

APPLICATION FORMAT

Post applied for _____ *(Direct Recruitment/Deputation / Contract) please specify*

1	Name of the Candidate(in Capital letters)		Paste affix recent passport size photograph
2	Date of Birth (DD/MM/YYYY) format		
3	Communication Address (In full) Mobile No E-Mail		
4.	Present designation, place of posting and complete address of the Office where working along with contact nos. of office.		
5.	Service to which She/ He belongs		
6.	Present Scale of Pay & Basic Pay		
7.	Gross emoluments per month		
8.	Net emoluments per month		
9.	Date of Superannuation		

10.	Educational and Professional Qualification (To be mentioned in chronological order starting from SSC/X standard)(attach separate sheet, if required)					
	S.No	Exam Passed	College/University	% of Marks secured	Year of Passing	
11.	Details of Professional experience (To be furnished in reverse chronological order, starting from the present employment) (attach separate sheet, if required)					
	S.No	Name of the Organization	Last Designation held	Period of work		Brief Job Description
				From	To	
12.	Nature of present employment, i.e. Adhoc or Temporary or Permanent or Contract					
13.	(i) In case the present employment is held on deputation/contract basis, please state: The date of initial appointment on deputation/contract basis					
	(ii) Period of appointment on deputation/contract					

	(iii) Name of the parent office/organization to which you belong	
	(iv) Name of the post & pay scale held on regular basis. Date from when such post held may also be indicated	
14.	Whether any contribution made in the field of research	
15.	Whether belongs to Scheduled Caste/Scheduled Tribe/OBC/General.	
16.	Earliest date by which the officer can be relieved, if selected	
17.	Any other information that the candidate may wish to give <i>(If the space is insufficient enclose a separate sheet)</i>	
18.	Whether ACRs / APARs for the last 5 years, NOC and Vigilance Clearance Certificate submitted along with the Application (Yes/No)	
19.	Remarks, if any	

Note: Candidate may attach her/his Curriculum Vitae (CV) to highlight her/his achievements.

DECLARATION

I, hereby, declare that the particulars furnished above are correct to the best of my knowledge and belief. I understand that in the event of any of the information given herein being found false or incorrect, my candidature for the examination/selection is liable to be rejected and in the event of my wrong statement/discrepancy in the particulars being detected after appointment, my service is liable to be terminated without any notice.

Date.....

Signature of the Candidate