosed)

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Qualification	Year of Passing	Name of the Institution	Percentage with Division / Class
Class - X			
Class - XII			
B.Com			
Computer			
Additional (if any)			

13. Experience: (Self Certified copies of Certificates to be enclosed)

14.	Organization (State Govt. / Private School)	Scale of pay	Post	Period _____ (_____ to _____)	Duration	

Additional Information (if any)

I certify that the above information is true to the best of my knowledge and belief. The necessary documents are enclosed.

(Full Signature of Applicant with Date)