

24th Jan 2024



Introduction

KHPT is a not-for-profit charitable entity that spearheads focused initiatives to improve the health and wellbeing of communities in India. In 2003, KHPT was founded with a mission to enhance the health and wellbeing of vulnerable communities and our journey started with the focus on reducing the prevalence of HIV in Karnataka, specifically among most at-risk populations. These interventions were evidence-driven, systematically planned, rigorously implemented, and monitored. We succeeded in scaling impact well beyond Karnataka and KHPT became a learning site for innovative approaches. We work primarily in the fields of Maternal, Neonatal & Child health (MNCH), Tuberculosis (TB), Adolescent Health (AH), and Comprehensive Primary Health Care (CPHC).

KHPT has been selected as a Non-Government Principal Recipient (NGPR) for The Global Fund to Fight AIDS, Tuberculosis and Malaria (The Global Fund), for the grant cycle 2024-2027, for the TB grant in India. The key project elements include community engagement, capacity building and technical assistance. The major interventions of the project encompass (i) TB Champion Engagement across 14 states and one UT (ii) TB Mukta Grama Panchayath activities in 13 states (iii) Nationwide Technical Assistance for Direct Beneficiary Transfer (DBT) and Pradhan Mantri TB Mukta Bharat Abhiyan (PMTBMBA) - Sustaining the adoption initiative and strengthening service delivery linkages (iv) Strengthening counselling and patient support systems. KHPT will partner with suitable organisations as Sub Recipients (SRs) in implementing the project. The Major Stakeholders include The Global Fund, The Central TB Division (CTD), the State National TB Elimination Program (State NTEP) and the Local Funding Agent (LFA).

KHPT is seeking applications for the following position.

Project Director

Positions: 1

Location: New Delhi

Project Period: 01-Apr-2024 to 31-Mar-2027

2-4 days travel to project locations in a month.

Qualification, Skills & Competencies

- Advanced master's degree/Ph.D. in psychology/sociology/ program management/ rural development/ public health or equivalent with more than 15 years of experience in a leadership position managing health programs/social development programs/rural development – PRI programs/community engagement, and commendable experience in leading multi- state/national projects.
- Working experience in The Global Fund projects is desirable

24th Jan 2024

- Demonstrated leadership abilities, including team leadership, strong interpersonal and team-building skills, project management and planning expertise, as well as organizational skills demanding effective task and time management.
- Experience in managing, designing, implementing, and evaluating national-level projects
- Necessitating a grasp of the Indian healthcare system, contemporary health sector initiatives, and pertinent government policies/strategies, particularly in the field of TB.
- Technical/clinical expertise and/or program management skills in health-related projects, with a strong preference for candidates with experience integrating the two.
- Expertise/experience in health systems strengthening, integrated health service delivery
- Demonstrated diplomatic, management, and communication skills, to liaise and advocate with governments, donors, thought leaders, and other key stakeholders including implementing agencies.
- Proven ability to write technical reports and program documents, and deliver presentations.
- Excellent oral and written communication skills in English and the ability to communicate cross-culturally.

Roles and Responsibilities

The Project Director is responsible for the overall management of the project.

- Manage and work closely with the project team to ensure the successful implementation of the Global Fund project, in liaison with the senior management team of KHPT.
- Take primary responsibility for the achievement of Project objectives and activity targets.
- Provide strategic and technical, operational, financial, and managerial leadership for the successful implementation of project activities.
- Ensure that the program is technically sound, executed according to established guidelines, evidence-based, and consistent with the funder and stakeholders' priorities, as agreed with CTD and The Global Fund.
- Ensure the effective implementation, planning, management, coordination, supervision, capacity enhancement, monitoring, and evaluation of project components, such as PRI engagement, TB Champion engagement, Technical Assistance for DBT and PMTBMA, as well as the training of NTEP frontline workers.
- Work closely with the program, finance & HR team to develop and manage implementation plans and budgets for operational activities. Also, ensure that funds are allocated efficiently and aligned with project objectives.
- Responsible for the planning, coordination, supervision, capacity enhancement, monitoring, and evaluation of Sub-Recipients (SR) as per the KHPT policies and procedures and The Global Fund guidelines.
- Ensure better coordination with CTD through advocacy and functional networking and linkages.
- Coordinate with the Local Fund Agent of The Global Fund and ensure a timely response to The Global Fund/LFA.

24th Jan 2024



- Provide oversight of program implementation, including all activities, outputs, and outcomes related to project management and administration, such as reporting, budget development and monitoring, financial transactions, execution of project plans, and project performance.
- Represent the project and maintain communication with stakeholders at the central level, including the Central TB Division, Government of India, The Global Fund, and The Global Fund partners.
- Responsible for timely and accurate reporting to The Global Fund and CTD, as specified in the grant agreement, closely harmonizing with the reporting points of the KHPT project team.
- Provide timely technical and programmatic guidance to the Lead-Program Implementation on various project components to ensure quality implementation of the project by Sub-recipients
- Handholding and supportive supervision – at least one travel to states in a month, 2-4 days, for handholding and supportive supervision
- Closely work with the KHPT senior management team in adhering to KHPT policies and procedures, The Global fund guidelines, related to procurement, training, capacity-building activities, and other activities related to the implementation of the project.

Note: The principal responsibilities listed above are an illustrative list and not an exhaustive list. Additional responsibilities may be added from time to time depending on Project requirements.

Reporting

The Project Director will be reporting to the TB Thematic Lead – KHPT, Bengaluru

Remuneration

The compensation for the above-mentioned position/s will adhere to internal policies and market standards, determined by qualifications, relevant experience, budget availability, internal parity, and interview performance

KHPT is committed to providing a safe and supportive work environment for all employees. We uphold the principle of equal opportunity and actively welcome female applicants. In addition, we encourage individuals with physical challenges, provided they possess the necessary skills and knowledge, and are willing to travel to apply. We seek candidates who can seamlessly integrate into our non-discriminatory, inclusive, and equitable organizational culture.

We will follow a systematic selection process to fill this position, taking into account experience, competency, suitability, aptitude to work with our health programs, and extensive knowledge of the areas we work in. Only candidates who meet our shortlisting criteria will be invited for an interview.

The above position demands excellent communication, interpersonal and computer skills and also involves travel. Preference will be given to candidates

24th Jan 2024

who have work experience in the relevant field and local candidates with required experience and skillsets.

The above-mentioned position requires outstanding communication, interpersonal, and computer skills, as well as the willingness to travel. Preference will be given to candidates with work experience in the relevant field and local candidates who possess the necessary experience and skill sets.

How to apply

Prospective candidates are encouraged to apply using the designated KHPT Application Format along with a cover letter, which should be emailed to careers@khpt.org. The application format can be downloaded by clicking on '[Application Format](#)' or by visiting [our website](#)

Applications must be submitted on or before 11th February, 2024.

Please note that completed applications in the prescribed format will help us in shortlisting effectively.