



**GOVERNMENT OF ANDHRA PRADESH**  
**HEALTH, MEDICAL & FAMILY WELFARE DEPARTMENT**  
**ANDHRA PRADESH MEDICAL SERVICES RECRUITMENT BOARD**  
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**NOTIFICATION No: 10/2024**

**DATED:15.03.2024**

**RECRUITMENT FOR THE POSTS OF NODAL OFFICERS, SYSTEM ADMINISTRATORS, DATA ANALYST, PROGRAMME ASSISTANTS AND FACILITY MANAGERS ETC.,**

- Ref.: 1. G.O.Ms.No.188 HM&FW Department(D1) Dt.15.07.2022  
2. G.O.Ms.No.178 HM&FW Department Dt.17.10.2023.

**VACANCIES & EDUCATIONAL QUALIFICATIONS :**

1. Applications are invited from the eligible candidates for the post of Nodal Officers, System Administrator, Data Analyst and Programme Assistant in DME office and System Administrator, Data Analyst and Facility Manager in Government General Hospitals and System Administrator, Programmer in AP Medical Services Recruitment Board.
2. Recruitment is on a contract basis for period of one year period initially.
3. Total Number of Vacancies: **55**
4. Details of posts are at **ANNEXURE NO. I** to the notification. Vacancies may be increased/decreased
5. **Educational Qualifications**

1	Nodal officer (In DME office)	1. MBBS and PG degree from an institution recognized by NMC/MCI In case of non-availability of candidates with above qualifications MBBS from an institution recognized by NMC/MCI and a Minimum of three years post-MBBS experience in any Government / Private Hospital of not less than 100 Beds.
2	System Administrator	1. BE / B.Tech., in Computer Sciences / IT or MCA or Post Graduate in Computer science or IT 2. Post-qualification experience in Government / Private in providing IT services for a period of not less than three years.
3	Data Analyst	1. Post Graduate degree in Data Analytics Or Statistics Or Bio-Statistics from an institution or university recognized by UGC 3. Post-qualification experience in Government /Private in providing IT services for a period of not less than three years
4	Facility Manager in Government General Hospitals / Medical Colleges	1. Graduation from an institution recognized by UGC 2. Ex-Serviceman in the cadre of JCO and above

5	Programme Assistant / Programmer	<ol style="list-style-type: none"> <li>1. BE/B.Tech., in Computer sciences / IT or MCA or Post Graduate in Computer science or IT</li> <li>2. Post-qualification experience in Government /Private in providing office assistant for a period of not less than three years</li> </ol>
6	MIS Assistant	<ol style="list-style-type: none"> <li>1. Post Graduation/ PG Diploma / Degree in Statistics or Bio Statistics or Data Analytics</li> </ol>

**6. AGE:**

- i. OC candidate should not have completed 42 years as on date of Notification
- ii. EWS/SC/ST/BC candidates should not have completed 47 years as on date of Notification
- iii. Differently Abled person should not have completed 52 years as on date of Notification
- iv. Ex-servicemen should not have completed 50 years as on the date of Notification

7. Rule of Reservation will apply as per A.P State and Subordinate Service Rules in force

**8. HOW TO APPLY:**

- i. Applications shall be submitted through online at <https://dme.ap.nic.in> from **18.03.2024 to 25.03.2024 till 11.59 pm.**
- ii. The candidates shall have to pay the application fee **Rs.1000/-** for OC Candidates **AND Rs.500/-** for BC, SC, ST, EWS, Ex-service men and Differently abled candidates.
- iii. Payment shall be done in Online Mode only.
  - a. **Candidates who are Local to Andhra Pradesh ONLY need to apply** with the following
    - b. Latest passport-size photo\*
    - c. SSC Certificates (proof of date of birth)\*
    - d. Pass certificates of qualifications prescribed for the post concerned.
    - e. Marks memos of all years of qualifying examinations (Degree / PG Degree) or its equivalent. In the absence of marks memos, marks will be calculated as per rules in force.
    - f. Valid certificate of Registration in APMC / NMC
    - g. Study Certificates from class IV to X from the school where the candidate studied. In case of private study local candidature certificate for that particular 7 years period preceding to the year of passing 10<sup>th</sup> class from competent authority in Form Appendix-I certificate of residence prescribed vide Sub Clause (ii) of clause (a) of Para 7 of the Presidential Order (Proforma is here with enclosed). Candidates migrated from Telangana shall submit certificate of Local candidature as per G.O.Ms.No.132 & 133 Dt.13.06.2016. In the absence of the suitable certificate, the

candidate will be considered as non- local and further action will be as per rules in force.

- h. Intermediate certificate\*
- i. Candidates, who claim for VH/MH/HH/OH vacancy, must submit Disability Certificate to that extent, issued by the concerned medical board or SADAREM.
- j. If a person belongs to Ex-service man category, certificate regarding the same has to be enclosed.
- k. Social status Certificate in case of SC/ST/BC issued by the competent authority. If social status certificate is NOT submitted, then such candidate is considered as OC.
- l. Latest Economically Weaker Section (EWS) Certificate issued by the competent authority. In case of EWS certificate is NOT submitted, then such candidate is considered as OC.
- m. Meritorious sports certificates in case of claiming the sports quota
- n. Contract Service certificate should be submitted in the prescribed format attached in the web site obtained from the controlling officer concerned (DM&HO / DCHS / Principals of GMCs / Superintendent of GGHs / Any other authority who appointed the applicant) in case of Medical officer working on contract basis. In absence of which the candidate will not be given any weightage (Proforma is herewith enclosed).

The applications submitted without the required certificates and incomplete applications will be rejected summarily.

**9. METHOD OF SELECTION :**

- a) Selection will be based on merit and rule of reservation
- b) Merit list will be prepared for all the candidates who applied and fulfilled all the eligibility conditions. Selection lists will be prepared based on merit lists and roster points as per the Rules of Reservation issued in AP State and Subordinate Services
- c) Total Marks: 100.
- d) 75% of the marks/grades obtained in the qualifying degree.
- e) Up to 10 marks @ 1.0 marks per completed year after acquiring requisite qualification as mentioned in the pass certificate. Weightage will be reckoned up date of notification as per Govt.Memo No.4274/D1/2013 HM&FW (D1) Dept., Dt.10.07.2014.
- f) Weightage upto 15% will be given to the candidates working / worked on Contract / Outsourcing / Honorarium basis including COVID-19 service as shown below subject to satisfactory service, certified by the competent authority, as per GO.Rt.No.211, HM&FW(B2) Dept., Dt:08.05.2021, G.O.Rt.No.573 HM&FW (B2) Dept. dt.01.11.2021 and GO.Rt.No.07 HM&FW (B2) dept. Dt.06.01.2022, Govt.Memo.No.3740784/B2/2020 of HM&FW (B2) Dept., dt.14.02.2022 & Read

with circular No.03/CHFW/2022, dated. 11.02.2022 of the Commissioner of Health & Family Welfare, A.P. If any individual worked less than six months for COVID, the weightage shall be 0.83 marks per completed month will be awarded.

g) Weightage to contract employment based on working area :

a. @ 2.5 marks per six months in Tribal Area.

b. @ 2.0 marks per six months in Rural Area.

c. @ 1.0 marks per six months in Urban Area.

d. No weightage will be given for the services less than six months.

e. Spells of service rendered will also be considered.

h) The candidates claiming service weightage shall submit original Contract / Outsourcing / Honorarium service certificate in the enclosed proforma issued by the competent authority along with copy of appointment orders. Applications without the services certificates as stated above will not be considered for service weightage.

i) Contract service will be reckoned upto the date of notification as per Govt.Memo.no.4274/D1/2013, HM&FW(D1) Dept., dt.10.07.2014.

**10. IMPORTANT INFORMATION TO CANDIDATES :**

A. The decision of the department regarding acceptance or rejection of the candidature, conduct of counseling and at all consequent stages culminating in the selection or otherwise of any candidates shall be final in all respects and binding on all concerned under the powers vested with.

B. The department also reserves its right and modify regarding time and conditions laid down in the notification for conducting the various stages up to selection duly intimating the details thereof to all concerned as warranted by any unforeseen circumstances arising during the course of this process.

C. The recruitment is subject to outcome of any O.As / W.Ps pending before Court and likely to arise in the matter.

D. Member Secretary, APMSRB / Director of Medical Education reserves every right to cancel the Notification / alter / modify any condition laid down in the Notification for final selection and also number of posts notified.

Station : Mangalagiri

Date : 15.03.2024

**Sd/- M.SRINIVASA RAO  
MEMBER SECRETARY,  
A.P.M.S RECRUITEMENT BOARD,  
MANGALAGIRI**

**ANNEXURE NO. I**

<b>S.No.</b>	<b>Name of the Cadre</b>	<b>Location of Vacancies</b>	<b>Consolidated Pay Per Month</b>	<b>Number of vacancies</b>
1	Nodal Officer	DME office	70000	8
2	Facility Managers	GGHs / GMCs	50000	11
3	System Administrator	GGHs / GMCs DME OFFICE APMSRB	50000	13
4	Data Analyst	GGHs / GMCs / DME OFFICE	50000	13
5	MIS Manager	DME OFFICE	50000	1
6	Programme Assistant	DME OFFICE	50000	8
7	Programmer	APMSRB	50000	1
			<b>Total :</b>	<b>55</b>