



अंडमान तथा निकोबार प्रशासन  
Andaman & Nicobar Administration  
डॉ. भीमराव अंबेडकर प्रौद्योगिकी संस्थान  
DR. B.R. AMBEDKAR INSTITUTE OF TECHNOLOGY  
पहाडगीव, पोर्ट ब्लेयर - ७४४१०३ Pahargoon, Port Blair - 744103.  
अंडमान निकोबार दीप समूह Andaman & Nicobar Islands.



Dated 14<sup>th</sup> March, 2024

### VACANCY NOTICE

**Recruitment to Group "C" (Non Ministerial) post of Watchman to be filled in the Department of Dr. B.R.Ambedkar Institute of Technology, Pharagaon, Port Blair by Direct Recruitment Examination**

Dr. B.R. Ambedkar Institute of Technology invites **ONLINE APPLICATION** from the eligible candidates to fill up the Group "C" (Non Ministerial) post of **Watchman, Level-1 of Pay Matrix Pay Matrix level -1 (Rs. 18000-56900/-) under OBC category.** The selection will be done by **COMPUTER BASED ONLINE TEST (CBT) and TRADE TEST**

#### 1. Details of Vacancy :-

S.No.	Name of the vacancy	Category wise Details of Vacancy							
		UR	EWS	OBC (NCL)	ST	PwDs	MSP	ESM	Total
1.	<b>Watchman</b>	-	-	<b>01</b>	-	-	-	-	<b>01</b>

#### Note:

- Abbreviation used : UR - Un-Reserved, EWS - Economically Weaker Section, OBC- Other Backward Class, NCL- Non Creamy Layer, ST - Schedule Tribes, PwDs- Person with Disability, MSP- Meritorious Sports Peon, ESM- Ex Servicemen.
- Candidate should apply for the post mentioned only, if he/she is eligible for the post as prescribed
- The candidates who have registered their candidature in the Employment Exchange shall also submit ONLINE APPLICATION in the website irrespective of their name being sponsored by the Employment Exchanges or otherwise.

- d. Only Local Other Backward Class (Non- Creamy Layer) covered under the category of "OBC" as specified in the Gazette Notification No. 343/205/F.No. 8-3/2003-TW dated 16<sup>th</sup>December, 2005 and No. 75/2006/F.No. 8-3/2003-TW dated 19<sup>th</sup>April, 2006 are eligible to apply for the reservation against Other Backward Class (OBC) quota. The candidates belonging to OBC (Creamy Layer) are not eligible to apply for the reservation against Other Backward Class (OBC) quota.
- e. The nature of vacancy is temporary but likely to continue and two years probation period may be extended at the discretion of the competent authority.

## **2. Eligibility Conditions:**

1. Applicant must be an Indian National.
2. All candidates shall be required to apply Online through the recruitment portal only for the post whether the candidates are registered or not registered with the Employment Exchange.
3. The Departmental Candidates of A & N Administration must also apply online within the due date and also upload the latest **No Objection Certificate's issued by the Head of the Department** and must produce at the time of verification of original certificates/documents.

## **3. Age Limit for Direct Recruitment:-**

18-33 years (Male)  
18-38 years (Female)

### **Note:**

- A. A candidate for this examination must have attained the age of 18 years and must not have attained the age over and above 33 (male)/38 (female) years as on Closing date of application

- B. Relaxable for Govt. servants upto 05 years and for OBC upto 03 years in accordance with the instruction/ orders issued by the Central Govt. from time to time.
- C. The provision of A&N Administration Circular No. 45/41998-PW dated 19.11.2011 shall be applicable.

#### 4. (A) Educational Qualification:-

##### **Essential**

Must have passed secondary school examination (10<sup>th</sup> std) from a recognized Board / Institution.

##### **Desirable:**

1. Training in Basic and Refresher Course in Home Guards and Civil Defence.
2. Ability to ride Bicycle.

#### ( B) Process of Certification and Format of certificates :-

1. Candidates who wish to be considered against reserved vacancies or seek age relaxation **must produce the original certificates and submit self attested copy of the same issued by the Competent Authority**, whenever such certificates are sought by the Dr. B.R. Ambedkar Institute of Technology, Port Blair for document verification. Otherwise their claim will not be entertained and their candidature / applications will be considered under **General (UR) category**. Candidates may note that in respect of the above the candidature will remain provisional till the veracity of the concerned document is verified by the Appointing Authority.
2. Candidates are warned that they will be permanently debarred from the recruitment examination conducted by the Dr. B.R. Ambedkar Institute of Technology, Pahargaon, Port Blair in case they fraudulently claim OBC (NCL) status.

#### 5. Fee Payable: -

- a. Candidates (except female/ST/person with benchmark disability certificate are exempted from payment of fee.) are required to pay a fee of **Rupees 25 (Rupees Twenty five only)** by using net banking

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facility of any bank or by using Visa/Master/Rupay/Credit/debit card/UPI payment/QR Code.

- b. No fee for ST/PwD/women candidates of any community. No “fee exemption” is available to Gen/OBC/EWS male candidates and they are required to pay the full prescribed fee.
- c. The details of the bank account are as follows:-

Account Name: Principal, Dr.B.R.Ambedkar Institute of Technology  
(Recruitment exam fee)

Account No : 41881546799  
IFSC : SBIN0017178  
Bank : State Bank of India  
Branch : Dollugunj  
Mode : Net banking/ VISA/ Master/ Rupay/ Credit/  
debitcard/UPI payment/QR Code.

**6. Center of Examination:** - The Recruitment Examination will be held only at Port Blair and the center shall be indicated in the hall ticket.

7.

**7. Scheme of Examination:-**

<b>Syllabus &amp; Scheme for CBT</b>			
<b>CBT - 50 Marks</b>	<b>Trade Test - 50 Marks</b>	<b>Eligibility Criteria</b>	<b>Mode of Examination</b>
<ul style="list-style-type: none"> <li>• <b>English-10 marks</b></li> <li>• <b>General Aptitude-10 marks</b></li> <li>• <b>Numerical- 10 marks</b></li> <li>• <b>Fire &amp; Safety 10 marks</b></li> <li>• <b>Hindi- 10 marks</b></li> </ul>	<ul style="list-style-type: none"> <li>• <b>Endurance-50 marks</b></li> <li>• 100 Meters Race (within 16 seconds) – <b>25 marks</b></li> <li>• 1.60 KMs Race (within 07 minutes) – <b>25 marks</b></li> </ul>	<p>Must secure minimum cut off marks of 40% in CBT &amp; skill test separately.</p> <p>Skill test will be conducted for those who qualify the CBT examination.</p>	CBT and Trade Test
<b>Total Duration for CBT: 45 minutes</b>			

**Note:**

- a. **Question paper will be** "Objective Multiple Choice-type Questions" with one correct answer of one mark each be set in English only.
- b. The Question paper will be in English, with a negative marking of **0.25 marks** for each wrong answer. Candidates are, therefore advised to keep this in mind while answering the question.
- c. Each candidate will have to appear for CBT examination as per Time indicated in Hall Ticket.

**8. Verification of documents :-**

The successful candidates short listed on the basis of the CBT Examination and trade test will be called for document verification in person. The successful candidates should get their original certificates / testimonials duly verified as are mandatory and submit another self attested copy of all those mandatory certificates / Testimonials in person along with the printed copy of online application to the authorized officers / officials at the prescribed venue on the schedule date & time, failing which his / her candidature shall be struck off from the relevant panel for all purpose and no further request / correspondence shall be entertained.

**09. GENERAL INSTRUCTIONS TO BE COMPLIED WITH BY THE CANDIDATES IN THE CBT EXAMINATION: -**

1. Candidates must mark the answers in CBT by themselves.
2. In the question papers, wherever necessary, the metric system of weights and measures only will be used.
3. Candidates are not permitted to use Mobile Phones, calculators, electronic watches, blue tooth devices and other Electronic gadgets except as specified in the Notice. They should not, therefore, bring the same inside the Examination Premises/ venue.
4. If any candidate is found to possess mobile phones or any other means of wireless communication in the working (Switch on) or switched off mode, his/her candidature shall be cancelled forthwith.



**10. MODE OF SELECTION: -**

1. Candidates for the post of Watchman will be finally selected based on their performance in the CBT examination & trade test and after verification of required original Certificates and after Police verification.
2. In case suitable local candidates of A & N Islands under OBC are not in the merit of the recruitment examination then the vacancy reserved under OBC shall be filled under the UR category.
3. Success in the examination confers no right of appointment whatsoever unless the DBRAIT Administration is satisfied after such enquiry as may be considered necessary that the candidate is suitable in all respects of appointment to the service / post and the decision in this regard shall be final & binding.

**11. RESOLUTION OF THE TIE CASES**

In cases where more than one candidates secure the equal aggregate marks, tie will be resolved by applying the following methods one after another:-

1. Date of Birth i.e. the candidate older in age gets preference.
2. By referring to the alphabetical order of the names taking first name into consideration.

**12. ADMISSION TO THE EXAMINATION: -**

1. All candidates who apply in response to this advertisement on or before the CLOSING DATE & TIME FOR ONLINE APPLICATION will be assigned Roll Numbers.
2. The Admit cards will be made available on the website of <https://erecruitment.andaman.gov.in/crap> In around 02 weeks before the CBT examination.
3. In case, a candidate does not find his/her name in the above uploaded list, he/she must immediately contact **aodbrait1984@gmail.com** mail id with proof of having submitted his / her application online. Failure to do so shall deprive him/her of any claim for consideration subsequently.
4. The Candidate must carry atleast one photo bearing identity proof such as Driving License, Aadhaar Card, Voter Card, College/University ID Card, Income Tax PAN **in original and Admit card downloaded from the website duly signed by the candidate**, while attending the examination, failing which, they shall not be allowed to appear for the examination.

5. The photographs used by the candidates must be a recent, relaxed face, and the picture should be in colour, against a white coloured background. If flash is used then please ensure that there is no red-eye and, in case of glasses, your eyes should be visible. The front of the face should be covered less than 80% of the entire photo.

6. Photograph should be in JPEG format and its size should be between 10 kb to 50 kb with ideal resolution of 100 X 200 ( pixels)

### **13. ACTION AGAINST CANDIDATES FOUND GUILTY OF MISCONDUCT :-**

While filling the application form, the candidates are cautioned that they should not furnish any particulars that are false or suppress any material information. Candidates are also cautioned that they should in no case, attempt to alter or otherwise tamper with any entry in a document or the attested certified copy submitted by them, nor should they submit a tampered/ fabricated document. If there is any inaccuracy or any discrepancy in filling OMR Sheet, OMR sheet will not be evaluated.

**Without prejudice to criminal action/debarment from DBRAIT examination wherever necessary, candidate will be summarily cancelled at any stage for a period of maximum 03 years of the recruitment in respect of candidates found having indulged in any of the following malpractices :-**

1. In possession of MOBILE PHONE & ACCESSORIES AND OTHE ELECTRONIC GADGETS WITHIN THE PREMISES OF THE EXAMINATION CENTRES, WHETHER IN USE OR IN SWITCHED OFF MODE AND IN PERSON OR OTHERWISE.
2. Involved in various malpractices.
3. Using unfair means in the examination hall like copying, cheating etc.
4. Obtaining support for his/her candidature by any means.
5. Impersonate / procuring impersonation by any person.
6. Submitting fabricated documents or documents which have been tampered with.
7. Making statements which are incorrect or false or suppressing material information.
8. Resorting to any other irregular or improper means in connection with his/her candidature for the examination.
9. Misbehaving in any other manner in the examination hall with the Supervisor, Invigilator or authorized officials on duty .
10. Intimidating or causing bodily harm to the staff employed by the DBRAIT for conduct of examination.
11. To be ineligible for the Examination by not fulfilling the eligibility conditions mentioned in the Notice.

12. Candidature can also be canceled at any stage of the recruitment on any other ground which, the DBRAIT authorities considers to be sufficient cause for cancellation of candidature.
13. The result of the CBT examination final result of the recruitment examination will be made available on the <https://erecruitment.andaman.gov.in/crap> Portal.

#### **14. IMPORTANT INSTRUCTIONS FOR THE CANDIDATES**

1. Candidates are advised to fill the online application carefully with due diligence as application submitted once cannot be modified.
2. Online application has to be completed in one session. The candidate should enter all required information correctly in all fields of the online application. Personal details once saved cannot be modified later again. The candidate can edit the data in qualification, photographs, signature, post for which he/she applying till the confirmation & submission of online application. Candidate can take a printout of the online application after confirmation. A registration number will be generated in the printed application form.
3. The candidates must ensure the eligibility for the post before submitting applications and participating in the exam. If it is found that he/she is not eligible as per the Recruitment Rules, his / her candidature will be rejected irrespective of performance in the CBT examination.
4. Central Government Servant/Civilian employees, Departmental Candidates of A&N Admn. Claiming age relaxation should be in possession of a certificate from their office in respect of length of continuous service which should be for not less than three years in the immediate period preceding the closing date for receipt of online application. They should continue to have the status of Central Government Civilian employees /servants till the time of appointment, in the event of their selection.
5. The DBRAIT authority will not undertake detailed scrutiny of applications for the eligibility and other aspects before the selection



examination, and thus the candidature is accepted only **provisionally**. The candidates are advised to go through the requirements of educational qualification, age etc, and satisfy themselves that they are eligible before applying. When scrutiny is undertaken, at any stage, if any claim made in the application is not found substantiated, the candidature shall be cancelled and the DBRAIT authority decision shall be final and binding.

6. Candidates seeking reservation benefits available for OBC category must ensure that they are entitled to such reservation as per eligibility prescribed by the Govt. Of India/ A&N Admn. from time to time. They should also be in possession of the valid certificates in the prescribed format issued by Competent Authority in support of their claim at the time of application.

7. The departmental candidates of A&N Admn. claiming age relaxation should be in possession of a certificate in the prescribed format from their office in respect of length of continuous service in the immediate period preceding the closing date for receipt of online application. They should continue to have the status of Government servant till the time appointment in the event of their selection.

8. The candidates must mention their Name, date of birth, Father's name and Mother's Name strictly as given in the Matriculation certification otherwise their candidature will summarily be canceled at the time of document verification or as and when comes into the notice of the DBRAIT Authority.

9. Request for change / correct, in any particulars in the application form once submitted will not be entertained under any circumstance. The department will not be responsible for any consequence arising of non acceptance of request of correction / addition / deletion in any particular field in the online application form whatever the reasons may be.



10. Final selection for appointment of candidates will be made based on the marks secured on merit basis in CBT examination & Trade test and verification of certificates / testimonial subject to verification of Character and antecedents and medical examination from the appropriate authority.

11. Candidates are advised to go through the detailed instructions contained in this notice which are available on the website <https://erecruitment.andaman.gov.in/crap> may read carefully before applying.

**15. The eligible candidates who had applied earlier against the vacancy notice published in the Daily Telegrams on 26.09.2017 need not apply again against this vacancy notice, their candidature will be considered based on the application submitted at that point of time subject to fulfillment of the conditions contained in that vacancy notice.**

#### **16. How to apply**

**(A) (i)** The candidates should register their full particulars of the application through online at <https://erecruitment.andaman.gov.in/crap> The online application will be accepted from **15<sup>th</sup> March 2024 (11:00AM) to 15<sup>th</sup> April, 2024 (upto 12 midnight)**. No physical copy of application shall be entertained. The candidates should provide all the mandatory details in the online portal failing which, the application will not be accepted by the online website. Photograph to be uploaded should be 8 bit JPEG format and its size should be between 10 Kb to 50 Kb with resolution recommended is 140 X 60 (Width X Height). It is also advised to enable JavaScript in the browser such as Internet explorer, Firefox, Google chrome etc to successfully upload your online application. The website will also allow the applicant to take print out forthwith of the submitted application to facilitate candidate. Those who may fail to take print out immediately after submitting their application can download the filled in forms later also.

**B. Copies of documents to be uploaded with the online Application to be submitted at the time of documents verification after the CBT examination :-**

**a) One copy of recent passport size photograph with a white background**

**b) Self Attested copies of certificates in respect of :-**

**i)** Essential Qualification Certificate of the respective field and higher qualification if any issued by the competent authority in respect of the post (Category of post) applied for.

**ii)** 10<sup>th</sup> Pass Certificate issued by the CBSE or any other recognized Board of School Education indicating the date of birth.

**iii)** OBC Certificate issued by any Revenue Authority Competent within the jurisdiction of A&N Admn. in respect of reserved category.

**17. Helpdesk :-** Candidate may contact through email **aodbrait1984@gmail.com** to clarify / resolve any problem related to registration of online application.

**18. Closing date for online application : 15<sup>th</sup> April, 2024 till 12 midnight.**

**Administrative Officer  
DBRAIT**

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