

भा. कृ. अनु. प. - राष्ट्रीय के ला अनुसंधान केन्द्र
ICAR – National Research Centre for Banana
ततिरुचचिरापल्ली, तिममलनाडु
Tiruchirappalli, Tamil Nadu
Phone: 0431-2618125

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Date: 16.04.2024

Advertisement No.04 / 2024

Applications are invited to engage 01 (One) Junior Project Assistant, purely on contractual basis under the Institute budget (Administration) at ICAR – NRC for Banana, Tiruchirappalli – 620 102. Eligible candidates are requested to submit their applications in the enclosed proforma with self attested copies of educational qualification / experience certificates etc through email to nrcbrecruitment@gmail.com on or before 01.05.2024 (Wednesday).

After screening of applications, the shortlisted candidates will be informed the date & mode of interview through email.

Duration of the Project: One year and likely to be extended.
Name of the post : Junior Project Assistant
Number of Post : One
Fellowship : Rs.15,000.00 (consolidated) per month

Essential Qualification: First class in
Bachelor's Degree in Commerce / Computer Science /
Information Technology / any other equivalent / relevant
discipline from the recognized university

Desirable : 1. Master's degree in the above subjects
2. Working knowledge in MS WORD, MS EXCEL, MS
POWER POINT, etc.
4. Typewriting in English 45 WPM

General Terms and conditions:

1. Age limit: Minimum age 21 years and Maximum age 45 years for Junior Project Assistant. Age relaxation shall be applicable for the post as per rules.
2. The above position is purely on temporary basis and co-terminus with the project. There is no provision for re-employment after termination of project. The selected candidate will not have any right for claiming pay scale or absorption against any regular post being vacant on a later date at this institute.

3. Candidates who have passed the required qualifications **only be called for the interview.**
4. Candidates attending the Interview should neatly type the application in the format prescribed in MS-WORD – TIMES NEW ROMAN FONT – 12 SIZE and **submit the same along with attested copies of educational qualifications, experience and publications etc. through email.**
5. Candidates already working should produce necessary “No Objection Certificate” in case he / she is employed elsewhere.
6. For more details please contact: 0431- 2618125


16/04/24

सहायक प्रशासनिक अधिकारी
Assistant Administrative Officer

APPLICATION FORM

Affix recent
Passport size
Photograph

1. Name of the post applied for :
2. Name of the Project :

3. Name of the candidate (in block letters) :
4. Father's / Husband's Name :
5. Sex : Male / Female
6. Date of Birth (in Christian Era) :
(please attach proof)
7. Age :
8. Marital status : Single / Married
9. Permanent address with contact
Phone / Mobile No. :

10. Correspondence address with contact
Phone / Mobile No. :

11. Educational Qualifications (Attested copies of certificates / mark sheets to be attached
(In chronological order starting from minimum qualification)

Name of the exam passed	Name of the board / university	Class / Division / Percentage	Year of passing	Subject taken

Title of Post Graduate thesis / dissertation:

12. Details of experience (Particulars of all previous and present employment) (Proof may be attached)

Name of the employer	Date of joining	Date of leaving	Nature of duties performed & Designation	Salary last drawn and scale of pay

I hereby declare that all the statements given above are true, complete and correct to the best of my knowledge and belief. I also declare that (i) I have never been punished or debarred from Government (Central / State), Autonomous Organization and ICAR service (ii) I have not been convicted by a Court of Law, for any offence. In the event of any information being found false / incorrect / ineligibility being detected at any time before or after the examination / interview, action may be taken against me and I shall be bound by the decision of the employer.

Place:

Signature of the candidate

Date:

Application not signed by the candidate will be REJECTED.

Certified that the information furnished by the candidate has been verified from the Office / Service record and found correct.

Place:

Signature and stamp

Date:

CHECK LIST

The following documents have to be attached by the candidate while appearing for the walk-in-interview.

1. SSLC Mark sheet of the candidate :
2. HSC mark sheet of the candidate :
3. UG degree certificate, consolidated mark sheet :
4. PG degree certificate, consolidated mark sheet :
5. Community certificate, if age relaxation is claimed :
6. Experience certificate, if any :
7. Publications documents, if any :

Signature of the candidate