



# APSCSCL

Andhra Pradesh State Civil Supplies Corporation Limited  
(A State Government Undertaking)

DISTRICT OFFICE NELLORE - 107, NIPPO COLONY, NIPPOCENTER, SPS NELLORE - 524004 e-mail: drnolr@apspsc.ap.gov.in  
Regd Office: HEAD OFFICE - 107, NIPPO COLONY, NIPPOCENTER, SPS NELLORE, SRISAI TOWERS, ASHOK NAGAR, BESIDES SIRSI'S COMPANY, KANURU, BANDAR  
ROAD, VJAYAWADA - 520007.

## NOTIFICATION

**No.P.Admn./Recruitment/RBKs/KMS 2023-24**

**Dtd: 18.02.2024**

Applications are invited from the interested and eligible local candidates for recruitment of Technical Assistants, Data Entry Operators, Helpers on contract basis initially for a period of two (2) months for KMS 2023-24 Season in Rythu Barosa Kendras (RBKs) to work for paddy procurement operations in the District through District Selection Committee headed by the Joint Collector & EOED, APSCSCL. The details are as follows:

S. No.	Name of Post / No of posts	Eligibility Criteria	Age limit / Salary
1.	Technical Assistants - 100 posts.	➤ Should have a bachelor's degree in Agriculture/ Microbiology/ Biochemistry/ Biotechnology / BZC (Botany Zoology Chemistry) /Any Bachelor's Degree in Life Sciences/ Diploma in Agriculture.	Age limit for General-40 years for SC/ST/BCs -45 Years.
2.	Data Entry Operators - 100 posts	➤ Should have a bachelor's degree in any field. ➤ Should have Good Computer Knowledge. Post Graduate Diploma in Computer Application would be an advantage.	Age limit for General-40 years for SC/ST/BCs -45 Years.
3.	Helpers - 100 posts.	➤ Should pass 8 <sup>th</sup> class -10 <sup>th</sup> class.	Age limit for General-40 years for SC/ST/BCs -45 Years.

\* The Services of the selected candidates will be utilized only during procurement at RBKs and salary will be paid on utilization of services. The remuneration to the staff has to be borne by the Procurement Supporting Agency (PSA) out of the Commission payable to them.

The candidates should furnish the information in the prescribed format along with copies of relevant certificates on or before 24.02.2024 by 05.00 PM through Register Post or in Person to the address the O/o. District Civil Supplies Manager, AP State Civil Supplies Corporation Ltd., Journalist Colony, Near Nippo, Vedayapalem, Nellore - 524003. If any further information is required, the candidates may approach District Civil Supplies Office, Nellore on any working day during Office hours (Detailed notification will be available at NIC website (<https://spsnellore.ap.gov.in/>)).

**JOINT COLLECTOR & EOED  
APSCSCL::SPS NELLORE**

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AM (A)

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D. C. S. M. (A)  
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D.C.S.M. (A)  
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18/2/2024

AP STATE CIVIL SUPPLIES CORPORATION LTD :: SPS NELLORE

Application for the post of Technical Assistants / Data Entry Operators / Helpers to work at RBKs on Contract basis for two months for Paddy Procurement Operations for ensuing KMS 2023-24 in SPS Nellore District.

(in CAPITAL letters)

1. Name of the Candidate :
2. Name of the father/Husband :
3. Caste (Incl.sub caste) :
4. Date of Birth :
5. Age :
6. Address (Incl. contact number) :
7. Applied for TA/DEO/Helper :
8. Qualifications:
  1. Academic :
  2. Additional Qualification :  
(Certificate Courses in computers and Diploma etc.  
will not be considered for the post of TAs as  
additional qualifications).
  3. Computer Knowledge :
  4. Others, if any :
9. Experience (with relevant proof of documents) :
  - a) Govt. / Semi Govt. organization :
  - b) Others, if any :
10. Native District :
11. Other relevant information :

Affix recent  
passport size  
photo of the  
applicant

(Relevant documentary evidences/ certificates shall be enclosed with attestation).

**DECLARATION**

I, \_\_\_\_\_ declare that the above information furnished is true/ correct to the best of my knowledge and belief, if anything goes wrong, I, myself liable for initiation of any Civil/ Criminal proceedings against me.

Station:

Signature of the Candidate.

Date :

## Eligibility Criteria:

S.No	Post	Eligibility Criteria
1.	Technical Assistants	➤ Should have a bachelor's degree in Agriculture/ Microbiology/ Biochemistry/ Biotechnology / BZC (Botany Zoology Chemistry) /Any Bachelor's Degree in Life Sciences/ Diploma in Agriculture
2.	Data Entry Operator	➤ Should have a bachelor's degree in any field ➤ Should have Good Computer Knowledge. Post Graduate Diploma in Computer Application would be an advantage
3.	Helpers	➤ Should pass 8 <sup>th</sup> class -10 <sup>th</sup> class.

## Selection Procedure:

S. No.	Post	Selection Procedure
1	Technical Assistant	➤ Academic Qualification: <b>80 Points</b> ➤ Experience (in Pvt (or) Govt. Department) with evidence: <b>10 Points</b> <ul style="list-style-type: none"><li>❖ Experience &gt; 3 years – <b>10 Points</b></li><li>❖ Experience &gt; 1 year &amp; &lt; 3 years – <b>5 Points</b></li><li>❖ Experience &lt; 1 year – <b>2 Points</b></li><li>❖ No experience – <b>0 Points</b></li></ul> ➤ Additional Qualification: (Post-Graduation or Professional qualification): <b>10 Points</b> ➤ *Certificate courses in Computers and Diploma etc., will not be counted as an additional qualification
2	Data Entry Operator	➤ Academic Qualification: <b>75 Points</b> ➤ Experience (in Pvt (or) Govt. Department with evidence: <b>10 Points</b> <ul style="list-style-type: none"><li>❖ Experience &gt; 3 years – <b>10 Points</b></li><li>❖ Experience &gt; 1 year &amp; &lt; 3 years – <b>5 Points</b></li><li>❖ Experience &lt; 1 year – <b>2 Points</b></li><li>❖ No experience – <b>0 Points</b></li></ul> ➤ Technical Qualification (Certificate courses in Computers and Diploma etc.): <b>10 Points</b> ➤ Additional Qualification: (Post-Graduation or Professional qualification): <b>5 Points</b>
3	Helper	➤ Academic Qualification: <b>30 Points</b> <ul style="list-style-type: none"><li>❖ 12<sup>th</sup> class &amp; Above – <b>30 Points</b></li><li>❖ 10<sup>th</sup> class to 12<sup>th</sup> class – <b>20 Points</b></li><li>❖ 8<sup>th</sup> class to 10<sup>th</sup> class – <b>10 Points</b></li><li>❖ Below 8<sup>th</sup> class – <b>0 Points</b></li></ul> ➤ Experience (in Pvt (or) Govt. Department with evidence: <b>70 Points</b> <ul style="list-style-type: none"><li>❖ Experience &gt; 3 years – <b>70 Points</b></li><li>❖ Experience &gt; 1 year &amp; &lt; 3 years – <b>40 Points</b></li><li>❖ Experience &lt; 1 year – <b>10 Points</b></li><li>❖ No Experience – <b>0 Points</b></li></ul>

## Age Limit:

S.No.	Post	Age Limit		
		Min.	Max.	Max. for BC/SC/ST
1.	Technical Assistant	21	40	45
2.	Data Entry Operator	21	40	45
3.	Helper	18	35	40

\* The Services of the selected candidates will be utilized only during procurement at RBKs and salary will be paid on utilization of services. The remuneration to the staff has to be borne by the Procurement Supporting Agency (PSA) out of the Commission payable to them.

\* A person belonging to/hailing from/native of the district shall only be eligible to get selected from that district and manpower shall not be allocated to the native mandal. If there is any shortage in getting eligible manpower within the district, the resources can be mobilized from the neighbouring districts.

Contact for details - 96664 16313

Note: Filled in applications should be submitted before 5.00 pm 24.02.2024 in person or through registered post. Applications will not be accepted after the due date and time.