

F. No. 12018/1/2023-M.I (FTS-138089)

भारत सरकार / Government of India

कृषि एवं किसान कल्याण मंत्रालय / Ministry of Agriculture and Farmers Welfare
कृषि एवं किसान कल्याण विभाग / Department of Agriculture & Farmers Welfare
(विपणन प्रभाग -I) / (Agricultural Marketing Division-I)

Cabin No. 5, 2nd Floor, F-Wing, Shastri Bhawan,
New Delhi-110001, dated the 18 /01/2024

VACANCY CIRCULAR

Subject: Filling up of two (02) posts of Deputy Agricultural Marketing Adviser (Group-III) at Faridabad (Haryana) in Directorate of Marketing & Inspection an attached office under Department of Agriculture & Farmers Welfare on deputation (including short term contract) basis - regarding.

It is proposed to fill up two (02) posts of Deputy Agricultural Marketing Adviser (Group-III) in Pay Level-12 of the Pay Matrix (Rs.78800-209200/-) at **Faridabad (Haryana)** in Directorate of Marketing & Inspection, an attached office under Department of Agriculture and Farmers Welfare on deputation (including short-term contract) basis. Officer under the Central or State Governments or Union Territories or Universities or Recognised Research Institutes or Public Sector Undertakings or Autonomous or Statutory organisations or State Agricultural Marketing Boards or Societies or Cooperative Societies aided by the Central or State Governments are eligible:

(A) (i) holding analogous post on regular basis in the parent cadre or Department;

or

(ii) with five years' regular service in the grade rendered after appointment thereto on a regular basis in Pay Level-11 in the Pay Matrix (Rs. 67700-208700)/-in the parent cadre or Department; and

(B) Possessing the following educational qualifications and experience:-

Essentials:-

(i) Master's Degree in Chemistry / Agriculture Chemistry / Dairy Chemistry / Dairying/ Biotechnology /Biochemistry from a recognized University;

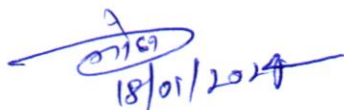
or

Bachelor of Technology Degree in Oil Technology / Food Technology / Chemical Technology / Dairy Technology from a recognized University.

(ii) Ten (10) years' experience in the field of analytical work of organic material or in the field of Marketing of Milk and Milk Products, Oils and Fats including Essential Oils and allied commodities;

or

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Eight (08) years' experience in the field of analytical work of organic material or in the field of Marketing of Milk and Milk Products, Oils and Fats including Essential Oils and allied commodities including Diploma in Marketing Management awarded by any recognized University or Institute or equivalent.

Note 1: The departmental Officers in the feeder category who are in the direct line of promotion will not be eligible for consideration for appointment on deputation. Similarly, deputationists shall not be eligible for consideration for appointment by promotion.

Note 2: Period of deputation (Including Short Term Contract) including period of deputation (Including Short Term Contract) in another ex-cadre post held immediately preceding this appointment in the same or some other organisation or department of the Central Government shall ordinarily not to exceed **four (04) years**.

Note 3: The maximum age limit for appointment by deputation (Including Short Term Contract) shall be not exceeding **fifty six (56) years** as on the closing date of the receipt of applications.

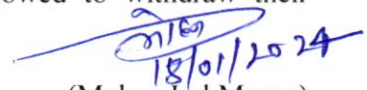
2. The officer selected on 'deputation' basis will have the option to draw his grade pay plus deputation (duty) allowance or to have his pay fixed in the scale of the post in accordance with DOP&T's OM No. 2-11/2017-Estt.(Pay-II) dated 24.11.2017, as amended from time to time.

3. Application (**in duplicate**) in the enclosed proforma (**Annexure-I**) of the eligible candidates whose services can be spared immediately on selection, together with the certificate should be forwarded by the Forwarding Authority (in proforma **Annexure-II**) along with the following documents:-

- (i) Cadre Clearance certificate,
- (ii) Integrity Certificate,
- (iii) Vigilance Clearance Certificate,
- (iv) List of major/minor penalties imposed if any, on the official during the last 10 years; (if no penalty has been imposed a 'Nil' Certificate should be enclosed)
- (v) Attested photocopies of the Annual Performance Appraisal Reports (APARs) for the last 5 years (photocopies of the APARs to be got attested by an officer not below the rank of Under Secretary to the Government of India)

4. Complete application in all respects must reach to Shri Mohan Lal Meena, Under Secretary (Marketing-I), Department of Agriculture & Farmers Welfare, Cabin No. 5, 2nd Floor, F-Wing, Hall No. 208, Shastri Bhawan, New Delhi- 110001, within 60 days from the date of publication of the advertisement in the Employment News/Rozgar Samachar. It may also be noted that applications received without the APARs, Cadre clearance, Vigilance Clearance, Integrity Certificate and a Statement of major/minor penalty and other requisite documents will not be considered.

5. The candidates who apply for the post will not be allowed to withdraw their candidature subsequently.


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(Mohan Lal Meena)

Under Secretary to the Government of India

Telephone:- 011-23389891

Email; mohanlal.meena70@nic.in.

..../-

Copy for necessary action to :-

- (i) All Ministries/Departments of Government of India. It is requested that the vacancy circular may please be given wide publicity in their subordinate and attached offices, Public Sector Undertakings, Semi Government/ Autonomous or Statutory Organizations under their administrative control.
- (ii) All State Governments/UT Administrations.
- (iii) All Attached and Subordinate offices, Autonomous Bodies and Public Sector Undertakings of the Department of Agriculture and Farmers Welfare.
- (iv) Department of Higher Education, Ministry of Education, Government of India Shastri Bhawan, New Delhi. It is requested that the vacancy circular may please be given wide publicity in the Universities.
- (v) Department of Agricultural Research & Education, Krishi Bhawan, New Delhi. It is requested that the vacancy circular may please be given wide publicity under their Research Institutes.
- (vi) Indian Council of Agricultural Research, Krishi Anusandhan Bhavan-II, Pusa, New Delhi-110012. It is requested that the vacancy circular may please be given wide publicity in the Universities.
- (vii) Directorate of Marketing and Inspection, New CGO Building, NH-IV, Faridabad (for uploading the vacancy circular on their website).
- (viii) IT/NIC Division, DA&FW, Krishi Bhawan, New Delhi (for uploading the vacancy circular on the website of Department of Agriculture & Farmers Welfare).
- (ix) Notice Board.


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(Mohan Lal Meena)

Under Secretary to the Government of India

Telephone:- 011-23389891

Email; mohanlal.meena70@nic.in.

PROFORMA

Proforma for application for the post of Deputy Agricultural Marketing Adviser (Group-III) in Directorate of Marketing & Inspection an attached office under Department of Agriculture & Farmers Welfare on deputation (including short term contract) basis

1. Name and Address
(in Block Letters)
2. Date of Birth
(in Christian era)
3. Date of retirement under Central/State
Government Rules
4. Educational Qualifications
5. Whether Educational and other qualifications
required for the post are satisfied. (If any
qualification has been treated as equivalent
to the one prescribed in the Rules, state the
authority for the same.)

Sl.No.	Qualifications / Experience required	Qualifications / Experience Possessed by the officer	Remarks, if any
1.			
2.			
3.			

6. Please state clearly whether in the light of entries
made by you above, you meet the requirement of
the post.
7. Details of Employment, in chronological order. Enclose a separate sheet duly
authenticated by your signature, if the space below is insufficient.

Office/ Institution	Post held on regular basis	From	To	*Pay Scale of the post held on regular basis and present Basic Pay	Nature of duties performed

*** Important:** Pay Scale/Pay Band and Grade Pay granted under ACP/MACP are personal to the officer and therefore, should not be mentioned. Only Pay band and Grade pay/Pay Scale of the post held on regular basis to be mentioned.


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8. Nature of present employment i.e. ad-hoc or temporary or Quasi- permanent or permanent.
9. In case, the present employment is held on deputation/ contract basis, please state:
 - (a) The date of initial appointment
 - (b) Period of appointment on deputation/contract
 - (c) Name of the parent office/organization to which you belong
10. If any post held on deputation in the past by the applicant, date of return from the last deputation and other details.
11. Additional details about present employment.
Please state whether working under
(Indicate the name of your employer against the relevant column)
 - (a) Central Government
 - (b) State /UT Government
 - (C) Autonomous or Statutory Organization
 - (d) Public Sector Undertakings
 - (e) Universities
 - (f) Semi – Governments
 - (g) Recognized Research Institutions
12. Are you in Revised Scale of Pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale.
13. Basic pay and total emoluments per month now drawn.
14. In case the applicant belongs to an Organization which is not following the Central Government pay scales, details of their pay (IDA pay equivalent to CDA Pay) may be provided to consider their eligibility.
15. Additional information, if any, which you would like to mention in support of your suitability for the post. Enclose a separate sheet, if the place is insufficient.
16. Please state whether you are working in the same Department and are you holding a post, which is feeder to the feeder grade for promotion?
17. Whether belongs to SC/ST.
18. Remarks.

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I have carefully gone through the vacancy circular /advertisement and I am well aware that the information furnished in the Curriculum Vitae duly supported by the documents in respect of essential qualification/work experience submitted by me will also be assessed by the Selection Committee at the time of selection for the post. The information /details provided by me are correct and true to the best of my knowledge and no material fact having a bearing on my selection has been suppressed /withheld.

(Signature of the candidate)

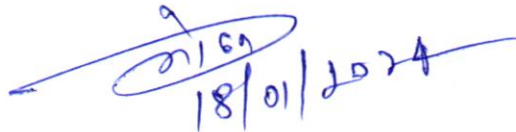
Date:
Place:

Address _____

Mobile No.

Countersigned

(Employer/ Cadre Controlling Authority with Seal)

Handwritten signature and date: 18/01/2024

Annexure-II

Certification by the Employer/Cadre Controlling Authority

The information/ details provided in the above application by the applicant are true and correct as per the facts available on records. He/ She possess educational qualifications and experience mentioned in the vacancy Circular. If selected, he/she will be relieved immediately.

2. Also certified that;

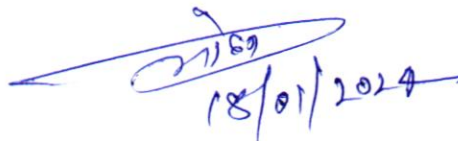
- i) There is no vigilance or disciplinary case pending/ contemplated against Shri/Smt. _____
- ii) His/ Her integrity is certified.
- iii) Photocopies of the His/Her APARs/ACRs for the last 5 years duly attested by an officer of the rank of Under Secretary of the Government of India or above are enclosed.
- iv) No major/ minor penalty has been imposed on him/ her during the last 10 years or a list of major/ minor penalties imposed on him/ her during the last 10 years is enclosed (as the case may be).

Countersigned

(Employer/ Cadre Controlling Authority with Seal)

Name & Designation:
Telephone No.:
Email ID:
Office Seal:

Place:
Dated:


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