



FALCON EYE SECURITY SERVICES

57-9-4, H No. 123, New P & T Colony, III Main Street, Near SBI Bank,
Pantakaluva Road, Patamata, VIJAYAWADA - 520 010

FESS/IITTP/ RECT-OS/12/2024

Date: 01/04/2024

ENGAGEMENT OF OUTSOURCED POSITIONS

Applications are invited from interested candidates for the following positions on an outsourcing basis for a period of one year. These positions are purely temporary in nature. Selected candidates will be deputed at our client organization **IIT Tirupati**.

Post No.	Designation	Upper Age Limit	Qualification/Experience	Consolidated Remuneration Range	No. of Posts
02	Multi Skilled Assistant	35 Years	Essential Qualification & Experience: Any Bachelor's degree with minimum 03 years' relevant experience in administrative duties having well conversant in co-ordination activities with different authorities and good communication Skills. Desirable: Fluency in local language and ability to coordinate with local government offices for institute related works.	Rs. 20,000 - 25,000	01

Application procedure:

The aspiring candidates satisfying the eligibility criteria may send their filled in application form in the **prescribed format** along with scan copy of original educational and experience certificates in a single PDF to outsourcing_rect@iittp.ac.in on or before **07th APRIL 2024**. The applications received beyond the last date will not be considered.

There is no need to send hard copy of the application.

Selection Procedure:

1. Only shortlisted candidates will be called for the selection process (offline), and the shortlisted candidates list will be published on the website.
2. The decision of the Institute will be final regarding shortlisting, final selection and pay fixation.
3. The upper age limit may be relaxed for exceptionally good candidates based on the committee's decision.
4. The initial tenure of appointment will be for a period of one year, it may be extended subjected to satisfactory performance through a periodical assessment report.
5. The selected candidates shall not have a claim on any regular position and shall not have any of the privileges like housing, medical facilities, and other benefits available to regular employees of the Institute.