



# पीएम श्री केन्द्रीय विद्यालय क्रमांक 2, भोपाल

## WALK IN INTERVIEW

पीएम श्री केन्द्रीय विद्यालय क्रमांक 2 एवं 3 भोपाल के लिए वर्ष 2024-25 के लिए अंशकालीन अनुबंध पर विभिन्न पदों के लिए शिक्षकों का पेनल तैयार किया जाना है। इच्छुक उम्मीदवार पीएम श्री केन्द्रीय विद्यालय क्रमांक 2 एवं 3 भोपाल की वेबसाइट <https://no2bhopal.kvs.ac.in> एवं <https://no3bhopal.kvs.ac.in> पर उपलब्ध साक्षात्कार संबंधी जानकारी का अवलोकन कर सकते हैं। साक्षात्कार दिनांक 24.02.2024 को प्रातः 9:00 बजे से आयोजित किये जाएंगे। विषयवार साक्षात्कार की तिथि एवं समय हेतु विद्यालय की वेबसाइट पर अवलोकन किया जा सकता है। स्व प्रमाणित सभी प्रमाणपत्र एवं डाउनलोड किए गए फार्म के साथ निर्धारित साक्षात्कार तिथि को स्वयं के व्यय पर नियत तिथि में के. वि. क्रमांक 2 एवं 3 में संबंधित विषय एवं पद अनुसार साक्षात्कार के लिए उपस्थित हो सकते हैं।

(पी.के. बेदुये)  
प्राचार्य



पीएम श्री केन्द्रीय विद्यालय क्रमांक 3 भोपाल  
दानिश नगर, होशंगाबाद रोड, भोपाल -462026

Tel.No.: 0755 – 2926863 (P)

Website: <https://no3bhopal.kvs.ac.in/>

E-mail : [kvno3bhopal@gmail.com](mailto:kvno3bhopal@gmail.com)



**पीएम श्री केन्द्रीय विद्यालय क्र.2 एवं पीएम श्री केन्द्रीय विद्यालय क्रमांक 3 भोपाल**  
**संयुक्त साक्षात्कार (वाक – इन - इंटरव्यू)**

पी एम श्री केन्द्रीय विद्यालय क्रमांक 2 शिवाजी नगर एवं पी एम श्री केन्द्रीय विद्यालय क्रमांक 3(प्रथम एवं वितीय पाली) भोपाल में शैक्षिक सत्र 2024-25 हेतु अंशकालीन अनुबंध के आधार पर शिक्षकों की चयन सूची (पैनल) तैयार करने हेतु अभ्यर्थियों (18 से 65 आयु वर्ग) का निम्नानुसार संयुक्त साक्षात्कार अयोजित किया जाएगा ।

**साक्षात्कार का स्थान :**

1. केन्द्रीय विद्यालय क्रमांक 3 भोपाल, दानिश नगर भोपाल, होशंगाबाद रोड, आशिमा माल के नजदीक, भोपाल -462026

**फ़ोन नंबर : 0755 – 2926863 (P)**

Sl. No.	Interview Date	Post
1		PGT- English, Hindi, Commerce, Economics, Computer Science/I. P
2	24.02.2024	TGT-English, Hindi, Sanskrit, Social Science
3	शनिवार	Computer Instructor, Dance/Music Instructor, Yoga Instructor, Sports Coach

2. केन्द्रीय विद्यालय क्रमांक 2 भोपाल,शिवाजी नगर, 7 नंबर बस स्टॉप के नजदीक, भोपाल - 462016

**फ़ोन नंबर : 0755-2576442**

Sl. No.	Interview Date	Post
1		PGT- Chemistry, Physics, Biology and Mathematics
2	24.02.2024	TGT-Mathematics and Science
3	शनिवार	PRT, Balvatika Teacher, Doctor, Nurse, Special Educator, Counselor, Art & craft coach

प्राचार्य

**IMPORTANT NOTE FOR WALK IN INTERVIEW SCHEDULED ON 24.02.2024**

(at KENDRIYA VIDYALAYA NO. 3 & KENDRIYA VIDYALAYA NO.2)

**महत्वपूर्ण बिंदु**

1. उपरोक्त पदों के लिए शैक्षणिक एवं अन्य योग्यताएं केन्द्रीय विद्यालय संगठन भर्ती मानदंडों के अनुसार होगी।
2. उपरोक्त पदों के लिए वेतन भुगतान केन्द्रीय विद्यालय संगठन द्वारा संविदा शिक्षकों हेतु निर्धारित किए गए वेतन मानदंडों के अनुसार किया जाएगा। **किसी भी विसंगत प्रकरण के सम्बन्ध में केन्द्रीय विद्यालय संगठन द्वारा जारी नवीन निर्देश अंतिम रूप से मान्य एवं सभी के लिए स्वीकार्य होंगे।**
3. योग्य एवं इच्छुक अभ्यर्थी विभिन्न पदों हेतु उपरोक्त वर्णित साक्षात्कार स्थान पर विद्यालय के वेबसाइट से आवेदन डाउनलोड कर, पूर्णतः भरे हुए आवेदन पत्र सभी शैक्षणिक एवं आवश्यक दस्तावेजों के प्रमाण पत्रों की मूल एवं छायाप्रति व पासपोर्ट साईज़ फोटो के साथ स्वयं के खर्च पर साक्षात्कार हेतु दिनांक 24.02.2024 को उपस्थित हों। सभी दस्तावेजों की मूल प्रति (Original) अपने साथ अनिवार्य रूप से सत्यापन हेतु अवश्य लाएं।
4. स्नातक एवं स्नातकोत्तर के प्रत्येक वर्ष कि अंक सूची आवेदन फार्म के साथ संलग्न करना अनिवार्य है।
5. सभी पदों के लिये पंजीयन उसी दिन प्रातः 08:00 बजे से 10:00 बजे तक ही होगा। **Registration timing for walk in interview: on the date of Interview i.e. 24.02.2024 in concerned KV Only (refer venue for different post contractual interview mentioned above) between 08:00 am to 10:00 am.**
6. एक से अधिक पद पर आवेदन हेतु प्रत्येक पद के लिए अलग से आवेदन दस्तावेजों सहित जमा एवं पंजीकरण करना अनिवार्य होगा।
7. उम्मीदवारों को साक्षात्कार की तिथि पर अपना फोटो पहचान प्रमाण लाना होगा।
8. सभी पदों के लिए न्यूनतम और अधिकतम आयु क्रमशः 18 और 65 वर्ष है।
9. साक्षात्कार में उपस्थित होने के लिए विद्यालय द्वारा उम्मीदवारों को कोई टीए/डीए देय नहीं होगा।
10. उम्मीदवार द्वारा दी गई कोई भी भ्रामक या गलत जानकारी उसके खिलाफ उपयुक्त कार्रवाई को आकर्षित करेगी।
11. पैनल को अंतिम रूप देने के बाद, इस विद्यालय के हित में आवश्यक होने पर ही पैनल में शामिल उम्मीदवारों को इस विद्यालय में काम के लिए बुलाया जाएगा।
12. इस विद्यालय में काम करने के लिए पैनल में शामिल उम्मीदवारों की नियुक्ति विशुद्ध रूप से अंशकालिक अनुबंध के आधार पर होगी।
13. अंशकालिक अनुबंध के आधार पर रखे गए कर्मचारियों का मासिक वेतन केन्द्रीय विद्यालय संगठन मुख्यालय के नियमों अनुसार होगा।
14. **Relaxation in CTET-** As per KVS letter no. F.No.11029/39/2011/KVS(HQ)/Acad dt. 08.10.2013 in the absence of CTET qualified candidate, candidate without CTET qualification may be considered if otherwise eligible as per KVS recruitment rules.

पीएम श्री केंद्रीय विद्यालय क्रमांक 3 एवं पीएम श्री केंद्रीय विद्यालय क्रमांक 2 भोपाल

**Eligibility Criteria for various posts to be filled through contractual staff**

**1. Post Graduate Teacher (English / Hindi / Physics / Chemistry / Economics / Commerce / Maths / Biology / History / Geography / Political Science)**

**Essential Qualification –**

- (a) Two Year Integrated Post Graduate M.Sc. Course of Regional College of Education of NCERT in the subject concerned.

**OR**

Master's Degree from a recognized university with at least 50% marks in aggregate in the following subjects.

Sl. No.	Post (Subject)	Subject (s) at Post Graduate level
1	PGT (English)	English
2	PGT (Hindi)	Hindi or Sanskrit with Hindi as one of the subjects at Graduate level
3	PGT (Physics)	Physics/Electronics/Applied Physics/Nuclear Physics
4	PGT (Chemistry)	Chemistry/Bio Chemistry
5	PGT (Economics)	Economics/Applied Economics/ Business Economics
6	PGT (Commerce)	Master's degree in Commerce. However, holder of Degree of M.Com in Applied/ Business Economics shall not be eligible.
7	PGT (Maths)	Mathematics/Applied Mathematics
8	PGT (Biology)	Botany/Zoology/Life Sciences/Bio Sciences/Genetics/ Micro-Biology/Bio-Technology/Molecular Biology/Plant Physiology provided they have studied Botany and Zoology at Graduation level
9	PGT (History)	History
10	PGT (Geography)	Geography
11	PGT (Political Science)	Political Science

- (b) B. Ed or equivalent degree from a recognised University.

- (c) Proficiency in teaching in English and Hindi medium.

**Desirable Qualification –**

- (a) Knowledge of Computer Applications.

## 2. Post Graduate Teacher (Computer Science)

### i) ESSENTIAL QUALIFICATIONS

	PGT (Computer Science)	<p><b>Essential:</b></p> <p>1. At least 50% marks in aggregate in any of the following:</p> <p>B.E or B.Tech (Computer Science/ IT) from a recognized University or equivalent Degree or Diploma from an institution/ university recognised by the Govt. of India.</p> <p style="text-align: center;"><b>or</b></p> <p>B.E or B.Tech (any stream) and Post Graduate Diploma in Computers from a recognized University</p> <p style="text-align: center;"><b>or</b></p> <p>M.Sc. (Computer Science)/ MCA or Equivalent from a recognized University</p> <p style="text-align: center;"><b>or</b></p> <p>B.Sc. (Computer Science) / BCA or Equivalent and Post Graduate degree in subject from a recognized University</p> <p style="text-align: center;"><b>or</b></p> <p>Post Graduate Diploma in Computer and Post Graduate degree in any subject from a recognized University</p> <p style="text-align: center;"><b>Or</b></p> <p>'B' Level from DOEACC and Post Graduate degree in any subject</p> <p style="text-align: center;"><b>or</b></p> <p>'C' Level from 'DOEACC' Ministry of Information and Communication Technology and Graduation.</p>
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ii) Proficiency in teaching Hindi and English medium.

### **3. Trained Graduate Teacher (All Subjects)**

#### **Essential Qualification -**

- (a) Four years integrated degree course of Regional College of Education of NCERT in the concerned subject with at least 50% marks in aggregate.

**OR**

Bachelor's Degree with atleast 50% marks in the concerned subject/combination of subject and in aggregate. The elective subjects and languages in the combination of subjects are as under:

<b>Sl. No.</b>	<b>Post (Subject)</b>	<b>Subject(s)</b>
1	TGT (English)	English as a subject in all the three years.
2	TGT (Hindi)	Hindi as a subject in all the three years.
3	TGT (S.St )	Any two of the following: History, Geography, Economics and Pol. Science of which one must be either History or Geography.
4	TGT (Science)	Botany, Zoology and Chemistry.
5	TGT (Sanskrit)	Sanskrit as a subject in all the three years.
6	TGT (Maths)	Bachelor Degree in Maths with any two of the following subjects: - Physics, Chemistry, Electronics, Computer Science, Statistics

- i) B.Ed or equivalent degree from a recognized University.  
ii) Pass in the Central Teacher Eligibility Test (CTET) Paper-II, conducted by CBSE in accordance with the Guidelines framed by the NCTE for the purpose.  
iii) Proficiency in teaching in Hindi and English medium.

**Desirable:** Knowledge of Computer Applications.

## **IMPORTANT INSTRUCTIONS TO THE CANDIDATES FOR THE POST OF TRAINED**

### **GRADUATE TEACHERS (TGTs)**

A. The candidate should possess the professional qualification of B.Ed as on the last date of submission of application.

**B. For the post of TGT (S.St.):**

1. The candidate should have studied any two subjects out of the following:
  - (i) History with atleast 50% marks in aggregate and one subject out of Geography/Economics/Political Science with atleast 50% marks in aggregate and also atleast 50% marks in graduation, **OR**
  - (ii) Geography with 50% marks with History/Economics/Political Science with atleast 50% marks in aggregate and also atleast 50% marks in graduation.
2. Geography/History should have been studied in all the years of graduation with atleast 50% marks.
3. In case of Honours Degree in History, the candidate should have studied Geography/Economics/Political Science in first and/or second year of graduation with atleast 50% marks in History in aggregate and atleast 50% marks in other subject indicated above at graduation level and also atleast 50% marks in aggregate at graduation level.
4. Similarly in case of Honours degree in Geography, the candidate should have studied History/Economics/Political Science in first and/or second year of graduation with atleast 50% marks in Geography in aggregate and atleast 50% marks in other subject indicated above at graduation level and also atleast 50% marks in aggregate at graduation level.

**C. For the post of TGT (Maths):**

1. The candidate should have studied Maths in all the years of graduation with any two subjects out of Physics, Chemistry, Electronics, Computer Science, Statistics.
2. In case of Honours Degree in Maths, the candidate should have studied Maths in all the years of graduation with atleast 50% marks in aggregate and any of the two subjects indicated in point No.1 above with atleast 50% marks in each subject at graduation, level and also atleast 50% marks in graduation,.
3. BA (Hons.) in Maths and B.Sc (Hons) in any subject other than Maths are not eligible for the post of TGT (Maths).

**D. For the post of TGT (Science):**

1. The candidate should have studied Botany, Zoology and Chemistry in all the years of graduation with atleast 50% marks in each subject.
2. The candidates with Honours Degree in Botany/Zoology/Chemistry with atleast 50% marks in B.Sc should have studied other two subjects with atleast 50% marks in each of them at graduation level.

**E. For the posts of TGT (English/Hindi/Sanskrit):**

The candidate should have studied English/Hindi/Sanskrit in all the years of graduation with atleast 50% marks in English/Hindi/Sanskrit for the posts of TGT (English/Hindi/Sanskrit) respectively and also atleast 50% marks in graduation.

#### 4. Primary Teacher

Post	Qualification (s)
PRIMARY TEACHER	<p><b>Essential:</b></p> <ol style="list-style-type: none"><li>1. Senior Secondary (or its equivalent) with at least 50% marks and 2-year Diploma in Elementary Education (by whatever name known) <b>OR</b> Senior Secondary (or its equivalent) with at least 50% marks and 4-year Bachelor of Elementary Education (B.El.Ed.) <b>OR</b> Senior Secondary (or its equivalent) with at least 50% marks and 2-year Diploma in Education (Special Education) <b>OR</b> Graduation with at least 50% marks and Bachelor of Education (B.Ed.)*</li><li>2. Qualified in the Central Teacher Eligibility Test conducted by the Govt. of India.</li><li>3. Proficiency to teach through Hindi &amp; English media.</li></ol> <p><b>Desirable:</b> Knowledge of working on Computer.</p>

- For PRT preference will be given to B.El.Ed and D.Ed candidates.

#### 5. Computer Instructor –

B.E., B Tech. (Computer Science) / B.C.A. / M.C.A. / M.Sc (Computer Science), M.Sc. (Electronics with Computer Science component) / M.Sc. (IT) / B.Sc. (Computer Science)

Or

Bachelor's /Master degree in any Science Subject / Mathematics from recognized university

with Post- Graduate Diploma in Computer application from government recognized University / Institute.

Or

Graduate degree in any subject with Postgraduate diploma in Computer application from government recognized University / 'O' Level from DOEACC

Or

Post-Graduate degree in any subject with minimum 'A' level from DOEACC.

#### 6. Sport Coach

Bachelor degree in Physical Education or equivalent. Preference will be given to NIS/SAI coaches.

#### 7. Yoga Teacher –

Graduation in Yoga or one year diploma in yoga.

#### 8. Art & Craft Instructor –

Five years recognized Diploma in Drawing and painting, sculpture/ Graphic Art.



Or

Four-year Diploma in Fine arts and crafts from Viswa Bharti Shanti Niketan.

Or

Diploma in Fine arts from govt. school of arts and crafts, Patna

Or

MA in drawing and painting from Agra University, Agra

Or

Equivalent recognized degree or B.Ed. degree / Diploma in Fine arts from regional college of education.

### **9. Dance/Music Instructor –**

Sangeet Bhaskar with Graduation in any discipline.

Or

Sangeet / Nritya Bhushan with graduation in any discipline.

Or

Sangeet Bhushan with Sr. Sec. / Intermediate / Part 1 of 3 years degree course.

Or

Sangeet / Nritya / Vishard with Sr. Sec. / Intermediate / Part 1 of 3 years degree course.

### **10. Doctor –**

Minimum MBBS and registered with MCI/SMC. Remuneration = RS.1000/- per day for 2 hrs.

### **11. Nurse –**

Govt. approved diploma holder. Remuneration = R.750/- per day.

### **12. Counsellor –**

#### **Essential Qualification-**

B.A / M.Sc. (Psychology) with certificate of Diploma in Counselling.

#### **Desirable Qualification -**

Minimum of one-year experience in Provisional Career/ Educational Counselling to students at school.

Or

Working Knowledge and experience in Placement Bureaus.

Or

Registration with rehabilitation Council of India as Vocational Counsellor. **Remuneration will be paid as per KVS Norms**

### **13. Bal Vatika Teacher:-**

Senior secondary class(Class XII or its equivalent) from a recognized board with at least 50% Marks and Diploma in Nursery teacher education/Pre-school education/Early childhood Education programme(D.EC.Ed.) of duration not less than two years or B.Ed(Nursery) from NCTE recognized institution.

Desirable: Knowledge of computer application.

**14. Special Educator –****Minimum requirement of RCI approved qualification for appointment of Special Education Teachers.**

Level	Minimum Academic and Professional Qualification
Elementary (Primary/ Upper Primary)	1. XIIth passed and two-year D.Ed. Special Education in any of the category of disability or 2. XIIth passed and one-year Diploma in Special Education (DSE) in any of the category of disability or 3. Diploma in Community Based Rehabilitation (DCBR) with 6 months Certificate course in Education of Children with Special Needs Or 4. Post Graduate Diploma in Community Based Rehabilitation (PGDCBR) with 6 months Certificate course in Education of Children with Special Needs or 5. Diploma in Multi Rehabilitation Worker (MRW) with 6 months Certificate course in Education of Children with Special Needs or 6. Junior Diploma in Teaching the Deaf or 7. Primary level Teacher Training course in Visual Impairment or 8. Diploma in Vocational Rehabilitation-Mental Retardation (DVR-MR) / Diploma in Vocational Training and Employment -Mental Retardation (DVTE-MR) with 6 months Certificate course in Education of Children with Special Needs or 9. Diploma in Hearing Language and Speech (DHLS) with 6 months Certificate course in Education of Children with Special Needs or 10. . XII passed with any RCI recognized qualification of minimum one-year duration and 6 months Certificate course in Education of Children with Special Needs or Any other equivalent qualification approved by RCI
Secondary and Senior Secondary	1. Graduate with B.Ed. (Special Education) or 2. B.Ed. (General) with one-year Diploma in Special Education or 3. B.Ed. (General) with two years Diploma in Special Education or 4. B.Ed. (General) with Post Graduate Professional Diploma in Special Education (PGPD) or 5. B.Ed. Special Education and Post Graduate Professional Certificate in Special Education (PGPC) or 6. PG Diploma in Special Education (Mental Retardation) or 7. PG Diploma in Special Education (Multiple Disability: Physical & Neurological) or 8. PG Diploma in Special Education (Locomotor Impairment and Cerebral Palsy) or 10. Secondary level Teacher Training Course in Visual Impairment or 11. Senior Diploma in Teaching the Deaf or 12. BA B.Ed. in Visual Impairment or Any other equivalent qualification approved by RCI



केन्द्रीय विद्यालय संगठन(मु0)  
18 सांस्थागत क्षेत्र, शहीद जीत सिंह मार्ग, नई दिल्ली-110602  
**KENDRIYA VIDYALAYA SANGATHAN (HQ)**  
18, Institutional Area, S.J. Marg, New Delhi-110016.  
Tel.: 26858570 Fax 26514179  
Website: [www.kvsangathan.nic.in](http://www.kvsangathan.nic.in)

F.No.11029/39/2011/KVS(HQ/Acad

Date:-21/03/13

To  
The Deputy Commissioner  
Kendriya Vidyalaya Sangathan  
All Regions.

**Subject - Appointment of Teachers on Contractual Basis - reg.**

Sir/Madam,

The Board of Governors of KVS in its 94<sup>th</sup> meeting held on 28/12/12 has approved the recommendation of the Finance committee about the changes in the terms & conditions of appointment of teachers on contract basis in Kendriya Vidyalayas. The same is stated below for your information and needful compliance.

1. A contractual teacher who has served in a KV in a year may be considered in subsequent year(s) by the Selection Committee for a fresh appointment as Contractual teachers by following due procedure. Consolidated remuneration to be paid to different categories of teachers appointed on contract basis is appended as Annexure - I.
2. Consolidated payment on monthly basis may be made to the contractual teachers for the duties performed including invigilation/ exam related work instead of per period basis hitherto in force in the Kendriya Vidyalayas. However, the contractual teachers appointed for a period of less than a month will be paid on pro rata basis only. (Refer Annexure -II)
3. Teachers appointed on contractual basis will not be entitled for vacation pay and during Autumn/Winter break payment should be calculated on the pro rata basis .

You are requested to disseminate the information to all Kendriya Vidyalayas under your jurisdiction for compliance immediately.

This issues with the approval of the competent authority.

Yours faithfully,

  
(Dr.Shachi Kant)

Joint Commissioner(Acad/Trg)

## Annexure- I

Sl.No	Designation	Station	Consolidated Pay
1	PGT All Subject	Normal	Rs. 27500/-
2		Hard	Rs. 32500/-
3		Very Hard	Rs. 35000/-
4	TGT All Subject	Normal	Rs. 26250/-
5		Hard	Rs. 31250/-
6		Very Hard	Rs. 33750/-
7	PRT	Normal	Rs.21250/-
8		Hard	Rs. 26250/-
9		Very Hard	Rs. 28750/-
10	Computer Instructor (Teaching in classes III to V)	Normal	Rs. 21250/-
11		Hard	Rs. 26250/-
12		Very Hard	Rs. 28750/-
13	Computer Instructor (teaching classes VI onwards)	Normal	Rs. 26250/-
14		Hard	Rs. 31250/-
15		Very Hard	Rs. 33750/-
16	Vocational Instructor for craft/dance music/art/sports etc.	Normal	Rs. 21250/-
17		Hard	Rs. 26250/-
18		Very Hard	Rs. 28750/-
19	Spoken English Teacher	Normal	Rs. 18750/-
20		Hard	Rs. 23750/-
21		Very Hard	Rs. 26250/-

## Annexure - II

The monthly payment towards the contractual teachers and the pro rata payment to the teachers may be regulated as follows.

In the overall interest of the organization, the calculation for the pro rata payment should be made as under:-

Example :- In the normal station, a PGT worked for 15 days in April'13 from 01.04.13 to 15.04.13.

Consolidated Pay  
----- X No of days worked  
30 Days

Rs.27,500

Say as : ----- X 15 Days = Rs.13,750  
30 days



केन्द्रीय विद्यालय संगठन(मु0)  
18 सांस्थागतक्षेत्र, शहीदजीत सिंह मार्ग, नई दिल्ली-110602  
**KENDRIYA VIDYALAYA SANGATHAN (HQ)**  
18, Institutional Area, S.J. Marg, New Delhi-110016.  
Tel.: 26858570 Fax 26514179  
Website: [www.kvsangathan.nic.in](http://www.kvsangathan.nic.in)

F.No.11029/39/2011/ KVS (HQ)/Acad

Date : 08/10/13

To

The Deputy Commissioner  
Kendriya Vidyalaya Sangathan  
All Regional Offices

Madam/Sir,

**Subject - Engaging teachers on contractual basis in KVs – reg.**

Of late a number of doubts are being raised from the field regarding contractual teachers appointment. Hence this is being sent for ready reference and proper implementation:

❖ **General Instructions –**

Principals are authorized to fill the posts of PRTs, TGTs, PGTs, on part time Contractual basis in case any such vacancy exists / arises or when teachers proceed on long leave. Contractual appointments are made till the end of the session or till the regular teacher joins, whichever is earlier.

Teachers engaged on contractual basis, would have no claim or right for appointment on a regular basis nor will they be a part of the cadre of teachers of Kendriya Vidyalayas.

The following must be ensured, while making contractual appointment

- i. The teacher should possess the required educational qualifications prescribed for direct recruitment to the post.
- ii. Minimum and maximum age limit shall be 18 and 65 years respectively.
- iii. She/he would be engaged till such time the regular teacher joins or the end of the academic session, whichever is earlier.
- iv. Candidature of a contractual teacher who has served in a KV in a year may be considered in subsequent year(s) by selection committee for a fresh appointment as contractual teachers, by following due procedure.
- v. The teachers engaged should be addressed by the Principal in Kendriya Vidyalayas and their formal acceptance to terms and conditions, attached to the offer, will be obtained ( as per formats in Annexure I & II)

❖ **Selection Procedure –**

- i) The Principal of KV will assess the requirement of teachers to be appointed on contract basis before the start of the academic session and get the approval of Chairman, VMC.

Requirement may be given wide publicity through local Newspaper and also put on the notice board of the Vidyalaya.

- ii) The Selection Committee should be constituted with the approval of Chairman, VMC. The selection should be strictly merit based on Interview and practical classroom observation.
- iii) The selection Committee should consist of Chairman/Chairman Nominee, Principal, an eminent Educationist of the area and subject expert for TGTs/PGTs.

❖ **Execution of agreement** – An agreement needs to be signed by the selected candidate and KVS. The agreement should be in duplicate on non judicial stamp paper of appropriate value. On behalf of KVS, Principal would sign the agreement. The agreement signed should be strictly complied with and it is the responsibility of the Principal to ensure that agreement is properly executed and the original agreement is kept in her/his custody.

❖ **Duties & Responsibilities of Contractual teachers** –

i) Teachers appointed on contractual basis will discharge following duties

- a) Regular classroom activity/Copy checking.
- b) Invigilation duty/Evaluation work.
- c) Helping students and colleagues in preparation and organization of different curricular /Co curricular activities in the Vidyalaya.
- d) All other works assigned by the principal.

❖ **Engagement of Spoken English Teacher** – Developing proficiency of spoken English, Spoken English teacher should be engaged on contract for classes VI to X. For primary section periods for developing proficiency in spoken English should be carved out from the periods allotted for the respective language.

**Requisite Qualification** –

1. Graduate with English as one of the subject.
2. A certificate of Degree/Diploma in spoken English covering course program of not less than six months duration.

❖ **Engagement of Computer Instructor** – The norms for engaging contractual Computer Instructor in Kendriya Vidyalayas are as follows:

Designation : Contractual Computer Instructor  
Duties : To teach computer from Classes III to X

**Essential Qualification** –

B.Ed. B. Tech (Computer Science)/B.C.A./M.C.A/M.Sc. (Computer Science)  
M.Sc. (Electronics with Computer Science component)/M.Sc. (IT)/B.Sc. (Computer Science)

OR

Bachelor's / Master degree in any Science subject / Mathematics from recognized university with Postgraduate Diploma in Computer application from government recognized University/Institute

OR

Post-graduate degree in any subject with Postgraduate Diploma in Computer application from government recognized University/'O' level from DOEACC

OR

Post-graduate degree in any subject with minimum 'A' level from DOEACC

❖ **Norms to engage Vocational Instructors** - In order to improve the standard of sports, Games, Arts & Crafts reputed sports persons, coaches, artists and crafts man shall be engaged for both during and after school hours as per need of the Vidyalaya on contractual basis. For engaging vocational instructors to train the students in the area of Craft, Dance, Music, Arts and sports etc. following norms should be followed by KVs.-

- ii) In case of single section school only one vocational instructor in any of these areas should be engaged.
- ii) In case of schools with 02 section school, 02 vocational instructors (not more than 02) from different areas should be engaged.
- iii) In case of schools with three (03) or more sections, 03 vocational instructors (not more than 03) in different areas should be engaged.

(However, Principal is empowered to take a decision for four (04) such activities as per needs of the Vidyalaya and students. The number of vocational instructors to be engaged above this ceiling may be decided with the approval of concerned Deputy Commissioner of the region. (Approved by 91<sup>st</sup> Meeting of BOG held on 19.01.2012.)

- iv) In order to utilize services of existing teacher, (TGT- PHE/Yoga /WET/Art, PRT-Music) optimally, each KV should ensure that the vocational instructors with specialization in areas/fields other than these teachers should only be engaged

❖ **Payment of remuneration to contractual teacher-**

**Part – A**

Consolidated payment on monthly basis shall be made to the contractual teacher as per Office Order circulated vide letter no. F.No.11029/39/2011/KVS (HQ)/Acad dated 21/03/13. If regular incumbent joins before contractual teacher has completed one month then the contractual teacher may be assigned some other duty and shall be relieved when he/ she completes the minimum period of one month.

**Part – B**

Fund – The payment to all categories i.e. PRT/TGT/PGT engaged against the regular vacancy will be met out of School Fund and if engaged against leave vacancy, payment will be met out of VVN.

❖ **Service Condition** – Teachers engaged on contractual basis, would have no claim or right for appointment on a regular basis nor will they be a part of the cadre of teachers of Kendriya Vidyalayas.

- I) Teacher appointed on contractual basis will not be entitled for vacation pay and during Autumn/Winter Break payment shall be calculated on pro rata basis.
- II) Teacher will not be entitled for pay, if remains absent on working day. In case of absence from duty, payment will be calculated on pro rata basis.
- III) Working hours shall be same as regular teacher.

❖ **Special provision –**

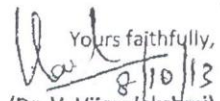
i) **Relaxation of B.Ed. qualification.-** In the absence of suitable candidates with B.Ed. Degrees in Hard /Very Hard station and in remote areas of North –East and J& K, candidates with following qualifications may be considered in different categories without B. Ed qualification–

- a) Post Graduate with 60% marks in Science subjects and 55% in Humanities subjects may be considered for the posts of PGTs, if suitable candidates with B.Ed. are not available
- b) Similarly in the case of TGT, B.Sc. with 60% marks and BA with 55% marks may be considered for appointment on part-time contractual basis if suitable candidates with B.Ed. are not available.
- c) Graduates may be considered for the post of Primary Teacher if candidates with Senior Secondary/Plus 2/ Inter with J.B.T. qualification are not available.

❖ **Relaxation in CTET** – In the absence of CTET qualified candidate, candidate without CTET qualification may be considered if otherwise eligible as per KVS recruitment rules.

You are requested to circulate the same to all principals under your jurisdiction and ensure its strict compliance.

This is for your information and necessary action.

Yours faithfully,  
  
 (Dr. V. Vijaya Lakshmi)  
 Joint. Commissioner (Acad)





केन्द्रीय विद्यालय संगठन(मु०)  
18 सारथ्यागत क्षेत्र, शहीद जीत सिंह मार्ग, नई दिल्ली-110602  
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F.110332/02/2013/KVS(HQ)/Acad/Yoga

Dated :-30.12.2013

To,

The Deputy Commissioner,  
KendriyaVidyalayaSangathan  
All Regional offices

Sub: Yoga teaching in KVs.

Sir/ Madam,

KendriyaVidyalayaSangathan has decided to encourage yoga education in all its schools. The National Curriculum Framework (NCF) 2005 has set broad guidelines for physical education and elucidated the importance of including yoga as a compulsory subject. Yoga education contributes to not merely the physical development of the child but have a positive impact on psychosocial and mental development as well. Yoga is to be taught from class VI onwards in all the KendriyaVidyalayas. The Regional Offices are directed to appoint yoga teachers on contractual basis in all the KendriyaVidyalayas (if any regular yoga teacher is not posted in that school) irrespective of number of sections in the vidyalaya. The remuneration of the yoga teachers appointed on contractual basis shall be similar to the payment made to contractual coaches for the sports.

The Syllabus to be followed in different classes for the yoga education is enclosed at Annexure-I.

Encl.: As above.

(Dr. Shachi Kant)  
Joint Commissioner (Trg..)

Copy to:

1. DC(EDP) with the request to upload the circular on KVS website for information.
2. Guard File.

Joint Commissioner (Trg.)

Ke + l  
Approved  
AFD  
30/12/13

To

The Deputy Commissioner,  
Kendriya Vidyalaya Sangathan,  
All Regional Offices

Subject: Clarification regarding appointment of Yoga Teacher in Kendriya Vidyalayas on contractual basis – reg.

Madam/Sir,

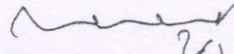
With reference to the letter No. 110332/02/2013/KVS(HQ)/Acad/Yoga dated 30.12.2013 repeated queries are received from different regions, clarification to the queries are stated as under:

Sl.No.	Queries	Clarification
1.	Whether appointment will be done at the Regional Level or at the school level.	Appointment of Yoga teachers on contractual basis are done at the Vidyalaya level by following the due procedure.
2.	Requisite qualification for yoga teacher	i) Graduation in any subject or equivalent from a recognized university. ii) One year training in yoga from a recognized institution. (Refer recruitment rules effective from 01.08.2008)
3.	Syllabus to be followed.	Already in vogue.

You are requested to disseminate the information to all the Kendriya Vidyalayas under your jurisdiction.

This is for your information and necessary action.

Yours faithfully,



(Dr. Shachi Kant)

Joint Commissioner (Trg.)

Copy to : SO, Acad. Section, KVS (HQ) New Delhi for Guard File

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01/04/15

AE  
30/3

Sr. BM